

VI/EDN (x)

2014

( 6th Semester )

EDUCATION

TENTH PAPER

( Educational Planning and Management )

Full Marks : 75

Time : 3 hours

( PART : B—DESCRIPTIVE )

( Marks : 50 )

*The figures in the margin indicate full marks for the questions*

Answer all questions

1. Discuss the need and importance of educational planning for the present day. 10

Or

What is an institutional planning? What are the various steps involved in educational planning? 3+7=10

14G—1050/513a

( Turn Over )

( 2 )

2. Elaborate the various principles of management. 10

Or

What do you mean by decentralization of management? Discuss the merits and demerits of decentralization of management.

4+3+3=10

3. Discuss the various sources of income of educational organizations. 10

Or

Discuss the problems of financing educational institutions in our country.

4. What are the various factors affecting managerial behaviour? Discuss. 10

Or

Discuss the different styles of leadership in management.

5. What are the various types of educational supervision? Discuss. 10

Or

Discuss the principles of democratic supervision. Are you in favour of using democratic supervision? Give reasons. 6+4=10

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2014

( 6th Semester )

**EDUCATION**

TENTH PAPER

**( Educational Planning and Management )**

( PART : A—OBJECTIVE )

( Marks : 25 )

The figures in the margin indicate full marks for the questions

SECTION—A

( Marks : 10 )

Choose the most appropriate answer to the following by putting a Tick (✓) mark against it in the brackets provided :

1×10=10

1. Educational planning is necessary to

- (a) minimize backward children ( )
- (b) ensure the success of education ( )
- (c) broaden the outlook of students ( )
- (d) have better relationship among teachers ( )

2. Institutional planning aims to

- (a) involve every teacher in the preparation of the plan ( )
- (b) have better coordination between teachers ( )
- (c) save time, money and materials ( )
- (d) arouse curiosity of the students ( )

3. "Management is the art of getting things done through and with people in formally organized groups." Who gave this definition?

- (a) F. W. Taylor ( )
- (b) P. F. Drucker ( )
- (c) Harold Koontz ( )
- (d) Henri Fayol ( )

4. How many principles of management has Henri Fayol listed?

- (a) 11 principles ( )
- (b) 12 principles ( )
- (c) 13 principles ( )
- (d) 14 principles ( )

( 3 )

5. The success of any business organization depends on the

- (a) knowledges of the workers ( )
- (b) provision of sufficient money ( )
- (c) geographical area ( )
- (d) road conditions ( )

6. The main source of income of the educational institution is received from

- (a) the Village Community ( )
- (b) the United Nations ( )
- (c) the State Government ( )
- (d) the Fees of Students ( )

7. Managerial behaviour is mainly

- (a) the preference for maintaining status quo ( )
- (b) to control the subordinates strictly ( )
- (c) to receive bribes from others ( )
- (d) to obey the boss ( )

8. All decisions are centralized in

- (a) democratic leadership ( )
- (b) laissez-faire leadership ( )
- (c) autocratic leadership ( )
- (d) None of the above ( )

9. Supervision is a

- (a) helping service ( )
- (b) fault-finding service ( )
- (c) punishment service ( )
- (d) authoritarian service ( )

10. Democratic supervision tends to be

- (a) an eradication of illiteracy in the country ( )
- (b) a cooperative endeavour for the common good ( )
- (c) a mode of punishing faulty behaviour ( )
- (d) an elimination of poverty of the school ( )

( 5 )

SECTION—B

( Marks : 15 )

Answer briefly the following questions :

3×5=15

1. Define educational planning.

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2. What do you mean by centralization of management?

(Mark: 15)  
Answer briefly the following questions:  
1. Define educational planning.

2. Supervision is a  
(a) helping service  
(b) individual work  
(c) punishment  
(d) control service

10. Democratic supervision leads to  
(a) an abolition of authority  
(b) a cooperative endeavor for the common good  
(c) a mode of avoiding group behaviour  
(d) an abolition of poverty

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( 7 )

3. Mention any three purposes of educational finances.

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( 8 )

4. Who is a Manager?

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5. What is Supervision?

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