



**GOVERNMENT. THANKIMA COLLEGE
UGC - PLANNING BOARD**

Bawngkawn, Aizawl, Mizoram

Phone No.: 0389-2342947(O); Website :www.gjtc.mizoram.gov.in



ज्ञान-विज्ञान विमुक्तये
UGC
University Grants Commission

Letter No.A.47011/2/2017/TC/UGC(PB)/1

Dated : 19th January 2017

FOR CIRCULATION

MEETING MINUTE OF THE UGC PLANNING BOARD MEETING

Venue : Principal's Chamber

Date : 17th January, 2017

The meeting was chaired by Mr. Ramhmangaiha Ralte, Principal of the College. The Chairperson invited Dr JV Nunchunga, Secretary of Planning Board to highlight the composition of the Planning Board and the names of members. He also apprises the members regarding the power and functions of the Planning Board as envisaged in the UGC 12th Plan Guidelines and highlighted the proposed agendas to be discussed in the meeting.

Again, our Chairperson invited Dr. J.V. Nunchunga, Secretary of the Planning Board to inform the committee about the past performance of the Planning Board during the of 11th Plan and part of the 12th Plan Periods. The meeting unanimously thanked Dr. J.V. Nunchunga about the various successful performances undertaken by the Planning Board during the said Plan Periods.

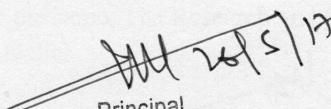
Report of the Secretary, Planning Board :

On the invitation of the Chairperson, the Secretary, Planning Board reported that the total fund(s) allotted to our Institution from UGC during the ongoing 12th Plan Period amounts to Rs. 58.1 Lakhs under General Development Assistance (GDA). An amount of Rs. 40,68,400/- (Forty Six Lakh Eighty Four Thousand only) was released and sanctioned into two phases of installments in which the first installment was released on March 2014 and the second installment amounting to Rs. Rs. 23,24,000/- was released on December 2016. Against the Grants sanctioned to our Institution an amount of Rs. 11,62,000/- is yet to be received from the UGC.

Head of Account and Amount of Grants Sanctioned and Received During 12th Plan

As on March, 2014

Purpose of Grant	12th Plan Allocation (Rs.)	Grant already released(Rs.)	Present sanction (Rs.)	Balance (Rs.)
GDA (PBG)	58,10,000.00	2,00,000.00	23,24,000.00	34,86,000.00


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As on December, 2016

Purpose of Grant	Category Wise Percentage	12th Plan Allocation (Rs.)	Grant already released(Rs.)	Grant being sanctioned now (Rs)	Balance (Rs.)
GDA (PBG)	Gen (76%)	44,15,60	17,66,240	17,66,240	8,83,120
	SC (16%)	9,29,6000	3,71,840	3,71,840	1,85,950
	ST (8%)	4,64,800	1,85,920	1,85,920	92,960
Total		58,10,000	23,24,000	23,24000	11,62,000

Deliberations and resolutions were made as follows:

Heads of expenditure:

After a brief discussion with regards to the 2nd Installment of GDA, released to the College on December 2016, i.e. Rs. 23,24,000/- the following are the decisions made by the Planning Board and the respective functional committees are expected to fully utilize the funds in accordance with the 12th Plan Guidelines of UGC.

I. Extension of Class Room :

As envisaged in the UGC 12th Plan Guidelines that it was permissible to utilise up to 50% of the Grant received under General Development Assistance for construction/renovation of buildings, the meeting allocated an amount of Rs. 11 lakhs for the construction of Class Room Extension at the Central Campus, Bawngkawn Brigade Area. In this regard, the meeting entrusted a concern Committee i.e. Building and Infrastructural Committee (BIDC) to take up all the necessary works and supervision.

II. Books and Journals :

In order to augment the potentials of the College Library the meeting allocated a fund amounting to Rs. 1 lakh for acquiring books and journals. In this regard, the meeting placed the responsibility to acquire relevant books and journals to the Library Management Committee.

III. Equipment(s) and procurement regarding :

To strengthen teaching-learning infrastructural development, the meeting decided to procure various equipment such as PA system, Projector screen (6 nos), digital camera, subscription of internet connection, and steel almirah for storage facilities. Therefore, the meeting allocated an amount of Rs. 2,00,000.00 for the procurement of the said equipments. Further, the meeting entrusted Mr. Lalmuanpuia, and Mr. Lalngaihawma, to procure the said equipment on behalf of the Procurement Cell.

IV. Instrumentation Maintenance Facility:

Towards Instrumentation Maintenance Facility, the meeting decided to continue the hiring of a computer technician and the electrician, as well as the procurement of spares and computers and the upgradation of the computer systems. A total of Rs. 1,00,000.00 was allotted for this purpose.

V. Improvement of Existing Facilities:

The meeting entrusted the Building and Infrastructural Development Committee (BIDC) to make detailed proposal for necessary improvement of facilities which does not fall under the scheme of construction and renovation of buildings within our institution. An amount of Rs.1,00,000.00 was allocated under the head Improvement of Existing Facilities.

VI. Educational Innovation:

The Meeting allocated Rs. 2 lakh towards Educational Innovation and the budget and action plan were made as follows.

The meeting allocated Rs. 60,000.00 for Field Trip/Study Tour and the Students' Welfare and Discipline Committee was entrusted to take up the matter and it was also resolved that the Committee be requested to submit detailed programme and reports of the field trip.

The meeting also resolved to organize a Short Term Training on Capacity Building through Information and Communication Technology for the teachers to enhance teaching skills and capacity. A budget of Rs. 40,000/- was allocated and the College Academic and Teaching-Learning Monitoring Committee was entrusted to take up the matter.

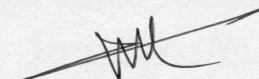
The meeting decided to procure books under the head of Educational Innovation and an amount of Rs. 30,000/- was allocated for the same. The Library Management Committee was entrusted to take up the matter and to submit the details of the procurement on or before March, 2017.

As an innovation in teaching-learning the meeting also decided to invite experts from outside the College to deliver lecture(s) on selected topics concerning topic(s) within the syllabus of various department. Hence, it was resolved that each department would invite one resource person/experts on their choice. An amount of Rs. 9,000/- was allocated for the initiatives. The resource person/expert would be given remuneration as per UGC Guidelines.

It was also decided that certain electronic equipment as teaching learning aids be procured. The Secretary and Assistant Secretary were given responsibility to make proposals and to procure the equipment at the earliest.

VII. Human Rights and Duties Seminar :

The meeting decided to organize a Human Rights and Duties Seminar for the students at the College level before the end of March, 2017. An amount of Rs. 1,00,00.00 was allocated for the same. The Research and Consultancy Committee was entrusted to take up the matter.


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VIII. Field Work / Study Tour:

The meeting decided to use Rs. 1,00,000.00 lakh for Field Work/Study Tour and the Students' Welfare and Discipline Committee was entrusted to take up the matter and requested to submit detailed proposal regarding the same.

IX. Career and Counseling:

The meeting allocated Rs. 2,24,000.00 amount of funds for Career and Counseling Cell, it was expected that Career and Counseling Cell may submit Half Yearly and Annual Report to the Planning Board.

X. Examination Reform:

For the enhancement of a better and improvement in the existing system of examination, the meeting allocated a fund of Rs. 1,00,000.00. The meeting decided to hold an awareness programme regarding the Choice Based Credit System for the 2nd Semester students of the College. The Examination Committee was entrusted to take up the matter and given due requested to submit detailed proposal regarding the awareness programme.

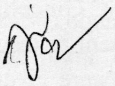
The meeting also decided to procure steel almirah, notice boards, printer cartridges, stationary items, as well as other requirements of Examination Committee for strengthening the examination system and the said Committee. The Examination Committee was entrusted to take up the matter.

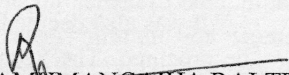
XI. Submission of Expenditure voucher :

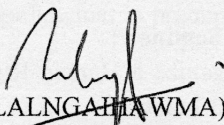
The meeting strongly decided to request all concerned functional committees to submit their expenditure vouchers and detailed action taken by them to the Bursar for the preparation of Utilisation Certificate without fail during the session 2016-2017.

XII. Engagement of Architect :

The meeting has decided continue the engagement of Mr. Lalngaihawma Ralte, B. Arch (Regn. No.CA/2016/76047) for another period of 1 year, ie. upto December 2017.


(DR. JV NUNCHUNGA)
Secretary


(RAMHMANGAIHA RALTE)
Chairman


(LALNGAIHAWMA)
Asst. Secy. / Minute Recorder



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ATTENDANCE SHEET

Name of Committee / Cell : Building & Infrastructural Development Cell
Date : 23.1.2017 Time : 2:00 PM
Place : Principal's Chamber G JTC
Chairperson : Ms. Ramthimgaiha
Secretary / Minute Recorder : Dr. C. Lalremnuala

No.	Name of member(s)	Designation/Office	Signature
1.	<u>Ms. Ramthimgaiha</u>	<u>Principal</u>	<u>Ra</u>
2.	<u>Dr. C. Lalremnuala</u>	<u>Asso Prof</u>	<u>[Signature]</u>
3.	<u>Ms. Lalbiakrui Homar</u>	<u>Vice Principal</u>	<u>[Signature]</u>
4.	<u>Prof. P. Rinsawma</u>	<u>CDC. MZU</u>	<u>-</u>
5.	<u>Ms. Hmitlhan Kima</u>	<u>Local Council</u>	<u>[Signature]</u>
6.	<u>Ms. Vanerama</u>	<u>YMA. Bawngkawn Vanorama</u>	
7.	<u>Ms. Lalhmachhuena</u>	<u>Asso Prof</u>	<u>Hman.</u>
8.	<u>Ms. Lalhlamuna</u>	<u>Asso Prof</u>	<u>Muter</u>
9.	<u>Ms. Lalhmmsanni Khongh</u>	<u>Asso Prof</u>	<u>[Signature]</u>
10.	<u>Ms. B. Lalzarzoua</u>	<u>Asso Prof</u>	<u>Zora</u>
11.	<u>Er. Eric Vanlalnuala</u>	<u>AE PWD</u>	<u>-</u>
12.	<u>Ms. Lalngaitama</u>	<u>Architect</u>	<u>[Signature]</u>
13.	<u>Ms. F. Lalhlisa</u>	<u>Head</u>	<u>[Signature]</u>
14.	<u>Ms. Denglhuangi</u>	<u>UDC (Cashier)</u>	<u>[Signature]</u>
15.	<u>Ms. Lalrusama</u>	<u>Vice President SU</u>	<u>Muter</u>

(I.O.)

[Signature]
Principal
Govt. J. Thankima College
Aizawl, Mizoram

Secretary : Dr. J. V. Munchuza