



SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

GOVT. J.THANKIMA COLLEGE

**BAWNGKAWN, BRIGADE AREA, AIZAWL, MIZORAM, PIN - 796014
796014**

www.jtc.edu.in

SSR SUBMITTED DATE: 02-04-2022

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

April 2022

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

The quest for quality education easily accessible to the youth of the communities of Bawngkawn and Durtlâng, as well as Mizoram, was the foundation that resulted in the establishment of Government J. Thankima College.

J. Thankima College was established in 1992 by the residents of Bawngkawn, Aizawl to meet the growing demand of quality education and learning. The initial campus was a generous endowment by a philanthropic businessman Mr. J. Thankima and the financial needs were met through contributions from the locality.

Through the Policy of Rationalization and Standardization of Higher Education in Mizoram adopted by the state government, two private colleges, namely, J. Thankima College and Lalhmingthanga College were amalgamated and upgraded to a deficit status on November 11, 2002 and given the nomenclature 'J. Thankima College.'

The College was subsequently upgraded to a provincialized status by the Government of Mizoram in the year 2007. Consequent upon the upgradation to a provincialized status, the College was named 'Govt. J. Thankima College.'

The College is fortunate with a permission to offer eight UG programmes under Arts and Management which is affiliated to Mizoram University. It was accredited by NAAC, Bangalore in 2007 with a 'C++' grade and is recognized under section 2(f) and 12(B) of the UGC Act on February 18, 2008.

In September 16, 2016, the College attained a 'C' grade in the 2nd Cycle of assessment and accreditation by the National Assessment and Accreditation Council, Bangalore.

The institution is entitled to receive financial assistances under various schemes of the University Grants Commission (UGC), RUSA 1.0. RUSA 2.0 which developed the institution in various ways using the college motto "Soar High".

Govt. J. Thankima College celebrated its Silver Jubilee in 2017 with a sense of great pride. It is the first College to introduce self-financing Management Department under the permission of Govt. of Mizoram. Govt. J. Thankima College is also the only College in Mizoram to establish E-resource Centres and the first to sign an MoU with Karo Sambhav Private limited on E-Waste Management amongst the Colleges in Mizoram.

Vision

Vision: *To provide holistic and quality life and to inculcate human values to the society through education.*

The vision of the College is reflected in the College motto 'Soar High,' where each learner, nurtured with values, dignity, integrity, and courage clothed with determination strives to achieve excellence and attain the highest possible limit in his endeavour for the good of his individuality and the society.

The curriculum of the course are administered meticulously to enlighten the social, political, economic and

cultural issues faced by the society along with the viable solution derived through scientific outlook to facilitate good and responsible citizenry.

Learners are sensitised to global issues with practical approach. Therefore, the College strives for fostering global competencies among students, inculcating a spirit of healthy competition, hard work, and determination in the quest for excellence.

The students are nurtured to exhibit a good moral discipline and conduct complemented with adequate life skills and leadership. Leadership qualities with free and independent thinking strengthened with moral dignity should form the foundation of every individual personality through association and participation in various activities of the College.

The College envisioned an education system that nurtures good citizenry with leadership qualities exhibiting a good moral discipline, in the quest for excellence and accomplishment. To achieve the vision, the College has the following objectives as-

To achieve academic excellence and attain a successful career.

To inculcate introspective, scientific and rational attitude among students.

Mission

To develop more educated youths with adequate life skills, moral values and dignity

To proliferate efficient and worthy leaders for the Society

To develop the value of the dignity of labour amongst students

The College has a mission to educate the youth to contribute to wealth generation and to overcome physical, mental, social, economic, national and international impediment.

To nurture the students to become a valuable resource for the enhancement and sustenance of development for the nation and the state of Mizoram.

The College aims to realize its mission by educating the youth from various areas students with limited means and slow learners to acquire global competencies and necessary skills.

The College foundation rests on the maxim that the means of work is as important as the end. 'If the means are ethical, the end is bound to be productive' – Vivekananda.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

The College provides holistic and quality life while inculcating human virtues through education.

The Institution has a dedicated and hardworking group of teaching and non-teaching staff working in cooperation with the pursuit of excellence and development of the institution.

The majority of the faculty and staff started their profession when the College was a private institution, hence, their devotion to the College and sense of ownership immensely benefitted the progress and prospects of the Institution.

The College admits students from diverse tribes and cultures in north east India viz, Pang, Rieng, Chakma, Mara, Hmar, Gorkhali, Lushai, Molsom, Kachari, etc., which promotes a multi-cultural ethos of the institution.

The Institution has an adequate campus area with the scope for development and expansion opportunities.

Institutional Weakness

The institution is an undergraduate College focus only on teaching-learning which is a limited scope in enhancing research activities on campus.

Inadequate cultural facilities and sports infrastructure to promotes co-curricular activities of the students.

For the enhancement of institutional quality education, the number of faculty members needs to be increased.

Limited resources and weak internet connectivity to cater the growing demands of faculty members to enhance the quality of teaching-learning on campus.

Institutional Opportunity

Adequate land resources for the introduction of PG Courses and Constituent/Autonomous College.

Strong support and confidence of the local community and stakeholders.

Infrastructural development has been growing at a very fast pace.

Increase number of students' enrolment at a very high rate.

Prospect for Green initiatives and development of eco-friendly campus.

Institutional Challenge

To mobilize funds/grants for physical infrastructure development and address various deficiencies for the development of newly acquired Central campus.

To upgrade the level of grade granted by NAAC for mobilisation of more research grants and increasing numbers of faculty members in the research works.

To introduce Commerce/Science stream and a limited choice of subject for students as the College offers only six (7) subjects under Arts stream.

To conducting Vocational courses and more add-on courses beyond UG Degree course.

To introduce a PG Course as recommended by Assessors Team of Academic and Administrative Audit (AAA).

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The Institution has a clear vision and an established objective to foster learning, research and extension while nurturing learners and developing competent human resource through quality education, creating innovative educational environment and promoting creativity.

It ensures effective curriculum delivery through a well-planned and documented process, and efficiently arranges various curricular activities. While integrating crosscutting issues relevant to professional ethics, gender, human values, environment and sustainability into the curriculum.

The Institution has introduced Geography and Bachelor of Business Administration subject on self-financing basis.

The Admission and Examination Committee (AEC) conducted internal and external evaluation processes. It also prepares the Institutional Academic Calendar as well as the day-to-day programmes which is notified to the students through various social media, College Notice Boards and the College Website.

An academic counselling programme is conducted to provide awareness on the Regulations of the Choice Based Credit System (CBCS). The Institution also conduct a course orientation programme covering various topics within the syllabus, mode of classroom teaching, assignments, students' seminars, evaluation processes and other curricular activities.

The Institute provides three add-on courses viz. Course on Computer Concept (CCC), Personality Development Course and Spoken English Class to strengthen the student's skill and knowledge.

The faculty members are encouraged to attend the seminars, conferences, workshop and training programme. Faculty development programmes, seminars, workshops and short-term training courses are also conducted by the Institution to enhance the skill and knowledge of the faculty members.

The students take part in various academic and sports competitions at the State University level. They also organize various curricular activities like debates, quizzes and cultural events under the vibrant Students' Union and various student's clubs to inculcate the spirit of healthy competition.

There is a mechanism to obtain feedback from students and other stakeholders on curriculum apart from the student's satisfaction survey. These feedbacks are analysed and can be accessed through the website.

Parents Teacher Meet are also convened by the Departments and the Institution to provide necessary information regarding their ward and to obtain feedback from the parents.

Teaching-learning and Evaluation

The College strives to enhance its cherished mission of providing value-based quality education complemented with practical learning. Through a well-organized system for the all-round development of students coming from diverse academic background and places.

The Institution follows the Academic Calendar prepared by the Admission and Examination Committee. It maintains a structured teaching plan and a teaching diary to facilitate an effective teaching-learning process and even though lecture method forms the main mode of teaching, transaction of information is administered using ICT/power point presentation as well as online teaching via Google Meet, Zoom Live, etc.

To complement classroom teaching adequate study materials in soft copies are disseminated through Department's Google Drive, E-Resource Centre, YouTube channel and the Institutional website.

The classrooms are ICT enabled and modern teaching methods like Zoom Meeting, Google Meet, E-Journal, E-Book, LMS, Vimeo, YouTube Channel etc. are utilized during the pandemic for sharing information to students.

The departmental meetings are convened to formulate their respective mode of teaching process, to evaluate the student's academic performances and to suggest steps to be taken to foster better performances.

The mechanism of internal evaluation is transparent and robust in terms of frequency and mode. The evaluation process includes Seminars, Projects, Tests, Home Assignments, and Tutorials etc.

Any grievances relating to internal/external examination is promptly and efficiently addressed by the AEC in a transparent manner.

The Institution conducts and analyse various feedbacks on curriculum from different stakeholders viz. Students, Alumni, Parents, Employers and teachers in order to improve the quality of teaching and learning.

Special programmes for motivating advanced learners are structured and additional reading materials are provided; slow learners are identified and remedial classes and tutorials are conducted as a means of providing special attention.

Career awareness programmes are organized and experiential learning programmes such as field trips, study tours, dissertation writing, industrial and institutional visits are other means employed to provide practical learning.

Mentoring Program is also taken up to assists the mentees to improve their academic performances and overall healthy growth.

Research, Innovations and Extension

The Institution makes systematic efforts to create the necessary research ambience in the College. The faculty members are encouraged to pursue research and register for M. Phil and Ph. D programmes. Any regular teacher pursuing a research degree of M. Phil and Ph. D can avail a cash incentive for enrolling in research

programmes and also for acquiring such degree. In adhering to NAAC Peer Team recommendations in 2016, a number of faculties are registered in different programmes.

Increasing numbers of Ph. D and M.Phil degree after the 2nd cycle assesment and accreditation. 8 faculties have acquired Ph.D namely, Dr. JV. Nunchunga, Dr. Lalzuiliana and Dr. Lalrinkimi Pachuau in Department of Economics; Dr. C. Lalremruata and Dr. Diana Zorinsangi in Education Department, Dr. David A. Ramchullova of Geography Department; Dr. Josephine Lalrindiki in Management Department, Dr. Lalthansangi Ralte in English Department.

14 faculties have acquired an M. Phil degree namely, Ms. Rebecca Khiangte, Ms. R. Lalbiakluangi, Ms. Lalthanchami Khiangte, Ms. C. Vanlalruati, Ms. Zairemtluangi, Ms. Vanlalruati, Ms. Lalrinsangi Ralte, Ms. Ruthi VL. Rinpuii, Ms. Sainghingliani Sailo, Mr. Zoramthanga, Mr. Lalbuatsaiha, Mr. Lalrinnggheta, Mr. Albert Nuntharmawia, Mr. Alexious Lalchhandama.

8 faculties currently pursuing research viz. Mr. Zoramthanga, Mr. Lalbuatsaiha and Mr. Lalrinnggheta in Department of Political Science; Mr. Alexious Lalchhandama and Mr. Albert Nuntharmawia in Department of Management; Mr. Gabriel Lalchhandama in Geography Department; Ms. Sangrozami of Mizo Department and Ms. Vanlalruati of Education Department are enrolled in Ph. D programmes under Mizoram University.

The faculties have a number of publications and read seminar papers in state/national level seminars. They have also attended a number of seminars, workshops and training programmes, and are invited as resource persons and trainers in various seminars and programmes.

The Institution is actively involved in extension activities to contribute towards the welfare of the society by its services. There are four units of NSS, Eco Club, Red Ribbon Club and a contingent of NCC (Air Wing) through which the College renders social and community services. The College has an Adopted Village namely Nausel Village where various community development programmes were organized in collaboration with the village authority.

Infrastructure and Learning Resources

The development and augmentation of infrastructure is a crucial process to meet the changes and the needs of time. The College has three plots of land viz. Central Campus at Bawngkawn Brigade, South Campus at Bawngkawn and North Campus at Durtlang.

The College has three campuses covering an area of 5114.41 sq.mt. The Central Campus housed the Main Building, 15 Classrooms, New Academic Building, Seminar Room, a Teachers' common room and a separate common room for women, offices of IQAC, RUSA, NSS, NCC, etc., College Library, Canteen and various offices of Students' Clubs, Students' Centre and separate toilets for boys and girls.

The North Campus housed the Boy's Hostel and Indoor Sports Training Facilities while the South Campus housed the Women's Hostel and Warden's quarters.

The College installed solar power panels with a capacity of 10kva. Solar street lights were installed at three campuses. The College has installed a Diezel Generator with an output capacity of 20 KVA electricity.

The classroom are ICT enabled and equipped with Laptop, Projector & Screen, ICT Lectern, Pen drive and an

Interactive White Board

The College has a Language Laboratory and classes are conducted using a SONAKO 2.0 software. The College also has a Computer Centre and an approved NIELIT Study Centre for conducting Course on Computer Concept.

A proper conduit system and water tank were constructed for rain water harvesting. Sports infrastructures and equipment procured for organizing annual sports and other sports competitions within and outside the campus.

The College Library is equipped with reprographic facilities and an internet connection. Student's Library Card barcode facility is used for administering borrowing of books and other learning materials. CCTV is installed for the safety and security of the library users in the College library.

The library is computerized using SOUL 2.0 through UGC-INFLIBNET and automation is done using Online Public Access Catalogue (OPAC) terminals. It is also equipped with N-List facility to access e-learning resources vis, e-books, e-journals, Shod-gangka, etc.

And, an open E-Resource Centre has been established to access e-learning resources. Previous years question papers are available and soft copies were uploaded in the College website for easy access by the students.

Student Support and Progression

Students are the most important stakeholders of any academic institution; hence, the College pledges to provide adequate infrastructural and academic facilities as well as quality environment of learning to the students.

This mission is achieved through robust teaching-learning mechanism, indoor and outdoor sports activities, encouragement for student's participation in co-curricular activities, drive for membership in various student's clubs, as well as by providing financial assistance.

The Institution follows the norms of reservation adopted by the state government to ensure that no students are marginalized, and, in addition, a separate provision in admission is made for those students hailing from remote areas of the state.

An academic counselling and course orientation is organized to provide awareness on CBCS and CIE. The Institution identifies slow and fast learners and devises appropriate measures to address needs. Hence, Remedial Classes were arranged for slow learners, and advanced learners were given additional learning materials.

To ensure the overall development of the students, a vibrant counselling service is administered and a robust mentoring mechanism is in place. The students can also avail career advancement and capacity building programmes to prepare them in pursuing professional goals. There are also academic clubs viz. History Club, Literature Club to assist the students and develop greater insight into the subject of their choice.

Various committees are formed to oversee the student's overall health and growth. Bodies such as the grievance committee, anti-ragging cell, Internal Complaints Committee, students' welfare and discipline committee are formed to address specific issues faced by the student(s).

The Students' Union body plays a vital role for the healthy growth of the students through co-curricular

activities to inculcate a healthy competitive spirit and developing leadership skills. Apart from co-curricular activities, students' bodies, such as NSS, NCC, RCC, Eco Club, Cultural Club, Adventure Club, etc., plays a crucial role in giving necessary support to the student's holistic growth and learning.

There is an active Alumni Association that provides valuable feedbacks, suggestions, motivation to the students. The College assists the students to avail scholarships and provided financial aid in the form of Student's Aid Fund.

Governance, Leadership and Management

The College is a government run institution hence its management is administered by the State Government. The principal and the regular staff members are appointed by the State Government. However, with the introduction of two departments viz. BBA, Geography on self-financing basis seven teachers are recruited by the Institution.

The cherished vision and mission of the Institution is pursued by the administration of the College through inspired leadership. The principal, faculty members, IQAC and the office staff plays a primary role in the governance of the College and works together to ensure efficient administration in the College.

The College Mentor appointed by the University, representative from the management, alumni association, parents, prominent citizens from the locality, and staff members in various bodies, committees and cells provides vibrant interaction of all stakeholders through various activities. These committees and cells not only formulate plans and policies of the institution but also implements them.

The Institution also provides welfare service to the students through the Students' Union body and by providing Students Aid Fund; the staff's welfare service is also provided through the Staff Welfare Association.

Apart from the primary funding agencies UGC and RUSA, funds have been mobilized from various sources. The principal and the cashier along with the coordinators are in charge of disbursing and maintaining financial records. An internal audit of finances under UGC, RUSA, etc., are conducted while the external audit is conducted by the office of the Accountant General and a Charter Accountant.

The College also interacts with stakeholders through a proper feedback mechanism which provides a crucial basis while formulating developmental plans and policies. The inputs are obtained through teacher-parents meeting, alumni association, Students Satisfaction Survey, Student's teacher evaluation, alumni, teachers and employer feedbacks.

The College has a well-established IQAC which plays a key role in formulating and monitoring academic plans and developments. The IQAC prepares and approves the annual academic and infrastructural development plan of the Institution at the beginning of the session and progress of the same is monitored and assessed through meetings and reports of various departments, committees and cells to the IQAC.

Institutional Values and Best Practices

The Institution has a strong ethical work culture that is based on inclusivity. Awareness programmes on Gender

Sensitization, ST/SC/OBC, and Women's Rights for achieving gender equity among the students and female workers have been conducted by the College.

The Institution is also proactive in taking efforts in providing an inclusive environment to promote quality education, respect for cultural, regional and linguistic, and setting communal harmony among the students and the College community.

The Institution is continuously engaged in making an eco-friendly campus. An initiative for a Plastic Free Campus has been undertaken by the Eco Club. To conserve energy the College has installed CFL bulbs/tubes and solar energy system. Rain water harvesting system is in place at various points in the College and the hostels. The Institution has also under takes massive tree plantation efforts in and around the campus.

The College is keen to introduce a number of innovative practices to enhance the effectiveness and efficiency of the College. The following are the two best practices which have contributed to the quality improvement of the college.

ICT has been incorporated successfully in every sphere of the College activity. Online classes have been integrated into the existing academic structure and process, and teaching has been conducted online through lecture, audio visuals, power point presentations, zoom/google classroom etc. which was utilized to the maximum.

Utilization of ICT is incorporated successfully not only for teaching-learning process, but also utilized meaningfully for serving the purpose of internal and external activities like organizing Webinar at College, State, National and International Level.

The institution, takes all possible steps to make the campus eco-friendly. The College is very sensitive to environmental issues and works carefully to maintain a green environment in the campus.

The College has Clubs and Organizations viz, Eco-Club, NSS Units, RCC which are really conducive in organizing green programs. Important days closely related to Environment concern are observed through Seminar, Writing Competition and Mass Tree plantation within and outside the campus.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	GOVT. J.THANKIMA COLLEGE
Address	Bawngkawn, Brigade Area, Aizawl, Mizoram, PIN - 796014
City	Aizawl
State	Mizoram
Pin	796014
Website	www.jtc.edu.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Jv. Nunchunga	0389-9862772702	9436366369	-	principal@jtc.edu.in
IQAC / CIQA coordinator	C. Lalremruata	0389-9436365863	9436366369	-	iqac@jtc.edu.in

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of establishment of the college	01-04-1992

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Mizoram	Mizoram University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	18-02-2008	View Document
12B of UGC	18-02-2008	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
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Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Bawngkawn, Brigade Area, Aizawl, Mizoram, PIN - 796014	Urban	1.263799	1038.98

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Economics	36	HSSLC	English	60	60
UG	BA,Education	36	HSSLC	English	60	60
UG	BA,English	36	HSSLC	English	60	60
UG	BA,Mizo	36	HSSLC	English	60	60
UG	BA,Political Science	36	HSSLC	English	60	60
UG	BA,History	36	HSSLC	English	60	60
UG	BBA,Management	36	HSSLC	English	30	26
UG	BA,Geography	36	HSSLC	English	60	60

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	2				20				5			
Recruited	2	0	0	2	7	13	0	20	1	4	0	5
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				1				13			
Recruited	0	0	0	0	1	0	0	1	8	5	0	13
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				14
Recruited	10	3	0	13
Yet to Recruit				1
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				1
Recruited	1	0	0	1
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	1	0	0	0	0	0	2
M.Phil.	0	0	0	1	6	0	0	3	0	10
PG	0	0	0	6	7	0	1	2	0	16

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	4	0	5
M.Phil.	0	0	0	0	0	0	4	0	0	4
PG	0	0	0	0	0	0	3	0	0	3

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	8	0	0	0	8
	Female	0	0	0	0	0
	Others	0	0	0	0	0
Certificate / Awareness	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	0	0	0	0
	Female	0	0	1	0
	Others	0	0	0	0
ST	Male	445	366	363	363
	Female	333	218	245	225
	Others	0	0	0	0
OBC	Male	0	0	1	0
	Female	2	0	1	0
	Others	0	0	0	0
General	Male	7	0	0	0
	Female	7	0	1	0
	Others	0	0	0	0
Others	Male	0	3	0	2
	Female	0	4	0	3
	Others	0	0	0	0
Total		794	591	612	593

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	Govt. J. Thankima College is affiliated to Mizoram University and is not autonomous. Therefore, regarding the implementation of National Education Policy 2020, it is Mizoram University which undertakes the initiatives that is in progress. As an affiliated College, Govt. J. Thankima College will follow the framework set by Mizoram University.
2. Academic bank of credits (ABC):	NA
3. Skill development:	NA
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	NA
5. Focus on Outcome based education (OBE):	NA
6. Distance education/online education:	NA

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
111	99	99	78	78
File Description		Document		
Institutional data in prescribed format		View Document		

1.2

Number of programs offered year-wise for last five years

2020-21	2019-20	2018-19	2017-18	2016-17
8	7	7	6	6

2 Students

2.1

Number of students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
794	591	612	593	773
File Description		Document		
Institutional data in prescribed format		View Document		

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
154	134	134	121	121

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
140	153	184	137	252

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
40	35	31	29	31

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
37	33	29	27	27

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 17

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
161.13	240.21	60.12	150.11	155.03

4.3

Number of Computers

Response: 69

4.4

Total number of computers in the campus for academic purpose

Response: 50

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

The Curriculum of Choice Based Credit System (CBCS) is designed by Mizoram University and further adopted by the institution since 2016. This curriculum enables the students to earn credits and provide flexibility to complete the three years UG degree programme. The institution planned the Academic Calendar and Time Table in each semester by following university curriculum which is then notified to the students through official whatsapp group, College Notice Boards and College Website.

The notification of various important days especially the tentative dates for continuous internal evaluation (CIE) as well as the tentative dates of university examinations are provided so as to ensure the proper teaching-learning process and internal continuous evaluation. The Admission and Examination Committee provides a detailed program for internal examination in each academic session. It also appoints invigilator duty for Internal and end Semester Examination.

The AEC organized Academic/Mass Counselling Programmes for 1st Semester Students on the very first day of every academic session regarding the Regulations of the Choice-Based Credit and Grading System (CBCS) in undergraduate programmes. The Department also conducted course orientation/course opportunity programmes for all semester on the very first day of every semester which emphasized on the course objectives and outcomes in each course.

The Department planned its academic activities and distributed responsibilities. It also prepares a department time table, teaching plan and maintains a teaching diary. The Department conducts teaching through lectures with the help of teaching aids and used ICT/power point presentation. The Department conducted online teaching and delivered lecture with the help of online application vis. Google Meet, Zoom Live etc.

Providing e-books through E-Resource Centre and disseminated reading materials/handouts notes among the students. It provided pdf materials through students' official whatsapp group and uploads it to the Department Google Drive.

Conducted students' seminars as means to foster confidence, better input and participation, and for knowledge enhancement as well as Conducting Class Tests to assess the academic performance of the students. The Use of Video Clips, Audio Visual Aids as means for better curriculum delivery. Conducted home assignment writing to assess the creative writing, practice writing and book review on related Curriculum. Organized exposure visit, field visit, industrial visit and study tour on related curriculum to extent the knowledge of the students.

Study materials are uploaded in the College VIMEO and Department YouTube Channel which can be accessed by all students at their own convenience. This system is a vital form of curriculum delivery

during Covid-19 Pandemic. Use of students' official whatsapp group through mobile phone for addressing queries and problems encountered by students pertaining to Curriculum. The students are encouraged to put their spoken English class into practical use by conversing and interacting with each other in English both inside and outside the college premises.

Remedial classes are arranged for slow learner students and these classes have been arranged by the concerned subject teachers after completion of the syllabus. Each teacher is assigned to have mentees in relation to all the academic and personal matters of the students.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

The institution prepares an Academic Calendar which includes all the detail of programmes like date for admission, mass counselling, freshers' social, continuous Internal evaluation (CIE), college week, University examination. etc. as per the Calendar issued by Mizoram University and the Govt. of Mizoram.

Academic Counselling on Continuous Internal Evaluation (CIE) under Choice Based Credit System is conducted in every semester. The programmes of CIE are notified to the students through students' whatsapp group and notice board as well as in the Institutional Website.

Continuous Internal Evaluation is carried out through internal test, assignments/projects writing, presentations, students' seminar, group discussions etc. Online viva voce and presentation are also conducted during Covid-19 pandemic. Internal Evaluation is conducted twice in every semester with preparations for the internal examination routine and rosters for the duty of invigilators.

Standardization of Internal Paper Setting, Invigilator Duty and Evaluation of Paper is organized through briefing of faculty and staff. The stipulated time for internal examination for all courses was one (1) hour which has been clearly notified through students' whatsapp group, students' notice board and the institutional website.

Invigilator's diary was maintained to keep the records of students' performance during internal examination which is then examined by the Principal. As per the regulations of Mizoram University Examination, acts of misconduct is prohibited in the examination hall and the offenders are fined a sum of rupees 500/-.

The students are given time to complain their Internal marks to their concerned teacher. The institution compiled the marks of CIE and opened complaints for students which is notified through whatsapp group. The final CIE report is submitted to Mizoram University Examination Department through MZU Examination Portal. The CIE record is systematically maintained in the Students Data Base Management

System. The students' marks are displayed in the institutional website and is easily accessible at all times.

Multiple assessments are taken, with the aim of providing the students with various opportunities like Project Works and presentations on their topic of interest, followed by field trips keeping in mind the pre-planned academic calendars.

The Principal and the HODs gathered before every internal and external examinations to discuss and review past and upcoming exams. The Principal under unavoidable circumstances is allowed to alter the Academic Calendar. The college calendar bears testament to the diverse areas in which the students enthusiastically contributed and participated which gives importance to events like Sports Day.

The institution follows the parameters of affiliating university viz. Class test - 12 Marks; Assignment/seminar/project - 8 Marks; performance (regularity in the class) - 5marks. Final marks is calculated for total 25 Marks. The institution follows the affiliating university norms in attendance evaluation for each course viz. 90% and above - 5 marks; 85 to 89.9% - 4 marks; 80 to 84.9% - 3 marks; 76 to 79.9% - 2 marks; 75 to 75.9% - 1 marks.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

Response: A. All of the above

File Description	Document
Institutional data in prescribed format	View Document
Details of participation of teachers in various bodies/activities provided as a response to the metric	View Document
Any additional information	View Document

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective

course system has been implemented**Response:** 100**1.2.1.1 Number of Programmes in which CBCS/ Elective course system implemented.**

Response: 8

File Description	Document
Minutes of relevant Academic Council/ BOS meetings	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.2.2 Number of Add on /Certificate programs offered during the last five years**Response:** 11**1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.**

2020-21	2019-20	2018-19	2017-18	2016-17
2	2	3	2	2

File Description	Document
Institutional data in prescribed format	View Document
Brochure or any other document relating to Add on /Certificate programs	View Document
Any additional information	View Document

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years**Response:** 15.35**1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
100	86	138	90	92

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	View Document
Any additional information	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

The institutions have Committee, Department and students' organization to address the relevant socio-cultural issues in a constructive manner. Various Committee, Department and students' organization, which regularly organize socially relevant events and outreach programmes so that the students enable to engage and critically examine the social issues like gender, human values, environment and ethics in a constructive way.

Professional Ethics:

Programs such as BBA/2/FC/06 (Organizational Behaviour), BBA/3/CC/11 (Foundations of Human Resource Management) and BBA/1/FC/01 (Business Communication) include Professional Ethics into their Curriculum. They reflect on how certain behaviors, attitudes, performances can be adjusted and improved with a proper appraisal method. Glimpses of Business ethics also explain the importance of maintaining desirable ethical standards. They also enable better understanding of communication and other skills like delivering a better presentation skill that are vital in the future. The Department of Management organized 'Vartian' Management Tech Meet, Exposure visit, Industrial visit along with mock interview, case study and presentation of the students to improve inter-personal skills and professional ethics.

Gender:

BA (English) Course ENG/V/CC/6 (Women's Writings), BA (Education) Unit V: Current Social Problems Relating to Education in India (Literacy and Girls' Education) and BA (Pol Science) – Paper VIII (a): Human Rights study about Gender Sensitization focus on familiarizing students with deeper understanding of the lives and experiences of women in various cultural contexts. They give opportunities for students to analyze the hierarchies of race, class and gender in different cultural context. The Department of English and Women Committee observed International Women's Day. Women Committee and Internal Complaints Committee, Govt. J. Thankima College organized various sensitization programmes on Gender and Women Rights.

Human Values:

BA (Mizo), BA (History), BA (Political Science) and BA (Education) courses integrate with human values. The courses such as MZ/3/EC/3 (Short Plays), MZ/5/CC/8 (Prose Writing), UG/Hist/I/EC/01 (History of Mizoram up to 1960s), BA (Pol Science): Paper VIII (a) Human Rights and BA (Education) Course XII (Special Education) are integrated with human values and moral ethics. It enables the students

to comprehend the human values and understanding of the mizo historical, psycho-social aspects, cultural and moral values. Various Department organized field trip, exposure trip, study tour to visit the mizo historical places and differently abled home. Research and Consultancy Committee and the Department also organized invited lecture on special education and workshop on human rights and duties.

Environment and Sustainability:

BA (Foundation Course) EVS/IV/FC/07 (Environmental Studies), BA (Economics), BA (Geography) are incorporated with environment and sustainability. The specific papers like EVS/IV/FC/07 (Environmental Studies), BA (Economics) Eco/6/CC/09 Environmental Economics, BA (Geography) GEOG-201- Paper II- Human Geography and GEOG -504A; Paper VIII - Population Geography are integrated with Environment and Sustainability. NSS Units, Eco Club, Campus Beautification Committee, and the Departments organized various environmental awareness programmes, nature camp, tree plantations, cleanliness drive, poster making competitions etc. It also observed various International, National and State level Environmental important days. The institution also signed MoU with Karo Sambhav Private Limited on E-Waste Management.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View Document
Any additional information	View Document

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 0.58

1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1	2	0	0	0

File Description	Document
Programme / Curriculum/ Syllabus of the courses	View Document
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 3.53

1.3.3.1 Number of students undertaking project work/field work / internships

Response: 28

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni

Response: A. All of the above

File Description	Document
Any additional information (Upload)	View Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback process of the Institution may be classified as follows: Options:

- 1.Feedback collected, analysed and action taken and feedback available on website
- 2.Feedback collected, analysed and action has been taken
- 3.Feedback collected and analysed
- 4.Feedback collected
5. Feedback not collected

Response: A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
Upload any additional information	View Document
URL for feedback report	View Document

NAAC

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 99.79

2.1.1.1 Number of students admitted year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
454	272	256	226	346

2.1.1.2 Number of sanctioned seats year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
380	330	330	300	240

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 20.61

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
39	27	24	23	25

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

- The College assess students' knowledge and skill for a particular Programme through class tests, assignments and paper presentation. Important matters relating to Choice Based Credit System (CBCS), examination system, continuous assessment system and passing rules as mentioned in Mizoram University UG Regulations on CBCS and Grading system are presented and discussed.
- The college identified slow learners through various mechanisms such as Board/University preceding examination result, internal examination, home assignments and performances in the classroom. Special provision is made for slow learners which include remedial classes, special assignment, solving question papers of previous University Examination and providing study materials.
- **Mentoring System** is another important tool to identify and assesses learning level of students. Mentoring Committee of the college divide all the students into groups and each group is under the mentorship of a particular teacher. The mentors encourage their mentees to improve the attendance, academic and overall performance. The mentor/teacher makes WhatsApp group and makes necessary calls to the parents of the mentees reporting the poor performance of their mentee. Parents and students are given counselling if necessary by the mentor in charge. Students approach their mentors with their personal problems as well. The mentees freely call their mentors and seek help or advice at any time regarding their personal lives and academics.
- **WhatsApp groups** are created for giving out important messages. Students and teachers stay connected and a very congenial atmosphere is maintained. Department wise Parents-Teacher Meet was conducted by all department separately and sometime Parent Teacher Committee conducted Parents -Teacher Meet as a whole to make parents aware of the performance of their children and also the rules and regulations of the college and the university. WhatsApp group for Parents -Teacher are also created in department wise to share information amongst the parent and teacher. Through the WhatsApp group parents and teacher can inform each other the level and condition of students.
- **Advanced learners** are also identified through various mechanisms like Board/University preceding examination result, internal examination, home assignments, presentation and performances in the classroom. They are motivated to strive for higher goals and be the best student and in the University Examinations. The faculty members also develop self-designed mechanism to throw challenges to the advanced learners by putting extra effort for them. The College organizes career awareness programmes where experts from various fields are invited as resource person. This has been taken-up by Career and Guidance Committee of the College. Encouraging words as well as Pre-Examination briefing are delivered to all the students in various classes.

File Description	Document
Upload any additional information	View Document
Paste link for additional Information	View Document

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)**Response:** 20:1

File Description	Document
Any additional information	View Document

2.3 Teaching- Learning Process**2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences****Response:**

The College enhances the learning experience of students by adopting student-centric methods like experiential learning, participative learning, and problem-solving methodologies both inside and outside the classroom.

The following are the experiential learning programme organized by the college:

- Each department has field trips, study tours, industrial and institutional visits during their course.
- Department of management and Department of Education have dissertations in their course structure.

The following are the participative learning programme organized by the college:

- Students are encouraged to participate in various academic and co-curricular activities within and outside the college: Quiz, MZU sports, Debate, etc.
- National Cadet Corps (NCC), National Service Scheme (NSS) activities, various social and cultural programs (like quiz, debate, essay writing, Solo, recitation, extempore speech, elocution, news reading), indoor and outdoor games, Students Union, Adventure Club, College week, Inter College Sports, etc., are all institutional strategies to make learning student-centric.
- Personal Development Course programs were conducted under RUSA sponsorship.
- Students are also encouraged to make use of ICT as part of their learning activity.
- In collaboration with NIELIT Aizawl, the Course on Computer Concept (CCC) was introduced on 19th July 2018. The course gives knowledge of computer concepts and is useful for seeking employment for the students.
- Under the funding of the Govt. of Mizoram Entrepreneurship Knowledge Centre (EKC) was set up in October 2019 in the college to develop an institutional mechanism to create an entrepreneurial culture on students and to foster techno-entrepreneurship for generation of wealth and employment.
- MOU was signed on 9th March 2021 with Madhavi foundation, under this MOU the Madhavi Foundation conduct training amongst the students at free of cost on various fields for enhancing personal skills.
- Career and counseling cell successfully organized a UGC-sponsored career awareness campaign. The resource person delivered career opportunities for the students.
- The Departments organized Seminars and classroom Presentations. All the students present their

papers individually as well as in groups. In their preparation for the seminars and paper presentations, the students work in groups collecting primary and secondary data and other information from the Library as well as from other sources.

The following are the problem-solving methods organized by the college:

- All the departments gave home assignments to students.
- Apart from class test, quiz, and examination, students are also guided to make use of the fast-growing social networking sites for learning problem solving by reading a number of articles and modules that are available on the net with regard to problem-solving methodologies.

File Description	Document
Upload any additional information	View Document
Link for additional information	View Document

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

- Each classroom is well-equipped with an LCD projector and screens. The college issued a separate Laptop to each teaching staff in 2013. All departments use PowerPoint presentations to simplify the syllabus in a more meaningful way. Social media is skillfully used by the college through its WhatsApp group and Facebook.
- Google forms App was used for Test and Internal examination in Multiple Choice Questions.
- All departments used Google drive for the store of study Material, links of drives were provided to students through WhatsApp group.
- Teachers can access E-Journal and E-Book, INFLIBNET from Library.
- All Teachers used Google Meet and ZOOM for online live classes during the Covid-19 Pandemic when the class could not be attended offline - the institution subscribe a 10 zoom channel license for online classes.
- A video lecture that was recorded in ApowerSoft, Vimeo, and study materials are uploaded in the college Learning Management system (LMS) as well as on YouTube.
- The college launched GJTC Info-app for Android devices on 30th January 2018 for Information given to the students and staff.

The college has students databased for recording student biodata and recording internal and University marks.

File Description	Document
Upload any additional information	View Document
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process.	View Document

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 26:1

2.3.3.1 Number of mentors

Response: 31

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	View Document
Mentor/mentee ratio	View Document
Circulars pertaining to assigning mentors to mentees	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 108.66

File Description	Document
List of the faculty members authenticated by the Head of HEI	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 14.59

2.4.2.1 Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
8	7	4	3	3

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 15.98

2.4.3.1 Total experience of full-time teachers

Response: 639

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

The College is an affiliated college of the Mizoram University and is guided by the regulations formulated at the University level in all the matters pertaining to syllabi, examination, and evaluation.

- College has a transparent and continuous internal assessment system. 25 marks in each paper are awarded through internal assessment while the remaining 75 are awarded by University appointed examiners on the basis of the performance of students in end semester examinations.
- As per the academic calendar, a schedule is prepared and displayed on the notice board, website, and on the WhatsApp group of the classes. The Admission and examination committee monitors and conducts internal examinations in the college.
- Students are also informed about the criteria for internal assessment, continuous evaluation system, and Question pattern in the Awareness Campaign on CBCS Regulation conducted by Admission and Examination committee every year. It is also retold by teachers during regular classes. Continuous evaluation is incorporated into teaching plans.
- The internal assessment is carried out through a mechanism specified by Mizoram University.
- The basis for internal assessment is described on the college website and in the college prospectus. The schedules of internal assessments are communicated to students and faculty at the beginning of

the semester through the institute's academic calendar.

- Students are informed about the date and syllabus of the test well in advance. Evaluated answer scripts are shown to the students and suggestions for improvement are made by teachers. Two Internal Exam were conducted in each semester. The average of two internal marks was taken as an internal mark in each paper.
- Eight (8) marks are awarded on the basis of assignments, presentations, and projects. Teachers mostly assign an innovative topics to students to develop their skills and critical thinking. The Assignment format made by the Teaching-Learning Committee was followed by the college.
- First round was conducted one month after the commencement of the semester and the second round was also conducted on the third month from the commencement of the semester. Assignments and presentations were conducted between the first and second rounds of the internal examination.
- The internal continuous assessment marks were declared in the third week of the fourth month of the semester. All teachers handed out internal answer sheet to each students for checking evaluation of answer sheet. The period of one week is open for complaining about the internal marks for transparency.
- The internal assessment is highly transparent as the attendance sheet of the Internal exam is signed by each student in person. The attendance and internal assessment marks are notified in the College Notice Board and in the class WhatsApp group and can be easily accessed at any time by the student. The students are required to check and sign their internal assessment mark before it is uploaded in the University portal.

File Description	Document
Any additional information	View Document
Link for additional information	View Document

2.5.2 Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Response:

Govt. J. Thankima College has a robust mechanism to ensure that the process of continuous assessment is transparent, efficient, and in the best interest of students. The college has an Admission and Examination Committee, which undertakes necessary measures to ensure objectivity and transparency in the process.

- Notifications are displayed prominently on the college website and on college notice boards to communicate information related to internal assessment to students.
- The attendance record, which is a part of the Internal Assessment, is published by all the teachers on monthly basis and students are given ample time to point out any discrepancies. The admission and Examination Committee also published the overall attendance of a particular semester and entertained time for complaint against the attendance calculation.
- The examined answer papers of the students in the internal examinations are distributed to them for verification by the students, they may raise their grievances regarding the marks awarded to them with the concerned faculty, and any grievance is redressed immediately. In rare cases, if students'

grievances are not addressed satisfactorily, students are free to approach their mentor or Head of Department for redressal. Intervention by the Admission and Examination Committee or Head of Institution can be sought in extraordinary cases.

- Students are expected to have at least 75% of attendance as the students may require an exemption for their medical grounds and for participation in extracurricular activities.
- Marks awarded by individual teachers are moderated by moderation committees to ensure parity in marks awarded to students among different subjects.
- After such rigorous scrutiny, the records of Internal exam, Assignments and attendance marks are notified in the college notice board and class WhatsApp group for information.
- The Admission and Examination Committee (AEC) of the college has taken utmost care of students who have any complaints regarding internal examination results. Any students who have any complaints about the results may submit the complaint through the prescribed format within 2 days of the declaration of the result. After close scrutiny of the student's complaint by the Admission and Examination Committee, rectification may be made if and when necessary upon the complaints. Consequently, the AEC informed the actions taken upon the complaints to the complainant i.e. student(s).
- The final internal Continuous Assessment (CA) is enter into the Mizoram University examination portal after all the students' grievances are redressed.
- The examination department of the college has taken utmost care to students who have any complaints regarding External examination results within 15 days after result declaration.

File Description	Document
Any additional information	View Document
Link for additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Response:

The college organised orientation programme at the beginning of every semester in which students are informed about the general introduction to the courses offered by the college. Orientation programmes are also conducted by each department for their respective core students. Each department take up the task of explaining the broad concept of the subjects opted by the students and career prospects of the subject. Programme outcome, course outcome, and programme specific outcome were highlighted in the subject-wise orientation programme at the time of commencement of the new semester.

The college stress academic proficiency and endeavors towards the attainment of high moral and intellectual stability, and seeks to promote a cosmopolitan outlook and attitude. All the departments have 12 papers each in every subject.

The brief programme and course outcome of each Department are as follow:

BA- English: Prepare students for the professional corporate as well as government job market, Increase self-confidence, enhance communication skills, and prepare them for higher education.

BA- Education: Acquainted with the basic tenets of education. Students are aware of the concepts, ideas, laws, and principles which form the foundation of education. The students have the ability of in-depth analytical thinking and enable students to make a judgment based on the values of education.

Department of Geography: Students understand the beginning of the universe, the origin of the solar system, and different Geomorphological processes along with the development of different landforms and geomorphological features.

Department of Political Science: Students understand the origin of Mizo society in the context of political and economic development right from the pre-British period and after the annexation of the British. Students also familiarized different approaches to the study of politics and have the ability to apply them in contemporary collective and political problems.

Department of Mizo: Students recognized and understood the meaning of targeted grammatical structures in written and spoken form. It helps the students to understand the process of communicating and interpreting human experience through literary representation.

Department of Economics: Students will have critical analytical skills and a better understanding of the function of government, markets, and institutions in the context of social and economic problems.

Department of History: Students familiarized the pre-colonial era up to the 1960s in Mizoram and learn social, economic, political, and cultural development in India during the period of post-Mauryan and Mughal empires.

Department of Management: enables learners to develop a business sense, learn principles and practices of management. It equips and enables learners to skills for setting a business.

Environmental Studies: Students understand and evaluate the global scale of environmental problems. Reflect critically about their roles and identities as citizens, consumers, and environmental actors in a complex, interconnected world. Appreciate the ethical, cross-cultural, and historical context of environmental issues and the link between humans and natural systems.

File Description	Document
Upload COs for all courses (examples from Glossary)	View Document
Upload any additional information	View Document
Paste link for Additional information	View Document

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

Students acquire knowledge, skills, and abilities that enable them to build a future for themselves in the society and the country at large.

Following are direct and indirect measures for evaluating the attainment of Programme Outcome / Course Outcome.

Direct Assessment Methods

- internal assessment has been conducted at regular intervals. Internal assessment is done through Continuous Assessment Test, Assignments, or Class Seminars, Students Project; these activities are mandatory for students. These are very useful for assessing the attainment of Program Outcomes, Program Specific Outcomes, and Course Outcomes.
- As per University guidelines, 25 marks in each course are given through internal assessment and 75 marks at end-semester examination. The University further stipulates that internal assessment be based on attendance (5 marks), class test (12 marks), and assignments or presentations (8 marks).
- A review meeting of End-Semester results published by the affiliating University is another notable method of measuring attainment of Programme Outcome, Programme Specific Outcome, and Course outcome that GJTC adopted till today. The review meeting is conducted under the chairmanship of the Principal. Each Head of Department is bound to explain their respective final results. This has also ensured the accountability of teachers to the students.

Indirect Assessment Methods

- Another method that GJTC utilizes for assessing the attainment is the Feedback System or Assessment of Teachers by Students. Feedback from Students is being conducted for final and outgoing students on the teaching-learning process. The feedback received from the students is analysed by the IQAC. The outcome is then discussed with the principal, the concerned department and the teachers.
- An Alumni survey was conducted to take the feedback for assessing the college administration and their experiences of the college such as teaching and learning system as well as co-curricular activities provided by the college.
- As a means to encourage and recognize students' proficiency and achievements, the College had initially instituted four academic awards to be given to its students like J.Thankima's Award (those student(s) who rank No. 1 in University Examination), Director's Award (those student(s) who rank top 10 in University Examination), Principal's Award (those student(s) who secured the highest mark in their subject (core) in University Examination) and HOD's Awards Award (those student(s) who secured the highest mark in their respective subject (appearing in the Internal Assessment)). The 'Best Library User Award' is distributed to the students to foster a spirit of reading and to encourage the students for efficient use of library resources, services, and facilities.

File Description	Document
Upload any additional information	View Document
Paste link for Additional information	View Document

2.6.3 Average pass percentage of Students during last five years**Response:** 64.99**2.6.3.1 Total number of final year students who passed the university examination year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
129	72	141	50	76

2.6.3.2 Total number of final year students who appeared for the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
138	142	174	114	136

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format	View Document
Paste link for the annual report	View Document

2.7 Student Satisfaction Survey**2.7.1 Online student satisfaction survey regarding teaching learning process****Response:**

File Description	Document
Upload database of all currently enrolled students (Data Template)	View Document
Upload any additional information	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 1.5

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	1.5	0

File Description

Document

Institutional data in prescribed format

[View Document](#)

e-copies of the grant award letters for sponsored research projects / endowments

[View Document](#)

3.1.2 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 2.94

3.1.2.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	1	0

3.1.2.2 Number of departments offering academic programmes

2020-21	2019-20	2018-19	2017-18	2016-17
8	7	7	6	6

File Description	Document
Supporting document from Funding Agency	View Document
Institutional data in prescribed format	View Document
Paste link to funding agency website	View Document

3.1.3 Number of Seminars/conferences/workshops conducted by the institution during the last five years

Response: 24

3.1.3.1 Total number of Seminars/conferences/workshops conducted by the institution year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
8	5	3	4	4

File Description	Document
Report of the event	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.2 Research Publications and Awards

3.2.1 Number of papers published per teacher in the Journals notified on UGC website during the last five years

Response: 0.99

3.2.1.1 Number of research papers in the Journals notified on UGC website during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
14	7	5	3	4

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.2.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 1.87

3.2.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
21	19	6	11	5

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.3 Extension Activities

3.3.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

The college runs effective NSS, Eco Club, Red Ribbon Club and NCC Units which undertakes various extension activities in the neighbourhood community. Other than NSS and NCC units, the various departments of the college are conscious about its responsibilities for shaping students into responsible citizens of the country by making students aware of social issues through various programs like Environmental Awareness, Voter's awareness, Personal Health and Hygiene, Diet awareness, Road Safety, Women empowerment, National Integrity, Aids awareness, anti-drug awareness etc.

- Cleanliness work is rendered outside the college campus in tandem with Swachh Bharat Mission.
- Water conservation and sustainability through construction of water tanks are initiated and carried out by NSS. Spring water tanks are constructed In Durtlang area for the use of the community; meanwhile spreading awareness on water conservation.
- Waiting shed is constructed for community utilities.
- Tree plantations programs are organized in and around campus as well as in nearby villages and municipalities. Department Garden is allotted by eco- club of the College where the students take initiative in bringing about an eco-friendly campus.

- The students of Govt. J. Thankima College are keenly involved in Blood Donation Camps, whereby they give back to society in more forms than one.
- Donation in Aid of Covid 19 is given to Bawngkawn and Thuampui Local area, Nausel, Special School of the Blind, Durtlang and the Chief minister's Relief Fund.
- Consultancy service is available for businessmen, petty traders, business enthusiasts etc, within the College Catchment area to bring about financial literacy.
- Free consultancy and tuitions pertaining to Economics and related topics are being offered and given to interested and needy students within the catchment area when required.
- The Campus is being used as a Quarantine Facilitation Centre for the community in 2020-21 and also used as a Polling Station for AMC election for Bawngkawn locality.
- The College rendered its facilities and infrastructure for the utilization of its nearby communities for Conduction of Local Level Associations, Church conferences, Marriages, etc.
- The College also spared a small plot of its Land for construction of Welfare Building for the Brigade Welfare Association with duly framed terms and conditions.
- Due to the efforts of the SWA, road and Courtyards metaling within the Institution's central campus are done by the State PWD. This work also embodied road metaling and construction of side drain of around 120 meters outside the campus and the work is done as per the request of the College SWA.
- The College Library is opened for visit by the community.
- Ground Water Survey is being done by the College through Ground Water Resources Assessment Cell, Public Health Engineering Department, Aizawl Mizoram, inclusively for the benefit of the college and the local community.
- Water quality of Bawngkawn & Nausel is checked to ensure healthy water for consumption.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

3.3.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 5

3.3.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
5	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document
e-copy of the award letters	View Document

3.3.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Response: 35

3.3.3.1 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
17	2	9	4	3

File Description	Document
Reports of the event organized	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.3.4 Average percentage of students participating in extension activities at 3.3.3. above during last five years

Response: 70.55

3.3.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
652	166	868	325	355

File Description	Document
Report of the event	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.4 Collaboration

3.4.1 The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-job training, research etc during the last five years

Response: 9

3.4.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-job training, research etc year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
5	1	2	1	0

File Description	Document
Institutional data in prescribed format	View Document
e-copies of linkage related Document	View Document
Any additional information	View Document

3.4.2 Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the last five years

Response: 1

3.4.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1	0	0	0	0

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document
e-Copies of the MoUs with institution./ industry/ corporate houses	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

Presently, the College has three campuses, viz, Central Campus at Brigade Area of Bawngkawn, South Campus at Bawngkawn, and North Campus at Durtlang Mel 5.

The Main Building, Classrooms, New Academic Building with 1 Seminar Room, Library, Canteen, and various offices of Students' Clubs and Students' Centres are in the Central Campus. Laptop, Projector & Screen, ICT Lectern, Pen Drive, White Board, HDMI/VGA Cable are all available in the classrooms and seminar hall.

The Main Building and other classrooms in the Central Campus are covered by CCTV, which help record real-time story of any activities within the central campus.

Adequate separate toilets for male and female are located at different convenient places within the campuses. At present, there are 38 toilets at the central campus, 12 toilets at South Campus, and 7 toilets at North Campus. One differently abled toilet is located at Ground Floor of Main Building, Central Campus.

Ramps are constructed at the different places of Central Campus (entrance of Main Building, entrance of differently abled toilet, entrance of new building) which permits differently abled persons and wheel chair users for better and easy accessibility and navigation.

Rainwater harvesting is an integral part of all of the campuses' infrastructure. At the locations where this is practicable, an appropriate conduit system was implemented. A 1 lakh litre water storage tank for rainwater harvesting was constructed-at the Central Campus, and all restrooms and rooms on the central campus are connected to the tanky by a pipeline to ensure a steady and adequate supply of water.

The library has maintained a collection of books, reference books, journals, and also of UGC N-List Members. The E-Resource Centre was established at the library with 4 desktop computers.

To have a constant supply of electrical power, the college installed a solar power panel at the roof of the main building with an electric power generation capacity of 10kva. In addition, 12 nos of solar street lights were installed at different places of the three campuses.

Apart from solar energy, the college has acquired Diesel Generator with an installed capacity of 20 KVA electricity.

For promoting the usage of English Language among the students in and outside the campus, the college has set up a Language Laboratory with 20 sets of desktop computers at the Central Campus by using specific software (SANAKO), entrusting the Department of English with its execution.

The college is an approved NIELIT Study Centre for conducting Triple C class (course on computer

concept) at the college computer centre where 20 sets of desktop computers function.

Girl's Hostel and one hostel Warden Quarters is located in the South Campus. The North Campus consists of Boys' hostel along with one Warden Room. The North campus is equipped with one Indoor Standard Size Badminton Court.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

Facilities for cultural activities, sports, games, gymnasium, yoga centre etc.

To inculcate the spirit and practice of culture and cultural items in the minds of the students, the college has a-Cultural Committee (Kumtluang Cultural Club) under the leadership of the Students' Union headed by a person in charge known as the Secretary in Charge of Social and Cultural Secretary.

The college acquired traditional equipment like Wooden Dhau, the Big Brass Drum (Darkhuang) and the Mizo Indigenous Drum.

The college has two open spaces (lower court yard and upper court yard) with a total area of 9000 sq. ft. in the central campus for practicing cultural dances, training for the adventure club and organizing other events.

For organizing outdoor sport activities a standard size volleyball court, i.e 60 feet length and 30 feet wide (at Lower Court Yard) and Semi Size Basketball Court i.e 80 feet length and 35 feet wide (at Upper Court Yard) were constructed at the Central Campus.

To strengthen and enrich the indoor sports activities, the college constructed an indoor sport training facility at North Campus Durtlang Mel 5 under UGC 11th Plan that accommodated a standard-sized indoor badminton court with an area of 44 feet length and 20 feet wide.

The Women's Hostel at South Campus and the Boys' Hostel at North are provided with various sports equipment like table tennis boards, carrom boards, chess boards, drill boards, and Chinese checker boards.

The Students' Recreation Centre at the Central Campus is equipped with a table tennis board, a table tennis bats and balls. Other sports equipment available are: discus, javelin, volleyball net, football jersey, shot-put for men and women, etc. The college has used all of these sports infrastructure and equipment to organize annual sports and University Sports.

The Division of Youth Adventure Club of Govt. J. Thankima College has items like hanging rope and carabiners for organizing and participating in adventure activities.

The college also provided a room at the Central Campus for the Evangelical Union to organise worship services during the off periods.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

Response: 88.24

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 15

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document
Paste link for additional information	View Document

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 53.44

4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
87.44	198.96	11.36	79.21	90.57

File Description	Document
Upload audited utilization statements	View Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

Integrated Library Management System

The library serves as the backbone of the teaching and learning process for various stakeholders by providing a variety of materials such as books, reference books, and e-Resources. The college library was established in 1992 with meagre facilities. Since its inception, the library has made tremendous progress in various fields, like the extension of the building and the increase of its collection of books. Circulation and collection of books are the main services rendered by the library. At present, the library has 4 employees, viz., 1 librarian, 1 library assistant, 1 unskilled labourer, and 1 female intern. The college purchased library software, i.e., SOUL 2.0 Version, for Rs. 30,000/- from the INFILBNET Centre, Ahmedabad in 2012.

For accessing various kinds of books at the library, OPAC (Open Public Access Catalogue) and designated barcode have been activated. Charging and discharging of books, documents, and other resources is also done through the student's library card, embedded with a bar code scanner.

For maintaining security, safeguarding and tracing the movement of users within the library, CCTV was installed at different points in the library. A grievance box and a suggestion box are also installed.

Due to the outbreak of Covid-19 worldwide, all the normal classes i.e. offline classes, were suspended since march 2019 to till date in the state. During this period, online mode of classes were the only medium for disseminating teachings. This has greatly reduced the number of library visitors to small numbers.

Name of ILMS software : SOUL

Nature of automation (fully or partially) : Partial

Version : 2.0

Year of Automation : 2012

File Description	Document
Upload any additional information	View Document
Paste link for Additional Information	View Document

4.2.2 The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

Response: A. Any 4 or more of the above

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 1.32

4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
3.53	.53	.64	1.13	.79

File Description	Document
Institutional data in prescribed format(Data template)	View Document
Audited statements of accounts	View Document
Any additional information	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year

Response: 4.56

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 38

File Description	Document
Details of library usage by teachers and students	View Document
Any additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

Updates of IT facilities, including Wi-Fi

- Since 2018 the central campus is equipped with a free Wi-Fi internet supplement with Jio Wi-Fi signal booster was installed. The college has set up a website under the domain name edu.in, and it is regularly updated. Various informations, facilities, and services provided by the college, notices, and events organized by the college within and outside the college were updated on the college website as early as possible by the Information and Communication Technology and Management Cell.
- In order to keep up with the development of information and communication technology and to facilitate the students' having and knowing the latest technology, the college has set up a Language Laboratory with 20 sets of desktop computers installed with necessary software. The Department of English is assigned to run the language laboratory and conduct the language classes routinely with the software of SANAKO.
- The College is an approved NIELIT (National Institute of Electronics and Information Technology) Study Centre for conducting Triple C (Course on Computer Concept). The college has employed a casual technician (Master of Computer Application) to conduct the said training courses. In the pre-pandemic period, students from the final semester are entitled to get enrollment in the Triple C class. However, in the post-pandemic period, all students at the college are eligible to get enrollment in the Triple C class.
- Due to the outbreak of COVID-19, the college adopted a Learning Management System (jtcollege.org) for uploading and disseminating various information and teaching materials in the form of soft copies and pdf formats during the 2019–20 academic session and the beginning of the 2020–21 academic session. For disseminating teaching videos, the college has purchased the VIMEO channel for uploading and downloading teaching videos in Mpeg format. However, due to a paucity of funds, the college could not continue to use the learning management system. For conducting online classes, the college has purchased 11 Zoom licensed connections, which greatly helped the teaching and learning process during the pandemic. For supplementing the online classes, the Information and Communication Technology Management Committee (ICTMC) has asked all the academic departments to have Google Drive and a YouTube channel for disseminating various soft copies of teaching materials.

- The college has set up an e-resource centre at the library with a capacity of four desktop computers for male and female separately. All academic department faculty have been informed to deposit relevant e-materials and e-books at the e-resource center.
- The college has a website known as jtc.edu.in. The college website is being utilized for uploading facilities and services provided by the college and other various kinds of information and programmes organized by the college. The Information Communication Technology and Management Committee was entrusted with managing the college website.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 16:1

File Description	Document
Upload any additional information	View Document
Student – computer ratio	View Document

4.3.3 Bandwidth of internet connection in the Institution

Response: A. 250 MBPS

File Description	Document
Details of available bandwidth of internet connection in the Institution	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 39.95

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
60.77	33.97	40.93	63.35	58.33

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document
Audited statements of accounts	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

Procedures for maintenance

- Presently, the college has 15 classrooms well equipped with ICT facilities like projectors etc.
- Classrooms are allotted as per the requirements by the department and intake capacity of seats at the time of admission are utilised as per the routine prepared by the Admission and Examination Committee (AEC).
- All teaching faculty utilize teaching aids like laptops, projectors, pen-drives, etc. for teaching.
- All classrooms are taken care of by the students themselves. Class representatives prepares routine for cleanliness duty and sweeping duty to be followed by their fellow classmates.
- The college has language laboratory with 20 desktop computers that are connected to the internet via broadband. A specific software, SANAKO, is installed for conducting language classes. The Department of English is entrusted with undertaking language classes in the laboratory. Usually, the classes are conducted after normal classes are over and during off periods.
- The College is an approved NIELIT (National Institute of Information and Technology) Study Center for conducting TRIPLE C (Course on Computer Concept) Classes. The Computer Centre has 20 sets of desktop computers fully connected with internet broadband.
- The library is managed by a qualified librarian, assisted by one library assistant and two other supporting staff. Infrastructures in the library are procured by the Library Management Committee when the concerned committee submits a proposal for acquiring various infrastructures. Fortunately, under the RUSA scheme, different kinds of infrastructure like books, book-racks, reprographic facilities, etc., were recently procured.
- The college library is attached to the college E-Resource Centre with a working capacity of 4 desktop computers separately for male and female. The e-resource centre is mainly for disseminating e-resources like e-books, study materials, etc. relevant to students free of cost related to the topics studied in various semesters.
- Books in the library were accessed and arranged in order of subjects. SOUL 1.0 is the automated system for managing the books in the library. Stock verification is done once every 3 years by the library staff under the supervision of the Library Management Committee. If any publication is not found with 2 successive stock verifications, it is considered a loss and automatically written off from the actual stock of books. Damaged/mutilated/obsolete volume(s) are written off with the permission of the Library Management Committee. Rebinding is done whenever required for damage repairment or important copies.
- All attendants in the library are expected to maintain silence. The visitors must place their bags and other personal belongings, such as private books, in the bag racks. The college librarian staff is not

responsible for any personal losses within the library.

- The Indoor Training Facility located at North Campus, Durtlang accomodated standard size badminton. The timings of open and close was monitored by the caretaker of Boys Hostel or the person appointed by the Principal. The sports equipments were issued only after the permission granted by the Professor Incharge. The college administration in association with Students' Union organised Internal Sport every Year and also discharge participation at the University Sport.
- To inculcate the spirit of patriotism, unity and discilpline in the minds of students the college was given permission by The Directorate of NCC Mizoram to have NCC Army Wing and Air Wing.
- To create more consciousness and to make younger generations more enthusiastic upon environmental concern, the college set up Eco-Club in the year 2017. The club undertake activities like Seminar, Obsrvation of important days, setting of E-Waste Collection Centre etc.
- To promote and uplift the dedication of service to others, the NSS Units undertake various activities like Blood Donation Camp, Special Camping to adopted village, tree plantation etc.
- Alumni Association : For enhancing the friendship and to support various activities done by the college, an Alumni Association was founded by the ex-students of the college. The Alumni Association organised an annual alumni meet where leaders are elected in meet.
- To mobilize youth for the prevention of AIDS and to extend services for the needy people, Red Ribbon Club (RRC) was formed at the college. The RRC discharge their duties through Voluntary Blood Donation Camp, Motivational Talk, Orientation Programme etc.
- Staff Welfare Association, Govt. J. Thankima College was formed on 7th March 2003 with an objectives of creating mutual harmony, co-operation and love and affection amongst the members, with condolence, gifts and donations to the members in times of marriagesand death etc. At present, each member to pay Rs. 300/- as monthly contribution.
- To create awareness on National Identity, appreciate different culture and race and to enhance interest of students for studying history through organising events, off-campus excursion etc. a History Club was formed.
- On 28th September 2017, an English Literary Club was formed at Govt. J. Thankima College. The different objectives are to increase awareness and language skills (listening, speaking, reading, writing) of students in English language, to promote Mizo writing in English etc.
- A Literature Club was established at Govt. J. Thankima College on 19th April 2008. The objective of the club was to expose the importance of literature and dessiminating the best of literature to youth.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 75.42

5.1.1.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
511	430	508	502	559

File Description	Document
upload self attested letter with the list of students sanctioned scholarship	View Document
Upload any additional information	View Document
Institutional data in prescribed format	View Document

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 21.88

5.1.2.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
235	118	118	147	122

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format	View Document

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: A. All of the above

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 29.62

5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
286	150	300	185	50

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: A. All of the above

File Description	Document
Upload any additional information	View Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 5.24

5.2.1.1 Number of outgoing students placed year - wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
15	13	6	4	2

File Description	Document
Self attested list of students placed	View Document
Institutional data in prescribed format	View Document

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 65.71

5.2.2.1 Number of outgoing student progressing to higher education.

Response: 92

File Description	Document
Upload supporting data for student/alumni	View Document
Institutional data in prescribed format	View Document

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

Response: 50

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1	0	1	1	2

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
2	0	2	2	2

File Description	Document
Upload supporting data for the same	View Document
Institutional data in prescribed format	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 10

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
4	3	2	1	0

File Description	Document
Institutional data in prescribed format	View Document
e-copies of award letters and certificates	View Document

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Response:

The Students Union (Council) is involved in the administrative bodies of the institution. As per the constitution of the Students Union, the Principal of the Institution is the Ex-Officio President in the Students Union.

There are representation of Students' Union in the Internal Quality Assurance Cell (IQAC) and various committees like Building and Infrastructural Development Committee (BIDC), Students Welfare and Discipline Committee (SWDC), Extension Service and Co-curricular Committee (ESCOC). In addition to this, they have a representative in the UGC Planning Board Committee, RUSA Project Monitoring Unit and Code of Conduct Committee.

The Vice President and General Secretary of Students' Union are the ex-officio members in the Committee of RUSA Project Monitoring Unit, UGC Planning Board, IQAC, BIDC, SWDC and Code of Conduct Committee.

NSS Units, Students' Union and Students' Club formed the committee of ESCOC under the auspices of IQAC. This Committee conduct various extension activities and supported the programmes of NSS Unit, Red Ribbon Club, Eco Club etc.

The Students' Union conduct general election and the election of class representatives with the help of appointed election officials which formed the body of Students Union and convene meetings to discuss their activities.

It also conducts fresher's social to welcome fresh students along with the release of Annual Magazine every year.

The Students' Union organized Annual College Week and Sports Competitions within and outside the College Campus. During the college week, the social and culture department organized Cultural Day to create a cultural environment among the students along with various contest viz. Man of the year, Lady of the year, Cultural King, Cultural Queen.

It also organizes annual college week closing, when the distribution of the prizes in various sports competition takes place.

The Students' Union also participate in the Inter-College Sports Meet organized by the Mizoram University to promote and expose the potential of the students.

In collaboration with Students Welfare and Discipline Committee, the Students' Union also organized a Study Tour to visit various locations in and outside Mizoram.

◇ ◇

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 4

5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
4	6	3	2	5

File Description	Document
Upload any additional information	View Document
Report of the event	View Document
Institutional data in prescribed format	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Govt. J. Thankima College Alumni Association (GJTCAA) plays an important role for the progress of the Institution. The President is a representative in the Committee of IQAC and Alumni members also assisted various Committees under IQAC.

GJTCAA help the Students' Union and Students' Club. They welcome the Freshers in the Fresher's Social cum Magazine Release Function. Motivational speech at the Students' Union General Election. Talk on the Annual College Week Closing Function cum Prize Distributions.

Constant help and cooperation are rendered to the Students Union in organizing the Annual College Week and other Programmes. Noteworthy support is rendered to the Students' Union during Mizoram University Sports Meet.

GJTCAA facilitate rank holders in the MZU Examination 2018 and sponsored prizes in the Talent Expo

2019, present citation to alumni members, staffs, faculty members in an important milestone. They also conduct the election of the History Club and motivational speech on behalf of Alumni Association.

GJTCAA gives significant contribution in the preparation of the College Annual Magazine. They also introduce Alumni Corner in the College Annual Magazine.

Seven Alumni members namely, Mr. Lalrinmawia Zote, Mr. C. Lalhrwaitluanga, Mr. Elysian-a Colney, Mr. C. Thangmawia, Mr. BC. Tawna, Mr. K. Vanlalhlimpaia, Mr. MH. Vabeikhochhi and Mr. Lalrawngbawla contributed valuable articles in the 14th and 15th College Annual Magazine.

First Grand Alumni Home Coming was organized on 21st June, 2019 at Central Campus. Virtual Consultation with Alumni Members was organized with IQAC on 5th September, 2021 via Zoom Meeting to discussed the registration under Mizoram Firms and Societies Registration Act 2004.

In collaboration with IQAC and the Department, GJTCAA conducted Online Alumni Survey and Alumni Feedback during 2018-2021 which helped in the maintenance of Alumni records in Higher Studies and Placement.

GJTCAA also renders significant contributions in the process of Academic and Administrative Audit (AAA) and NAAC Peer Team Visits. The Alumni Association has applied for formal registration under Mizoram Firms & Societies Registration Acts 2004 under Govt. of Mizoram.

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File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

Vision: *To provide holistic and quality life and to inculcate human values to the society through education.*

The vision of the College is reflected in the College motto 'Soar High,' where each learner, nurtured with values, dignity, integrity, and courage clothed with determination strives to achieve excellence and attain the highest possible limit in his endeavour for the good of his individuality and the society.

The curriculum of the course are administered meticulously to enlighten the social, political, economic and cultural issues faced by the society along with the viable solution derived through scientific outlook to facilitate good and responsible citizenry.

Learners are sensitised to global issues with practical approach. Therefore, the College strives for fostering global competencies among students, inculcating a spirit of healthy competition, hard work, and determination in the quest for excellence.

The students are nurtured to exhibit a good moral discipline and conduct complemented with adequate life skills and leadership. Leadership qualities with free and independent thinking strengthened with moral dignity should form the foundation of every individual personality through association and participation in various activities of the College.

The College envisioned an education system that nurtures good citizenry with leadership qualities exhibiting a good moral discipline, in the quest for excellence and accomplishment. To achieve the vision, the College has the following objectives as-

To achieve academic excellence and attain a successful career.

To inculcate introspective, scientific and rational attitude among students.

Mission:

To develop more educated youths with adequate life skills, moral values and dignity

To proliferate efficient and worthy leaders for the Society

To develop the value of the dignity of labour amongst students

The College has a mission to educate the youth to contribute to wealth generation and to overcome physical, mental, social, economic, national and international impediment.

To nurture the students to become a valuable resource for the enhancement and sustenance of development for the nation and the state of Mizoram.

The College aims to realize its mission by educating the youth from various areas students with limited means and slow learners to acquire global competencies and necessary skills.

The College foundation rests on the maxim that the means of work is as important as the end. ‘If the means are ethical, the end is bound to be productive’ – Vivekananda.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

Decentralization and Participative Management:

The College believes in principles of democracy and participative management. The principal decentralizes his power and make decision in consultation with the concern committee. All the stakeholder vis teacher, staff, student, alumni, parents etc. are involved in their respective committee and play an important role in the process of decision-making.

The institution set up ‘**General Staff Committee (GSC)**’ which comprise of those members who are working permanently in the College. The principal presides over the meetings which is considered the highest decision-making body. Meetings will be conducted at least twice in a year. All the faculty and staff members are participated in the institutional planning and decision making.

The institution also set up ‘**Staff Working Committee**’ which comprise of the principal, senior faculty members and administrative office staff to implement the GSC resolution and to monitor the committees under the institution.

‘**Internal Quality Assurance Cell (IQAC)**’ was set up and twenty-three (23) sub-committee and cells were formed under IQAC. All faculty members and staffs are the members in these respective committees.

Student’s Union (SU) Vice President and the General Secretary are also members in the Internal Quality Assurance Cell (IQAC), **Building and Infrastructural Development Committee (BIDC)** and **Students’ Welfare and Discipline Committee (SWDC)**.

NSS Units, Students’ Union and Students’ Club formed Extension Committee namely, **Extension Service**

and Co-curricular Committee (ESCOC). SU Social & Cultural Secretary and the President of all Student's Clubs are members of ESCOC.

SU Vice President is ex-officio member in the **UGC Planning Board Committee** and the General Secretary in the **RUSA Project Monitoring Unit**.

SU Vice President/General Secretary is the member of Institutional **Code of Conduct Committee**.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

As per the recommendation of the NAAC Peer Team in the 2nd Cycle and as per inputs from the staff, a Strategic plan is effectively deployed by the Institution. As a result, the College witnesses an academic progression year after year. While there are innumerable noteworthy achievements, let us describe one from among the many.

The long-standing aspiration of the College fraternity is to introduce more subjects to enhance students' choice. The General Staff Committee meeting, which is the summit body of the College, took a bold and remarkable decision in this regard.

Opening of Management Course: The Institution introduced job-oriented and innovative programmes i.e. Bachelors of Business Administration (BBA) on self-financing scheme with effect from 2017-18 academic session. The Government of Mizoram issued a permission in this regard vide Higher & Technical Education Department Notation No. A. 34012/2/2018-HTE, Dated Aizawl, the 25th May, 2018. The College approached the Mizoram University for subject affiliation and the same was granted vide MZU/CDC-3/9/18/2187 letter No. dated Aizawl, the 9th July, 2018.

Teachers were recruited through open advertisement and as per UGC Regulations. The College initially recruited two teachers with the Head of Department spared from the Department of Economics, and one teacher from the English Department to teach English Subject. At present there are 5 permanent teachers managing the Department. Their monthly salaries are met through admission fees and monthly fees from the students. At present, the department is accommodating 26 students in the 2nd semester, 11 students in the 4th and 12 students in the 6th semesters respectively. The first batch of students came out with flying colors, wherein four students acquired top ten ranks in the University exam, with a cent percent pass percentage.

Opening of Geography subject: There are only 2 Colleges in Aizawl under the State Government who offers Geography as a subject, there is a high demand of the subject among students. To cater to this need, the Staff Committee meeting of the College resolved to open the subject on self-financing basis with effect from 2018-19. The Mizoram Government gave us the permission to open the subject vide Notification No. A. 34012/2/2018-HTE/Pt-I, Dated Aizawl, the 14th August, 2020 and a Provisional Permission from MZU

vide letter No. MZU/CDC-1/24/20/2501, dated Aizawl, the 1st sept 2020.

Initially, the subject was taught by two teachers as there was only one section of students that had to be catered to. This was cautiously prearranged to save the institution from redundant monetary burden. Towards the second year, classes were carried out online due to Covid 19 pandemic, which contracted the need to categorize the students in sections.; allowing for the same two teachers to suffice. Salary of the Geography teachers are allocated solely from the student's fee and no fund in aid of the same is being given by The State Government. The department is currently accommodating 98 students in the 4th Semester and 127 students in the 2nd semester.

File Description	Document
Upload any additional information	View Document
Strategic Plan and deployment documents on the website	View Document
Paste link for additional information	View Document

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.

Response:

Functioning of Institutional Bodies:

Policy of the College:

The basic principle on which the College stands is the Collective participation with decentralization of power to provide maximum benefits to the students for their academic excellence so that they will be a responsible citizen for the country. This is clearly reflected in the management and working principle of the staff.

Administrative Setup:

The College has a well-defined organization structure. The Principal assisted by the Vice Principal and General Staff Committee meeting or its representative Body Staff Working Committee reviews and evaluates the administrative processes and infrastructural aspects while the IQAC of the college is involved in developing a quality system for conscious, programmed action to improve the academic performance of the College.

Appointment and Service rules:

Recruitment and appointment of a (regular) non-teaching staff are made as per the standing rules of the state Government and the teaching staff as per the relevant UGC Regulations as adapted by the state Government from time to time. All Casual staff recruited/engaged by the College are appointed as the relevant College Internal Rules which is based on open advertisement, healthy competition and the final selection is done by the duly constituted Interview board cum selection committee. All staff are oriented

about their respective service conditions, duties, roles and responsibilities, discharge of duties, increments, kinds of Leave, code of conduct, incentive for achieving academic excellence and others. Necessary orientation programmes and the like are also conducted by the College.

Procedures:

For the complete functioning of college activities, various committees are formed. The function of every committee in the Institution is well defined. All Chairperson report to the Principal and the Principal monitors the effective functioning of these bodies. At the department level, the Heads of the Department are directly responsible for coordinating all departmental academic programmes of the college. Faculty are directly responsible for the academic and curricular development of the students. Staff members have been designated as Criteria in charge, Chairperson or members of various committees. Students are involved as active members of the committee.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document
Link to Organogram of the Institution webpage	View Document

6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Screen shots of user interfaces	View Document
Institutional data in prescribed format(Data template)	View Document
Any additional information	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

Welfare measures and financial assistance for teaching and non- teaching staff:

Govt. of Mizoram provided various welfare measures and financial assistance to teaching and non-teaching staff vis. NFW of GPF, General Provident Fund Advance withdrawal, House Building Advance, Motor Car Advance, Scooter Advance, Festival Advance, Cash Handling Allowances, Washing Allowance, House Rent Allowances and Special Compensatory Allowances.

Various kinds of leaves like Earned Leave, Casual Leave, Maternity Leave, Paternity Leave, Casual Leave on Voluntary Blood Donation, Study Leave, Sabbatical Leave, Child Adoption Leave, Child Care Leave etc., are enjoyed by the teaching and the non-teaching staff.

Other welfare measures like Medical Reimbursement, Travelling Allowances, Death cum Retirement Gratuity, General Insurance Scheme etc., are also provided to teaching and non-teaching staff

Apart from Government welfare scheme and financial assistance, the institution has set up GJTC Staff Welfare Association which provides various financial assistance to teaching and non-teaching staff as mentioned below: -

Loan facility is provided for teaching and non-teaching staff by Government J. Thankima College Staff Welfare Association (GJTCSWA) which is to be recovered within Ten (10) months with zero interest rate.

Financial assistance is given to teaching and non-teaching staff by GJTCSWA and MCTA Branch in case of serious illness and natural calamity.

In case of death, a sum of Rs. 100,000/- (one lakh) with citation and bouquet are given to teaching and non-teaching staff for condolence. Other condolences are also given to teaching and non-teaching staff in the death of family members.

In case of marriage, a sum of Rs. 5,000/- to 10,000/- with citation is presented to teaching and non-teaching staff by GJTCSWA and MCTA Branch.

Cash Incentive Awards Rs. 5,000/- with citation are given to teaching and non-teaching staff who received M. Phil/Ph. D Degree, National/International Awardee and Service Retired.

Financial assistances are provided to teaching and non-teaching staff in order to attend workshops/ seminars/ conferences/ training which will be borne by the institution.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.3.2 Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years.

Response: 52.72**6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
17	20	13	12	25

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years**Response: 3.2****6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
9	2	2	1	2

File Description	Document
Upload any additional information	View Document
Reports of Academic Staff College or similar centers	View Document
Institutional data in prescribed format(Data template)	View Document

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).**Response: 37.85****6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation /**

Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
21	9	13	6	15

File Description	Document
Upload any additional information	View Document
IQAC report summary	View Document
Institutional data in prescribed format(Data template)	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff**Response:****Institutional Performance Appraisal System:****Teaching Staff:**

The performance of the teaching faculty is assessed as per UGC guidelines known as Performance Based Self-Appraisal (PBAS). Promotions for the faculty are considered as per UGC guidelines under Career Advancement Scheme (CAS) and fulfilment of the requisite API (Academic Performance Indicator) scores. The applications are subject to scrutiny by the screening committee and promotion is based on the candidates' performance in the interview. All placements from Stage I to II and from II to III are done at the College Level while promotion to Associate Professor and Professor are done at the Government Level.

Non-teaching staff:

The performance of non-teaching staff of the institution is assessed by the Annual Confidential Report (ACR). The Government of Mizoram has framed a comprehensive instruction on procedure for maintenance for ACR. All the employees under Group B & C are instructed to write their Annual Confidential Reports (ACR) as per the prescribed proforma and submit to the Principal. After necessary reporting and reviewing on the Annual Confidential Report, it is forwarded by the Principal to competent authority for further action. As for group D staff, their annual performance report is submitted annually to higher authority for necessary action.

Those staff who need guidance in writing their ACRs are helped by seniors and it is not the tradition of this college to grade their ACRs to bar their further promotion, if there is a minor case, it was settled by the Principal. All Staff are encouraged to submit their ACRs, Property return, payment of professional tax, etc. in time.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

Institutional System for Financial Audit:

The institution has conducted two forms of financial audit viz. Internal audit by appointed auditors and External audit by Accountant General (AG) and Charter Accountant (CA).

Internal Audit:

Internal Audit is regularly conducted for every six months: To make all the accounts auditable at any time, to ensure transparency in all the financial management of the college, to institutionalise the process of audit as an integral part of the College administration and to check misappropriation or any irregularities in the financial administration of all the college development fund from time to time.

Mutual trust and cooperation amongst the faculty is a key aspect to bring quality education in teaching-learning situation. To ensure such reciprocal confidence and collaboration especially within the working environment in a college, transparency in the entire financial decision making is a prerequisite.

As such, financial administration void of transparency tends to develop suspicion and loss of mutual trust. If such confidence and trust is lost it is not easy to regain or create a cordial environment strengthened with trust and assurance. Therefore, all the financial decisions and processes of administration must be made transparent and accountable.

Under the circumstance stated above, Govt. J. Thankima College introduced the practice of internal auditing system within the College without any direction or instruction from the concern higher authority. The purpose of the practice of this internal audit of the College account and transaction is to uphold transparency in the entire financial decision-making process of the College.

External Audit:

External audits are conducted in two forms vis. Accountant General (Audit) and Charter Accountant (Audit).

College Funds received from the scheme of UGC and RUSA are regularly audited by CA.

College Funds from Govt. of Mizoram is usually audited by AG.

The last External Audit by Accountant General is 2016.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 12.78

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year-wise during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
8.2	2.31343	1.7065	0.2575	0.3055

File Description	Document
Institutional data in prescribed format(Data template)	View Document
Any additional information	View Document
Annual statements of accounts	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

Mobilization of Funds:

The College opted a policy for optimal use of limited resources and mobilization of resources without harming anyone. The College main sources of income are: -

Government and Institutions approved Funds/Fees from the students:

Student's Admission & Tuition Fee

College Development Fund & College Affiliation Fee

Students' Enrolment & Registration Fee

Student's Union Fund (Students' Union fee, Games Fee & Magazine Fee)

Student Aid Fund

Identity Card Fee (College I.D Fund)

Library Fee (General Library Fund)

Internal Exam Fee

Examination Centre Fee

Language Laboratory Fee

ICT Fee

Medical Fee

Funds/Fees from Students, Individual, Philanthropies, Agencies, Government etc.

Management Department (Admission and Monthly Fee)

Geography Department (Admission and Monthly Fee)

Language Laboratory Fee

Students' Examination Centre Fee

Registration & Commission Charge

NAAC/IQAC Fund.

Women Hostel (Admission and Monthly Fee)

National Service Scheme (NSS) Funds from State Liaison Office

Red Ribbon Club Funds from Mizoram State Aids Control Society (MSACS)

National Green Corps (Eco Club) funds from Mizoram Pollution Control Board (MPCB)

Resource Mobilization (Internal & External)

College Canteen & Building Rent

Donation from faculties members and staffs for special purpose.

Donation from Govt. J. Thankima College Staff Welfare Association (GJTCSWA).

Donation from Mizoram College Teachers Association (MCTA), College Branch.

Sponsor from Govt. J. Thankima College Alumni Association (GJTCAA).

Donation from Donor's Family.

Development Fund from MPLADS, MLA-LADS, AMC and Govt. of Mizoram.

Optimal utilization of resources:

The institutions' hard-earned resources are optimally utilizing without compromise its quality with transparency. The austerity measures taken by the administration office are given below: -

Annual budget is passed by the General Staff Committee for optimal allocation of resources.

Expenditure is approved and sanctioned by the DDO/Principal to prevent unnecessary expenditure.

Appointment of construction works manager from staffs to minimise labour cost.

Purchase of materials from the cheapest shops to prevent unnecessary expenditure.

Maximum circulation of e-copies in the administrative information for the minimum use of xerox machine and saving of paper.

Selection of lowest quotations to purchase materials and equipment for saving money.

Maximum use of solar energy and LED bulbs to reduce energy consumption and bill.

Construction of rain water harvesting to reduce water consumption and bills.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

IQAC contributions for quality assurance strategies and processes:

The IQAC has been functioned vigorously and has delivered significant contributions to institutionalised quality assurance strategies and processes in the operation of the Institution.

Formulates action plan: The IQAC formulates the Action Plan of the institution at the beginning of every academic session. The Action Plan covers enhancement of the teaching-learning processes, infrastructural development, resource mobilisation, timely submission of AQAR reports as well as conducting feedbacks from stakeholders.

Conduct regular meeting: Periodic meetings and Review meetings of the IQAC has been convened to monitor, review and appraise the action taken against the Action Plan and activities undertaken by various departments, committees and cells.

Decentralisation in decision making: The IQAC has been instrumental in fostering internalisation of quality through decentralisation in decision making. Various committees, cells and teams were formed with specific areas of autonomy, major activities and decisions effecting the operations of the institution were taken up and made in the meetings.

Promoting research culture: As the main unit in fostering quality development of the teachers, the IQAC has been promoting research culture by exhorting the teaching faculty to mobilise resources from various funding agencies for research activities for personal as well as professional development. The IQAC organizes workshops/seminars and a provision for cash incentive has been made to the faculty enrolled in research programme and those acquiring research degrees.

Conduct various feedback: To ensure quality in teaching-learning and extra/co-curricular activities, feedbacks from the stake holders were collected. The feedbacks were analysed confidentially and the summary of the feedbacks were displayed in the Institution's website. Teachers and departments were appraised according to the feedbacks and plans were formulated to address any shortcomings of the Institution reflected through the feedbacks.

Conduct programmes and add-on courses: The IQAC is the major unit of the institution that provides curricular/co-curricular and extracurricular activities to augment classroom learning, facilitating the gaining of knowledge and acquiring life skills. Hence, various seminars, workshops, training, seminars as well as talks in observance of national and international days have been organised.

Provide financial support and welfare schemes: The Institution makes a policy of financial supports and provide welfare schemes to the staff and students. Staff Welfare Association has been established to enhance cooperation among the staff and providing monetary support through loans to the members. It also provides financial support to the staff for attending seminar/workshop/training etc. There is also a provision of Student Aid Fund, which can be availed by students of limited resources.

Green initiatives and eco-friendly campus: green initiatives are undertaken by organising talks, environmental workshop, activities through Eco Club, NSS and Beautification Committee. MoUs are signed with Karo Sambhav Private Limited for e-waste collection and collaborates with MPCB and AMC for green initiatives and dry waste management.

Conduct academic and administrative audit: The institution conducts academic and administrative audit under the initiative of the IQAC to enhance the overall quality of the institution.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

The IQAC is an effective and extensive mechanism to introduce, monitor, review and upgrade the teaching-learning process, structures and methodologies as per requirements and standard:

Formulate action plan: At the beginning of academic session, the IQAC prepares annual action plan which involves the teaching-learning process such as the use and procurement of ICT facilities, methodologies for transaction of information such as students' seminars, discussions, field visit, study tour etc.

Prepare academic calendar: The Academic Calendar has been prepared to compliment the calendar of Mizoram University's academic session. The Calendar fixed the time and duration of various activities such as sports, examination and holidays, etc. The IQAC monitors the activities and provides necessary support/suggestions as and when needed.

Maintain attendance/performance record: A proper attendance record has been maintained by every department to monitor the student's participation in the classroom and other various activities. The student's attendance is monitored, analysed and displayed at the notice boards/students whatsapp group. Appropriate actions were taken up against students with unsatisfactory attendance.

Prepare teaching plan/teaching diary: A structured teaching plan and diary is prepared by the IQAC to enhance effective teaching and timely completion of syllabus by the teachers. The teaching plan were prepared by the teachers. Each teacher maintains a teaching dairy in which the daily activities, use of ICT and outcome of the classes were properly. The format and structure of the teaching plan and diary were review and necessary changes were made.

Adopt and review of CBCS regulation: The College adopts and follows the assessment processes prescribed by the Mizoram University. However, the IQAC has reviewed the processes of assessment and maintenance of records and documents of the students. Examination guidelines and conduct were reviewed and the results were disseminated through the Institution's website and other social media platforms to enhance transparency. A special meeting to review students' performance in examinations were convened.

Conduct feedback from various stakeholders: The IQAC conducts feedback from various stakeholders such as students, alumni, parents, employers and teachers to evaluate the teachers, departments and the College. The regular evaluation of the teachers by the students, feedback on teaching methodologies,

course delivery, attitude, difficulties faced in the subject provided is an insight into the strength and weaknesses of the Institution. Appropriate actions were taken after analysing the feedbacks which were displayed in the Institutional website to ensure transparency.

Introduce Innovative teaching: The Institution upgrades its teaching-learning processes and introduces innovative teaching guidelines on participative learning methods. The methods range from various classrooms learnings, home assignment, students' seminars, students' projects, field trip/study tour etc. These activities were reviewed and suggestions for strengthening the methods were made in the IQAC meetings.

Maintain records and documentation: For keeping records and maintaining documentation, the IQAC has strengthened all the departments and committees with necessary documentation resources. All activities of the departments and the committees/cells were to be recorded, properly maintained and a report was submitted to the IQAC for consideration.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5.3 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements
2. Collaborative quality initiatives with other institution(s)
3. Participation in NIRF
4. any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

Response: B. 3 of the above

File Description	Document
Upload e-copies of the accreditations and certifications	View Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document
Paste web link of Annual reports of Institution	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

The Institution has a strong ethical work culture that is based on inclusivity. Equal opportunities are provided to all individuals irrespective of gender, race, caste, language, religion, political or other opinion, national or social origin, birth or other status. Its unique work culture, healthy traditions and ethos have seen the enrolment of 43.32% female students and 53.6% of women staff during 2020-21. The Annual Actions during 2016-2021 includes a number of activities like organizing awareness programs/Seminars on Gender Sensitization, Sensitization on ST/SC/OBC, Women's Rights for achieving gender equity among the students and female workers, and some of these programmes includes:

- 1.Seminar on Promoting Life Skills in Sex Education on 28th October, 2016
- 2.Seminar on Life Skills and Personality Development, 20th July, 2016.
- 3.Awareness Campaign on Women's Rights/Rights of SC/ST/OBC on 17th February, 2017.
- 4.Seminar on Sexual Harassment of Women at the Workplace organized by Women Committee on 12th August, 2017.
5. Workshop on Sensitization Program for Improving the Performance of Students with Special Needs and Marginalized Sections on 13th October, 2017
- 6.Seminar on Women's Rights Under IPC on 17th October, 2016.
- 7.Defense Practice for Women with Legal Aid Services during 19th – 20th April, 2018.
- 8.Poster Campaign against Sexual Harassment of Women at Workplace on 7th March, 2018.
- 9.Seminar on Women's Rights on 12th September, 2019.
10. Workshop on Empowering Women in the Changing Society on 26th September, 2019.
- 11.Observation and Talk on International Women's Day by Department of English & Equal Opportunity Cell on 8th March, 2021.
- 12.Poster Writing Competition pertaining to Awareness and Prevention of Sexual Assault, Harassment, by Internal Complaints Committee and Dept. of English on 30th April, 2021.
- 13.Observation of No Tolerance on Sexual Assault Month by Women Committee.
- 14.State Level Webinar on Awareness on Protection of Child Rights & Sexual Harassment, Jointly Organized by Women Committee, (ICC) & MHIP Bawngkawn on 1st November, 2021.
- 15.Poster Campaign Against Sexual Harassment of Women at the Workplace organised by Internal Complaints Committee (ICC) and Women Committee, 20th October, 2021.

Weblink:

- 1.<https://jtc.edu.in/news-events/gjtc-1st-march-2018-rusa-sponsored-seminar-on-promoting-life-skills-in-sex-education-organised-by-women-committee-gjtc/>
- 2.<https://jtc.edu.in/news-events/3rd-april-2018-life-skills-personality-development/>
- 3.<https://jtc.edu.in/news-events/awareness-campaign-on-womens-right-right-of-sc-st-obc/>
- 4.<https://jtc.edu.in/news-events/sexual-harassment-of-women-at-the-workplace-on-12th-august-2017/>
- 5.<https://jtc.edu.in/news-events/sensitization-of-students-with-special-needs-and-marginalized-sections/>

6. <https://jtc.edu.in/news-events/gjtc-1st-march-2018-womens-rights-under-ipc/>
7. <https://jtc.edu.in/news-events/gjtc-20th-april-2018-rusa-sponsored-workshop-on-defence-practice-for-women-women-student/>
8. <https://jtc.edu.in/news-events/gjtc-8th-march-2018-poster-campaign-against-sexual-harassment-of-women/>
9. <https://jtc.edu.in/news-events/13th-august2019-workshop-on-womens-right/>
10. <https://jtc.edu.in/news-events/27th-september2019-workshop-on-empowering-women-in-the-changing-society/>
11. <https://jtc.edu.in/news-events/gjtc-9th-march-2021-observance-of-international-womens-day-2021/>
12. <https://jtc.edu.in/news-events/gjtc-3rd-april-2021-observance-of-no-tolerance-month-on-sexual-assault-1st-30th-april-2021/>
13. <https://jtc.edu.in/news-events/gjtc-13th-april-2021-observance-of-the-month-of-women-against-sexual-harassment/>
14. <https://jtc.edu.in/news-events/state-level-webinar-on-awareness-on-protection-of-child-rights-and-sexual-harassmen>
15. <https://jtc.edu.in/news-events/internal-complaints-committee-and-women-committee-poster-campaign-against-sexual-harassment-of-women-at-the-workplace-and-meeting-with-the-president-mhip-bawngkawn/>

File Description	Document
Specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	View Document
Annual gender sensitization action plan	View Document

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment

Response: B. 3 of the above

File Description	Document
Geotagged Photographs	View Document
Any other relevant information	View Document

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- **Solid waste management**
- **Liquid waste management**
- **Biomedical waste management**
- **E-waste management**
- **Waste recycling system**
- **Hazardous chemicals and radioactive waste management**

Response:

Solid Waste Management & Facilities:

- In collaboration with AMC and Bawngkawn Local Council. The institution managed solid waste as per the regulation Aizawl Municipal Corporation (AMC) Plastic Waste Management Bye-Laws 2019.
- Dustbins are placed at different locations such as classroom, office, canteen, teachers' common room within the campus for storage of dry waste. The sweepers are assigned to collect dry waste within the campus and gather the wastes to Institutional Garbage Collection Area.
- The AMC Garbage Truck collects the dry waste every tuesday, wednesday, friday and the plastic wastes are collected on every Saturday for further management.
- Dustbin for wet wastes is placed in the College Hostel and Canteen which is given away as forage for local animal breeders.

Liquid Waste Management & Facilities:

- The institution has no facility producing chemical waste. Therefore, the liquid waste/sewage generated from the college systematically drains out to institutional drainage system which is connected to AMC drainage system.
- Cleaning of drains is regularly maintained by sweepers to keep free of possible clogging and pollution.
- Water wastes collected are re-used for watering plants and trees within the college campus from time to time which helps in reducing excessive use of water.

E-Waste Management & Facilities:

- The institution managed e-waste as per the regulation of Aizawl Municipal Corporation (AMC) Plastic Waste Management Bye-Laws 2019.
- E-waste such as computer peripherals are upgraded regularly to avoid wastage. Valuable parts and components are reutilized to avoid excessive purchase of items.
- Govt. J. Thankima College and MPCB recognized e-waste collection company viz. KARO SAMBHAV PRIVATE LIMITED signed the Memorandum of Understanding (MoU) on 22nd December, 2021 to e-waste management.
- Govt. J. Thankima College is the first college who have signed MoU regarding the e-waste management amongst the Mizoram colleges.

File Description	Document
Geotagged photographs of the facilities	View Document
Relevant documents like agreements/MoUs with Government and other approved agencies	View Document
Any other relevant information	View Document

7.1.4 Water conservation facilities available in the Institution:

1. Rain water harvesting
2. Borewell /Open well recharge
3. Construction of tanks and bunds
4. Waste water recycling
5. Maintenance of water bodies and distribution system in the campus

Response: C. 2 of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document
Any other relevant information	View Document

7.1.5 Green campus initiatives include:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

Response: A. Any 4 or All of the above

File Description	Document
Geotagged photos / videos of the facilities	View Document
Any other relevant documents	View Document

7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions / awards
5. Beyond the campus environmental promotion activities

Response: C. 2 of the above

File Description	Document
Certificates of the awards received	View Document
Any other relevant information	View Document

7.1.7 The Institution has disabled-friendly, barrier free environment

1. Built environment with ramps/lifts for easy access to classrooms.
2. Divyangjan friendly washrooms
3. Signage including tactile path, lights, display boards and signposts
4. Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

Response: A. Any 4 or all of the above

File Description	Document
Policy documents and information brochures on the support to be provided	View Document
Geotagged photographs / videos of the facilities	View Document
Details of the Software procured for providing the assistance	View Document

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

Institutional initiatives for inclusive environment:

- The institute is proactively taking efforts in providing an inclusive environment, and initiatives are taken to promote better education, respect for cultural, regional, linguistic, and setting communal harmony.
- The institution believes in unity in diversity and all faculty, staffs and students respect the different religion, language and culture. Different festivals of all religion and National Festivals are esteemed and the Institution maintains peace and national integration within the College community.
- Students of different tribes and clans, of different cultures, speaking different dialects with different religion are not differentiated in any way. Different Religion, Tradition and culture is respected by all to maintain amicable relations which help to implant social, cultural and religious harmony. The Institution takes initiatives in organizing programmes for the promotion of cultural environment.
- As notified by the Govt. of Mizoram, the institution observed Cultural Dress Day in every

wednesday. The principal and administrative staffs are dressed in their own traditional attire to promote tolerance and cultural harmony within the institution.

- The institution celebrates one of the most important Mizo Festival *Chapchar Kut* at the campus every year. Teachers and Staffs are dressed in the traditional Mizo attire as symbol of the true manifestation of its rich culture and traditions.
- The NSS Volunteers participated in Northeast NSS Festivals at Don Bosco College, Tura during 20th- 24th January, 2020.
- The Students' Union, Government J. Thankima College organized Cultural Day every year during Annual College Week. Teachers and students are dressed in their own traditional attire as a symbol of the true manifestation of its rich culture and traditions.

File Description	Document
Any other relevant information.	View Document
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View Document

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

The College sensitizes the students and the employees of the institution to the constitutional obligations about values, rights, duties, and responsibilities of citizens which assists them in becoming a more responsible citizen.

To equip students with the knowledge, skill, and values that are necessary for sustaining one's balance between a livelihood and life by providing an effective, supportive, safe, accessible, and affordable learning environment these elements are inculcated in the value system of the college community.

The students are inspired by participating in various programs organize by the Institution values, duties, and responsibilities by inviting renowned persons to talk on such topics. The College has a Code of Conduct for students and staff which is to be followed by all.

The Institution undertakes different initiatives by organizing various activities to sensitize students and employees to the constitutional obligation: Values, Rights, Duties and responsibilities of the citizens which may be highlighted thus:

1. Voluntary Blood Donation Camp organized by National Service Scheme (NSS) Unit, Red Ribbon Club and Internal Quality Assurance Cell (IQAC) on 10th August 2018 – 11th August 2018.
2. Non-Violence Trekking Programme on account of Gandhi Jayanti and International Day of Non-Violence, Organized by Inter-College Youth Club on 2nd October 2018-3rd October 2018.
3. Awareness campaign on EVM-VVPAT under SVEEP, organized in pursuance of the request of the Deputy Commissioner, Aizawl on 2nd October 2018-3rd October 2018.

- 4.Awareness Campaign on EVM-VVPAT under SVEEP, Organized in pursuance of the request of the Deputy Commissioner, Aizawl on 26th September 2018 – 27th September 2018
- 5.Motivational Campaign Against Anti-Ragging at College Campus by Anti-Ragging and Grievance Redressal Committee (AGRC) on 21st September 2018.
- 6.Motivational Campaign on Anti- Ragging, organized by Anti Ragging and Grievance Redressal Cell, Govt. J. Thankima College on 15th, July 2019-17th July 2019.
- 7.Blood Donation Camp was jointly organized by NSS Unit, Red Ribbon Club, RUSA, HHC and Aizawl Civil Hospital on 8th August, 2019.
- 8.State NSS Cell and NSS Unit organized Volunteer duty for the maintenance of social distancing at Dawrpui and New Market during Covid 19 Pandemic on 9th April, 2020- 18th April, 2020.
- 9.To combat the Covid-19 pandemic, the Institution Organized visit programme to college adopted village Nausel and distributed rice and other essential commodities on 3rd April, 2020.
- 10.Distribution of Face Masks and Essential Commodities at Nausel Village (College Adopted Village) on 16th July, 2020.
- 11.Blood Donation at Civil Hospital Aizawl on 17th September, 2020
- 12.Blood Donation Camp at College Central Campus on 15th December, 2020 for Aizawl Civil Hospital.
- 13.Blood Donation Camp, 4th May, 2021
- 14.State Level Webinar On Building A Meaningful Life Without Drugs Organized by Anti-Drug Club, Department of English and Department of History, 5th November, 2021
- 15.Observation of Constitutional Day on 26th November, 2021, by NSS Unit, Govt. J. Thankima College

File Description	Document
Any other relevant information	View Document
Details of activities that inculcate values; necessary to render students in to responsible citizens	View Document

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

- 1.The Code of Conduct is displayed on the website**
- 2. There is a committee to monitor adherence to the Code of Conduct**
- 3.Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
- 4. Annual awareness programmes on Code of Conduct are organized**

Response: B. 3 of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims.	View Document
Code of ethics policy document	View Document
Any other relevant information	View Document

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

The Institute maintains harmony and healthy environment to make the students aware of the importance of building a strong cultural belief. She believes in celebrating and observing important events of the Nation as it is an integral part of learning.

The College NSS unit and Red Ribbon also plays an important role in serving the society and the institution by contributing charitable deeds and observing few important national and international days.

The Important days and events celebrated and observed by the Institution, Departments and Clubs maybe highlighted thus:

1. Observation of World Ozone Day 2018 on 16th September, 2018.
2. Observation of Gandhi Jayanti and International Day of Non-Violence, Organized by Inter-College Youth Club on 2nd October 2018-3rd October 2018.
3. Observation of National Deworming Day on 8th February, 2019 Observed by Health & Hygiene Committee & NSS GJTC
4. Observance of Fire Prevention week on 16th February, 2019.
5. Tree Plantation Programme in observance of World Environment Day at Central Campus on 5th June, 2019 by Eco Club of Govt. J.Thankima College 2018-2019
6. Kargil Vijay Diwas was observed on 26th July, 2019 in memory of the lost souls who lay down their lives for the good of Humanity
7. Observation of Teachers Day on 5th September, 2019 by Department of Education, Department of English and Department of Economics.
8. Observation of Teachers Day on 5th September, 2019 by Faculty and Staffs of the College by Planting Trees at the College Campus.
9. Observance of Poshan Abhiyan (Nutrition Month) NSS Unit and State NSS Cell jointly organized Awareness Programme at Central Campus, on 20th September, 2019.
10. Observance of Martyr's Day by the Institution on 20th January, 2020.
11. Observation of Green Mizoram Day on 12th June, 2020 by NSS
12. Webinar in observance of National Education Day on 11th November, 2020 by Department of Education
13. Department of Education organized Webinar on 'National Education- Learning for People, Planet, Prosperity and Peace' commemorating the birth anniversary of Shri. Mualana Abdul Kalam Azad

on 11th November, 2020.

14. Observation of India's Struggle for Freedom organized by Dept. of History, GJTC on 1st April, 2021 by Dept. of History.

15. Observation of Mahatma Gandhi's Birthday on 2nd October, 2021 by Dept. of English and Dept. of Pol. Science

16. Observation of Green Mizoram Day on 17th July ,2020 by cleaning weeds, fencing and planting in the Plantation Site.

17. World Water Day was observed at the college on 22nd March 2021.

File Description	Document
Geotagged photographs of some of the events	View Document
Any other relevant information	View Document
Annual report of the celebrations and commemorative events for the last five years	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

BEST PRACTICE 1

Title of the Practice: Utilization of ICT and Online Classes

Objectives of the practice: The objective is student-centric and in tandem with the college teaching norms:

- Online classes for the overall benefit of the students- i.e., making use of online tools for effective learning and effective time management during the pandemic.
- To Incorporate ICT at the Internal as well as External Activities.
- To engage and monitor students with their studies while staying at home by maintaining connectivity through these online portals.
- Completion of the courses in each paper by providing online lectures and supply of the necessary study materials.
- Since Online education and online learning is at present recognized as core to every higher study and academic continuity, faculty and the institution is focussed to excel in that area.

The Context: The purpose of online classes was to upgrade students learning ability, and these online portals have made it possible for the students to keep in touch with the teachers and provide instant feedback. The Institution is committed to helping the students have positive learning experiences, whether online or in the classrooms. ICT has been incorporated successfully in every class by all faculty of the College which is a huge advancement since the pandemic outbreak. Utilization of ICT is incorporated

successfully not only for teaching-learning process, but also utilized meaningfully for serving the purpose of internal and external activities like organizing Webinar at the College, State, National and International Level. The effectiveness of online learning at the initial stage of the pandemic was hindered, in some cases, by the lack of basic digital skills among certain students and teachers, making them unprepared to adapt to the new situation so abruptly. But, with time and ICT training for the teachers organized by the Institution, positive result is yielded.

The Practice: Online Teaching was conducted through lecture, audio visuals, power point presentations, and zoom/google classroom was utilized to the maximum. Attendance was regularly maintained by teachers during online classes to monitor students' performance.

- A new innovative step was taken by the Institution by introducing the **Learning Management System (LMS)** to simplify the new mode of teaching during the Pandemic. Study Materials and Video lectures was uploaded in the **LMS** for student to access in their own free time, and seldom utilized for reading and studying during class hours. Test were also conducted by some faculty through the **LMS**.
- During the month of October- December, 2020, more than **300** reading Materials and Videos were uploaded in the **LMS** by Faculty of the College.
- Home Assignments were submitted by the students through online mode. Solved MCQS of previous year's papers was provided by all Departments to the students through WhatsApp messenger in the form of Microsoft word documents and pdfs. Study materials were provided on regular basis, on relevant topics, as part of the teaching-learning process through online portals from 18th March, 2020 till date.
- Apart from E Books, E Text Audio, Video clips were sent through Students WhatsApp Group which provides opportunity to listen (available in E Text Audio) to their text books. The video clips and Video Records sent online, pertaining to their syllabus has helped them to have visual memory giving them a deeper insight and understanding of their lessons, not to mention the excitement and interest instilled as compared to the conventional mode of Study.
- Online system was beneficially utilized for conduction of Mentoring Programs, Parents-Teachers Meet to address the academic, financial, physical and mental needs of the students, and other issues which may be encountered during the covid crisis.
- ICT was successfully and conveniently incorporated for organizing Webinars and Extension Programs at the College, State, National and International Level. Some of the programs may be highlighted:
- International Webinar on 'The Politics of Space and Belonging' on 7th -9th August, 2020, organized by Govt. J. Thankima College.
- National Webinar on Cross Cultural Translation on 3rd October, 2020 organized by the Department of English, Govt. J. Thankima.

Evidence of Success: Though at the initial stage, utilizing ICT as the core component of the teaching-learning process was at the same time challenging, it had caused much tensions among teachers and students. And since both faculty and students were mandated to adapt to the new system, mutual effort was given where teachers not too familiar with ICT were given hands on training at the College, yielding a positive outcome.

- The success of incorporating ICT in the teaching learning process is evident in the student's examination result of 2021 with 100% pass percentage in the 2nd Semester, 100% in 4th Semester and 92.97% in the 6th Semester respectively.

- Students are seen to have benefited from the online classes, and the new mode of learning to a great extent has opened an opportunity of practical utilization of ICT. Students submit their Assignments online; test were conducted more frequently via online. Zoom classes/google classes, evaluation programs are regularly monitored where there is more participation on the side of the students which engaged the students personally and are more involved.
- All unfinished courses amidst classroom teaching suspension (due to Covid-19) were covered through online classes by each concerned teacher of all Departments. The online classes have raised the intensity and diversity of the teaching platform, which have allowed for the improvement of the faculties in their teaching methods; in venturing out the modes and means, further broadening the feedback mechanism of each and every teaching experience instantly by the students for both the benefit of the teacher and the learner.
- Online Class improve user-accessibility and time flexibility to engage learners in the learning process. It enabled students and teachers to handle different learning managements.
- Students have the advantage of visual and audio learning which help improve learning on multiple levels. Online learning has shown to increase retention of information in the students. Providing video, audio, reading, and interactive content can make a course more engaging. It also improves the accessibility of a course.
- Online classes and utilization of ICT imposed by the pandemic, on a lighter perspective, improves the technical skills of Teachers and students. It helps students develop technical skills and strategies they need to pursue their future educational and professional goals.

Problems Encountered: Though Online Education may have a number of benefits, however, there are also problems and challenges to overcome:

- Though online education may have the potential to be an opportunity for students, providing a great amount of flexibility, there is a drawback that it may to a great extent be difficult to keep students engaged, which play a huge factor in students' success.
- While network operations have mainly been successful to maintain services and efficiently utilise pre-existing capacity during phases of lockdown, there are still geographical areas that are underserved, especially in rural and remote areas and among low-income groups.
- Some teachers and students might also have struggled to adapt to online teaching so abruptly due to lack of adequate digital skills at the initial stage. The effectiveness of ICT for learning purposes depends considerably on the digital competencies of teachers and on whether technology is incorporated into pedagogical practice in an effective manner.
- Online examination has produced lack of integrity and lack of morality among students, and at some point, the quality of learning among students seems to have dwindled.
- To fulfil teaching obligations to students, online or remote teaching has created teething problems in terms of getting used to technology, loss of face-to-face contact and in certain disciplines the ability to access essential facilities such as the library, and some students' situations may not currently be conducive to study.

BEST PRACTICE 2

Title of the Practice: Green Initiative by NSS, ECO Club, Beautification Committee

Objectives of the Practice: The Objectives of the Green Initiative undertaken by the NSS, Eco club and RBC is to increase understanding and awareness of environmental concerns, to work to gather sustainable and healthy college environment, to make students understand environment and environmental problems,

to enhance environmental-friendly Campus, to involve students in action-based program to environment.

The Context: The NSS, Eco Club and RBC works to promote participation towards the conservation and sustainability of the environment. Green Initiative and Environmental Program is taken up and work to address environmental issues and challenges at the College level, and Programs are implemented related to the environment. Programs are also initiated to empower students to participate and take up meaningful environmental activities. The Clubs reach out to influence, engage teachers and students and communities to promote sound environmental behaviour. Initiatives are undertaken to empower teachers, staffs and students to explore environmental concepts and actions beyond the confines of a syllabus or curriculum.

The Practice: The NSS, Eco Club and RBC have conducted varied activities such as Tree Plantation, Planting flowers and plants, campaign on waste management, plantation drive, waste segregation, and value based environmental programs. Green Initiative has been taken up and build attitudes to help acquire a set of values and feelings of concern for the environment, and motivates for active participation in environmental improvement and protection. Quite a number of initiatives and actions in pertinence to the environment has been taken up by the NSS, Eco Club and Beautification Committee:

- Tree Plantation at the College Campus by NSS Unit, GJTC Unit on 12th June, 2020. 50 Trees were planted.
- Plantation of 50 Banana Trees at the College Campus on 17th March, 2021 by NSS Unit, GJTC.
- Plantation of Plants and Bougainvillea by Beautification Committee on 6th July, 2020.
- Weeding and Mass Cleaning of the College Campus initiated by RBC with fund aided by all Teaching Faculty and Non-Teaching Staffs (amounting to Rs.13,200/-) on 23rd -24th February, 2021.
- Participated in the State Level Online Article Writing Competition for College Eco Clubs” in Observance of World Ozone Day 2020 on 16th September, 2020 which was organized by Mizoram ENVIS Hub & MPCB. Two Eco Club members David K. Lalmalsawma (English Core) & Rochungnunga (Economics Core) participated at the event and won 1st & 2nd Prize respectively.
- Eco Club organized “State Level Online Awareness Campaign on Waste Management” on 21st December, 2020 in collaboration with MPBC and Mizoram ENVIS Hub.
- Eco Club introduced a Model of Eco-Friendly Classroom at History Department Classroom during 15th-17th March, 2021. Sixteen (16) Eco Club Members and Two (2) Green Teachers participated.
- Organized National Nature Camp 2020-2021 sponsored by Ministry of Environment, Forest and Climate Change, Govt. of India on 19th 21st March, 2021 at Dampa Tiger Reserve, Teirei, Mamit District, Mizoram. 50 Eco Club members, five teachers and two non-teaching staff participated
- Tree Plantation Programme in observance of Green Mizoram Day, 11th June, 2021 at the College Campus. Principal & Staff, NSS POs, Eco Club Green Leaders participated.

Evidence of Success: Implementation of values-based environmental programs, plantation within the College and community by the NSS, Eco Club, and RBC yields positive outcome for the College Environment, teachers, staffs and students. The Campus has become more environmental-friendly, greener, and all have become more aware of environmental issues and their responsibility. With their initiatives, it has become more “mainstream” among the College community to talk about conservation, plantation, and sustainability of environment. Students have also become more environmental educated, and are seen to be more litter aware, and using the bins more effectively. The success also lies in the fact that students have become more interested about their resource and about the College and its environment.

Problems Encountered: No Major problems encountered.

File Description	Document
Any other relevant information	View Document
Best practices in the Institutional web site	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Institutional Distinctiveness:

Theme of the College: Discard discriminations to foster communal harmony

According to article 14 of the Indian constitution, the state shall not deny equality to any person before the law or the equal protection of the laws within the territory of India. Article 15 prohibits the state from discriminating any citizen on ground of any religion, race, caste, sex, place of birth or any of them.

If there exist any kind of discrimination, it festers negativity in the minds of the people and Racial bias in institutions affects student learning and college discipline, as well as influences how students engage with each other. Negative racial attitudes and behaviours are ingrained in most system and institutions, which is recognized by this Institution and has thus made numerous efforts to rid the system.

Govt. J. Thankima College takes pride in upholding a strongly implanted principle whereby the college adopts communal harmony within and outside campus, making the Institution Discrimination free in all form. One of the Institution's objectives is to create a learning and work environment that is free from unlawful discrimination and harassment and comply with applicable federal and state laws and regulations prohibiting unlawful discrimination and harassment.

Discrimination based on skin color, also known as colourism, or shadeism is prohibited within the campus, making the Institution a home to different skin colours, whereby there is peaceful co-existence. The Institution and the energy of our student body are fantastic around mental and physical well-being. In fact, one of our teachers is blind.

Place of origin discrimination involves treating people unfavorably because they are from a particular village or region, because of ethnicity or accent, or because they appear to be of a certain ethnic background (even if they are not). Such form of discrimination is not practiced in the Institution. The Institution's campus is a secular space, where all religions are embraced and respected equally.

There is further, no record of ragging and no cases of sexual harassment within the campus, as the Institution rightly claim so a Ragging-free campus.

Since this College is based on such a strong theme of discarding all forms of discrimination, it is, therefore, a safe haven for all – Male, female, rich or poor, white or black, urban or rural, Muslim or Hindu, intelligent or not, etc. To establish the true color, it is relevant to highlight some few points.

- Recruitment of the teachers is undergone, regardless of gender, where there is equal number of male and female teachers, that is, 20 each. Within the past four years, 40.11 percentage of the students admitted are females and 59.89 percentage are that of males.
- The College is a hub for different clan/tribes having their own diversified cultures and languages. The students are comprised of various ethnic groups having separate dialect like Mara, Gorkha, Bawm, Chakma, Hmar, Paihte, Pang and Lusei.
- The students of the college are from different social economic background with huge gaps in their educational background. The statement of students enrolled in the Institution without any distinction from inside and outside Aizawl with the inclusion of students enrolled from other States is indicative of the distinctiveness of the institution.
- For instance, during the Academic year 2020-2021, the College enrolled 444 students from Aizawl District, 43 from Champhai District, 10 from Hnahthial District, 39 from Khawzawl District, 51 from Kolasib District, 31 from Lawngtlai District, 21 from Lunglei District, 22 from Mamit District, 26 from Saiha District, 37 from Saitual District, 23 from Serchhip District. From the neighbouring state we have, 5 students from Assam, 1 from Tripura and 4 from Manipur state
- The beauty of this College is that majority of them come from villages (outside Aizawl city). A comparative statement of students from outside and inside Aizawl city tells the truth.
- The teachers of the college motivate themselves to uplift the knowledge and overall performance of their students without taking into consideration their performance in their twelfth board examination. As a result, many students of this college with bare minimum marks are able to achieve 1st division by the time they are in the final semester.
- The teachers of the college try their best to get rid of any kind of discrimination among the students. While there are some students who afford to bring their own vehicles to the college, there are many students who have to take up part-time jobs to pay for their tuition and hostel fees or house rent.
- The teachers are very understanding of such students who belong to the non-creamy layer of society, and did the best they can to enable them to pass their exams. There is a proper intermingling of various sub-tribes and clans which often leads to very interesting discussions in class rooms. Teachers and student's leaders of the college make it a point to make the college free of any kind of discrimination-race, tribe, gender or social economic conditions of the students.

To foster communal harmony and implant the spirit of brotherhood among the students, the College regularly organised Cultural Day wherein different religions, Language, races, dialects, region, etc portrait their cultural Identities. These functions are impressively helpful in bringing social harmony and moral integration for students

To embrace and respect others distinction, the College named its buildings and places by various languages. The naming of buildings, etc implanted the sense of belongingness of the College for that particular students and it further promotes social cohesion and respect for others.

As the College is Discrimination free institution, all layers of social groups on the basis beliefs, race, origin, sex, etc lived with loved to each other with mutual respect and brotherhood. This makes the College really distinct from others.

File Description	Document
Appropriate web in the Institutional website	View Document
Any other relevant information	View Document

NAAC

5. CONCLUSION

Additional Information :

Quality in higher education is a multi-dimensional concept. And, quality sustenance is a continual process which must be achieved through introspection, innovation, creativity, and a principled approach in the management and nurturing of students. In this context, the College has undergone two cycles of assessment and accreditation by NAAC, as well as an Academic and Administrative Audit to evaluate its status and progresses.

The 1st Cycle of Assessment and Accreditation was completed on March 29 - 30, 2007 while the College was a morning college offering only six subjects in Under graduate course. It was not recognised to receive grants under UGC and hence it was characterised with poor infrastructure, lack of resources and teaching staff.

The Institution took up prompt actions against the suggestions presented by the Peer Team. All the suggestions except two, were fully achieved. The two suggestions to introduce vocational courses, Science and Commerce streams could not be achieved.

The 2nd Cycle of Assessment and Accreditation was carried out on 27th - 29th July, 2016. The Peer Team's suggestions were meticulously pursued by up gradation of a number of faculty's qualifications; Provision of incentives for research are developed and publications by the Institution and faculty have increased.

Campus building was undertaken by shifting to a new campus and infrastructural development was pursued through the construction of larger classrooms, main building and library as well as procurement of ICT facilities; A job-oriented course - BBA and Geography have been introduced on self-financing basis.

Students support services such as counselling, mentoring, remedial coaching and certificate courses on skill development were pursued vigorously; Extension services are strengthened by organising more programmes along with the establishment of various students' clubs.

A structured feedback mechanism has been developed and follow up actions have been taken; eco-friendly campus has been initiated through eco club and solar power generation has been done to conserve electricity usage.

The IQAC has been immensely strengthened and has effected significant changes and development for the Institution. In fact, it is through the IQAC that the Institution has achieved and fulfilled all the suggestions of NAAC's Peer Team.

Concluding Remarks :

The IQAC has facilitated quality in administration through decentralisation and participative approach in decision making process by forming various committees and cells.

The IQAC prepares, adopts and monitors the Academic Calendar, Action Plan of the IQAC, Teaching Plan and Diary, teaching-learning processes, evaluation process, study tour, counselling and mentoring services. Periodic meetings and Review Meetings of the IQAC are convened to evaluate the actions taken and progresses made by various committees/ cells.

A trust in ICT was made by strengthening the classrooms with ICT facilities, providing internet connectivity to the College premise, training of staff in ICT and use of online terminals for teaching. During the Covid-19 pandemic, these innovative initiatives provided the main platforms through which teaching-learning processes are administered.

Feedbacks from the stakeholders were collected, analysed by the IQAC and are displayed in the Institution's website. The Student Satisfaction Survey (SSS) has been conducted for three years.

The IQAC 'achievements in its trust in research culture can be substantiated by the increasing number of teachers acquiring M. Phil and Ph. D degrees as well as the number of teachers enrolling in research programmes. A number of International/National/State/College Level Workshop/ Seminar/ Webinar/ Training etc., to promote research culture, enhancement of knowledge and promotion of faculty/staff as well as gender equity programmes were organised.

Two subjects on self-financing basis were introduced; two (2) vacant posts of the faculty (Department of Mizo and Department of Education) were filled by the concerned authority and three (3) faculty were appointed under RUSA scheme.

To augment infrastructural needs, a vertical expansion of the Main Building providing six (6) additional rooms was undertaken as suggested by IQAC. The library has also been strengthened by procurement of books and the establishment of E-resource centre,

Even though the Covid 19 pandemic has posed as the main hurdle in compiling AQAR and SSR of the 3rd Cycle of Assessment and Accreditation, the IQAC has formed an AQAR Team, IQAC Working Committee and Criterion Team to compile the same reflecting the true position and status of the College.