

MAY 2015

MAY 2015

VI/EDN (x)

2015

(6th Semester)

EDUCATION

TENTH PAPER

(Educational Planning and Management)

Full Marks : 75

Time : 3 hours

(PART : B—DESCRIPTIVE)

(Marks : 50)

The figures in the margin indicate full marks for the questions

1. What is educational planning? Write down any six points on the need and importance of educational planning. 4+6=10

Or

What is meant by institutional planning? Describe any five steps involved in the process of institutional planning. 5+5=10

2. Explain the concept of educational management. Elaborate any five principles of management. 5+5=10

Signature of Candidate

Semester

Science / Commerce / Exam., 2015

Page

Signature of Registrar(s)

/300

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(2)

Describe briefly any ten aspects of management. 10

3. What do you mean by financial management? Discuss the problems involved in financing educational institutions. 5+5=10

Or

Examine various factors affecting financial allocations. 10

4. What do you understand by managerial behaviour? Enumerate various factors influencing managerial behaviour. 4+6=10

Or

Discuss various leadership styles. Which of the styles is more suitable in modern educational management? 7+3=10

5. Explain the concept of supervision. Discuss any six principles of democratic supervision. 4+6=10

Or

Explain briefly various types of supervision. Describe the procedures of educational supervision. 5+5=10

G15-1100/300a

VI/EDN (x)

To be filled in by the Candidate

DEGREE 6th Semester
(Arts / Science / Commerce /
.....) Exam., 2015

Subject
Paper

INSTRUCTIONS TO CANDIDATES

1. The Booklet No. of this script should be quoted in the answer script meant for descriptive type questions and vice versa.
2. This paper should be ANSWERED FULLY and submitted within 1 (one) hour of the commencement of Examination.
3. While answering the questions of this booklet, any cutting, erasing, scribbling or furnishing more than one answer is prohibited. Any rough work, if required, should be done only in the main Answer Book. Instructions given in each question should be followed for answering that question only.

Signature of
Scrutiniser(s)Signature
Examiner

2015

(6th Semester)

EDUCATION

TENTH PAPER

(Educational Planning and Management)

(PART : A—OBJECTIVE)

(Marks : 25)

The figures in the margin indicate full marks for the questions

Answer all questions

SECTION—A

(Marks : 10)

Choose the most appropriate answer to the following by putting a Tick (✓) mark against it in the brackets provided :

1×10=10

1. An institutional planning is defined as "a programme of developmental improvement prepared by an educational institution on the basis of its felt needs". Who gave this definition?

- (a) M. B. Buch ()
- (b) Harold Koontz ()
- (c) George Litwin ()
- (d) Robert Stringer ()

2. Institutional planning involves the three main elements which are

- (a) pre-determined actions, use of scarce funds and taking risks ()
- (b) pre-determined objectives, use of scarce resources and taking decisions ()
- (c) planning, evaluation and review ()
- (d) programme, actions and reviews ()

3. "Management is a social process, entailing responsibility for the effective planning and regulation of operations of an enterprise." Who gave this definition?

- (a) Robert Stringer ()
- (b) Bacon ()
- (c) E. F. L. Brech ()
- (d) Huxley ()

4. Which one of the following is not included in the fourteen principles of management given by Henry Fayol?

- (a) Division of work ()
- (b) Authority and responsibility ()
- (c) Discipline ()
- (d) Principle of coordination ()

5. "Finan
Who

- (a)
- (b) T
- (c) H
- (d) E

6. Whic
finan

- (a) T
- (b)
- (c)
- (d)

7. Opp

- (a)
- (b)
- (c)
- (d)

5. "Finance is the art and science of managing money."
Who gave this definition?

(a) Khan and Jain ()

(b) Taylor ()

(c) Hawthorne ()

(d) Elton ()

6. Which one of the following is not the objective of financial management?

(a) To ensure human capital development ()

(b) To ensure adequate returns to the shareholders ()

(c) To ensure optimum fund utilization ()

(d) To ensure safety on investment ()

7. Opposite to autocratic leadership style is

(a) free-rein leadership style ()

(b) participative or democratic style ()

(c) employee-oriented style ()

(d) task-oriented style ()

8. Who named the two major types of leadership behaviour pattern as system oriented and person oriented?

- (a) Fedler ()
- (b) Parson and Bales ()
- (c) Stogdill, Coons and Brown ()
- (d) Parson and Brown ()

9. "Supervision is an expert technical service primarily concerned with studying and improving the conditions that surround learning and pupil growth." Who gave this definition?

- (a) T. H. Briggs ()
- (b) Joseph Justman ()
- (c) Stogdill ()
- (d) A. S. Barr ()

10. Of the following types, which one is not the type of supervision?

- (a) The permissive type ()
- (b) The preventive type ()
- (c) The creative type ()
- (d) The corrective type ()

(5)

SECTION—B

(Marks : 15)

Answer briefly the following questions :

3×5=15

1. Define educational planning.

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2. What is decentralization of management?

21-5-2

(i) Parson and Baltes

(ii) Maslow, Coons and Brown

(iii) Herzberg and Maslow

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3. Describe
educati

3. Describe briefly any three sources of income of educational organization.

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4. Define managerial behaviour.

5. Descri

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5. Describe briefly any three types of supervision.

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