



INTERNAL QUALITY ASSURANCE CELL
GOVERNMENT J. THANKIMA COLLEGE
Bawngkawn, Aizawl, Mizoram
Phone No.: 0389-2342947 (O); 0-8974134181 (Mob)
Website: www.jtc.edu.in; E-mail: iqac.jtc@gmail.com
Prof. JV. Nunchunga, Chairman; Ph.no: 9862772702
Prof. C. Lalremruata, Coordinator; Ph.no: 9436366369



Memo No. IQAC. 8/2019/JTC

Dated Aizawl: 4th February, 2021

2021-2022
IQAC MEETING MINUTES

Time : 4th February, 2021 (Thu); 11:00 A.M.
Venue : Principal's Chamber, GJTC

Chairperson: Prof. JV. Nunchunga, Chairman/Principal
Minute recorder: Rebecca Khiangte, Asst. Coordinator (Sr), IQAC
Members present: 14 (meeting attendance enclosed)
Members absent: 3

The Chairperson Prof. JV. Nunchunga welcomed the members and gave an introduction of Academic and Administrative Audit (AAA). He cordially invited the members to actively participate in the deliberations of the agendas. Thereafter, the Asst. Coordinator (Sr) Rebecca Khiangte was invited to introduce the agendas. After a thoughtful discussion of all the agendas, the meeting resolved the following: -

Meeting Resolutions:

1. The IQAC Programme Calendar for the preparation of Academic and Administrative Audit (AAA) were approved by the meeting. The meeting selected two Academic years i.e., 2019-2020; 2020-2021 for the Auditing period. If the two years are not sufficient to get good grade, the meeting decided to include one more Academic year (2018-2019). The approved Programme Calendar is enclosed with this meeting minute.

(Annexure I)

Action: IQAC & All Departments

2. The Compilation of Action Plan and Budget 2020-2021 prepared by Rebecca Khiangte, Asst. Coordinator (Sr) was approved by the Meeting in principle. The meeting requested all the Department and Committees under IQAC to implement their annual action plan with minimum budget. The Compilation of Action Plan and Budget 2020-2021 is attached with the meeting minutes.

(Annexure II)

Action: All Departments & Committees under IQAC

3. The meeting decided to seek collaboration and prepare MoU with Non-Governmental Organization (NGOs) regarding Sports, Health, Legal and Employment. The following members and Committees are entrusted to take the initiatives.
 - Sports (Taekwondo) : Prof. JV. Nunchunga
 - Health (Hospital & Dental) : Health and Hygiene Committee (HHC)
 - Legal Aids : Lalngaihawma and C. Lalrindika
 - Employment & Placement : Employment Information and Placement Cell (EIPC)

Action: All concerned Committees and Persons

4. As the proposal made by the Green Audit Committee, the meeting decided to face Green Audit which is important for NAAC Assessment. The Principal and Green Audit Committee are entrusted to approach Mizoram Pollution Control Board (MPBC) to conduct Green Audit.

Action: Principal & Green Audit Committee


5. The meeting resolved to conduct basic survey and study on the various conditions faced by the College's adopted village Nausel later to be published by the College. The following Departments are entrusted to conduct study and survey.

- Historical study : Department of History
- Village profile : Department of Mizo
- Economic survey : Department of Economics
- Political survey : Department of Pol. Science
- Geographical survey : Department of Geography
- Educational survey : Department of Education
- Study of micro marketing : Department of Management
- Editing & Compilation : Department of English

Action: All Departments

The meeting was closed at 02:00 PM on Thursday, February 4, 2021.


(REBECCA KHIANGTE)
Asst. Coordinator (Sr), IQAC


(PROF. J.V. NUNCHUNGA)
Chairman/Principal

Memo No. IQAC. 8/2019/JTC

Dated Aizawl: 4th February, 2021

Copy to: -

1. The Principal GJTC for information and necessary actions
2. The Coordinator, IQAC for information and necessary actions.
3. All Heads of Departments for information and necessary actions.
4. All the concerned Committees for information and necessary actions.
5. Secretary, General Staff Committee for information.
6. Chairman/Secretary, Adopted Village Committee for information.
7. Guard File


(REBECCA KHIANGTE)
Asst. Coordinator (Sr), IQAC



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Memo No. IQAC. 9/2019/JTC

Dated Aizawl: 24th February, 2021

**IQAC AND DEPARTMENT
CONSULTATION MEETING MINUTES**

Time : 24th February, 2021 (Wed); 01:00 PM.
Venue : Principal's Chamber, GJTC

Chairperson : Prof. JV. Nunchunga, Principal/Chairman IQAC
Minute recorder : Rebecca Kiangte, Asst. Coordinator (Sr), IQAC

Members present : 12 members (meeting attendance enclosed)

The Chairperson Prof. JV. Nunchunga gave a brief report on the ongoing preparation of Department Report for Academic and Administrative Audit (AAA). As it was invited by the Chairman, Rebecca Kiangte, Asst. Coordinator (Sr) explained why it was necessary to hold Consultation Meeting. After a long deliberation on various Department Report, the meeting resolved the following: -

1. The meeting extended the last date of submission for Department Report till 1st March, 2021 (Monday) and requested the Department to make correction and complete the report. Subsequently, to improve the chances of securing good grade, the meeting decided to include one academic year i.e., 2018-2019 for the Auditing period.

The meeting was closed at 03:30 PM on Wednesday, February 24, 2021.


(REBECCA KHIANGTE)
Asst. Coordinator (Sr), IQAC


(PROF. JV. NUNCHUNGA)
Chairman/Principal

Memo No. IQAC. 9/2019/JTC

Dated Aizawl: 24th February, 2021

Copy to: -

1. The Principal GJTC for information.
2. The Coordinator IQAC for information.
3. All Heads of Departments for information and necessary actions.
4. Guard File


(REBECCA KHIANGTE)
Asst. Coordinator (Sr), IQAC



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Memo No. IQAC. 10/2019/JTC

Dated Aizawl: 10th March, 2021

**IQAC AND SECRETARIES OF COMMITTEE & DEPARTMENT
CONSULTATION MEETING MINUTES**

Time : 10th March, 2021 (Wed); 03:30 PM.
Venue : Department of Economics Room

Chairperson : Lalhmachhuana, Vice Principal
Minute recorder : Rebecca Khiangte, Asst. Coordinator (Sr), IQAC

Members present : 23 members (meeting attendance enclosed)

The Chairperson Lalhmachhuana gave a brief report on the ongoing preparation of Institutional Report for Academic and Administrative Audit (AAA). As invited by the Chairman, Rebecca Khiangte, Asst. Coordinator (Sr) briefly explain the important reason for conducting Consultation meeting with the Secretaries of the Committee and the Department. After a long discussion on the Institutional Report prepared by Asst. Coordinator (Sr), the meeting resolved the following: -

1. For the preparation of the Academic and Administrative Audit (AAA), the Meeting decided to prepare work schedule for Committee and Department. Rebecca Khiangte, Asst. Coordinator (Sr) was entrusted to prepare work schedule for Committee and Department during First Internal Examination i.e., 24th – 31st March, 2021. The work schedule routine is to be notified by the Principal's Office.

The meeting was closed at 05:30 PM on Wednesday, March 10, 2021.

[Signature] 10/3/21
 (REBECCA KHIANGTE)
 Asst. Coordinator (Sr), IQAC

[Signature] 10/3/21
 (LALHMACHHUANA)
 Vice Principal

Memo No. IQAC. 10/2019/JTC

Dated Aizawl: 10th March, 2021

Copy to: -

1. The Principal GJTC for information and necessary action.
- ✓ 2. The Coordinator IQAC for information
3. All Heads of Departments for information and necessary actions.
4. All the concerned Committees for information and necessary actions.
5. Guard File

[Signature] 10/3/21
 (REBECCA KHIANGTE)
 Asst. Coordinator (Sr), IQAC



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Prof. JV. Nunchunga, Chairman; Ph. no: 9862772702
Prof. C. Lalremruata, Coordinator; Ph.no: 9436366369



Memo No. IQAC - 6/2019/JTC

Dated Aizawl: 20th May, 2021

MEETING MINUTES OF IQAC
WITH FACULTY MEMBERS & STAFFS

Time : 20th May, 2021 (Thu); 11:00 AM.
Venue : **GOOGLE MEET**
Meeting Link : <https://meet.google.com/gzq-vysj-yaz>

Chairperson : Prof. JV. Nunchunga, Principal/Chairman, IQAC
Minute recorder : Rebecca Khiangte, Asst. Coordinator (Sr), IQAC
Members present : 33 members (meeting attendance enclosed)

A. COMMENCEMENT: The meeting was chaired by Prof. JV. Nunchunga and he gave a brief report on the ongoing preparation of Academic and Administrative Audit (AAA), the preparation of AQAR and NAAC-SSR report. As invited by the Chairman, Rebecca Khiangte, Asst. Coordinator (Sr) briefly explained the reason for conducting IQAC meeting with the faculty and staff.

B. Resolutions: After a thorough discussion on various agendas, the meeting resolved the following

B.1. Submission of Triple-A Report: The meeting discussed submission of Triple-A (Institutional and Department) Report and resolved to submit three academic years i.e., 2018-19; 2019-20; 2020-21 before 3rd June, 2021. Reminder for verifying documents should be sent to the Committee and Department before 27th May, 2021 and the last date of submission for verifying documents will be 9th June, 2021.

Action: IQAC, Committee and Department

B.2. Online Submission of AQAR Report: The IQAC Asst. Coordinator (Sr), Rebecca Khiangte briefly explained the severe illness of the IQAC Coordinator and other reasons for the overdue of AQAR report 2018-2019 and 2019-2020. Fortunately, the last date of submission of the report was postponed till 31st August, 2021 as per the NAAC circular of date 11th May, 2021. She also highlighted the condition of AQAR report during academic Session 2020-2021 and the due date was 31st December, 2021. After a long discussion, the meeting appointed the following faculty members for AQAR Team to prepare AQAR report for three academic sessions i.e., 2018-2019; 2019-2020; 2020-2021.

IQAC-AQAR TEAM

Chairman:	Prof. JV. Nunchunga	Principal/Chairman IQAC
Secretary:	Rebecca Khiangte	Assistant Coordinator (Sr)
Members:	Zoramthanga	Associate Professor, Dept. of Pol. Science
	Lalngaihawma	Associate Professor, Dept. of Economics
	Lalmuanpuia	Associate Professor, Dept. of Economics
	Lalthlamuana	Associate Professor, Dept. of Pol. Science
	Maria Lalremruati	Associate Professor, Dept. of English
	Lalhmunsiami Khiangte	Associate Professor, Dept. of English
	Gabriel Lalchhandama	Assistant Professor, Dept. of Geography
	Albert Nuntharmawia	Associate Professor, Dept. of Management

Action: AQAR TEAM

B. 3: Preparation of NAAC-SSR and NAAC-Peer Team Visit: The Chairman, Prof. JV. Nunchunga highlighted the necessity of preparation for NAAC-SSR as the present accreditation will expire on 16th September 2021. He also reported that a sum of Rs. 7.00 lakh only was sanctioned by the state government for this preparation. After a long discussion on various issues due to the Covid 19 pandemic, the meeting resolved to form an IQAC Working Committee to take up a challenge for the writing of NAAC-SSR and to find out the possibility for organizing a NAAC-Peer Team Visit in spite of the Covid 19 pandemic. The following members were appointed for IQAC Working Committee which will prepare NAAC-SSR during June to August, 2021 and also organize NAAC-Peer Team Visit under the supervision of IQAC Committee.

IQAC WORKING COMMITTEE

Chairman:	Prof. JV. Nunchunga	Principal/Chairman IQAC
Secretary:	Rebecca Khiangte	Assistant Coordinator (Sr), IQAC
Members:	Lalmachhuana	Vice Principal
	B. Lalzarzova	Associate Professor, Dept. of Mizo
	Lalhmunsiami Khiangte	Associate Professor, Dept. of English
	Lalthlamuana	Associate Professor, Dept. of Pol. Science
	Zoramthanga	Associate Professor, Dept. of Pol. Science
	Lalngaihawma	Associate Professor, Dept. of Economics
	Lalmuanpuia	Associate Professor, Dept. of Economics
	Maria Lalremruati	Associate Professor, Dept. of English
	Zodinsangi	Associate Professor, Dept. of Education
	Dr. Lalrinkimi Pachuau	Assistant Professor, Dept. of Economics
	Gabriel Lalchhandama	Assistant Professor, Dept. of Geography
	Albert Nuntharmawia	Assistant Professor, Dept. of Management
	Lalrinnggheta	Assistant Professor, Dept. of Pol. Science
	Lalrinawma	System Administrator

B. 4: Annual Activities Report 2020-2021: The meeting discussed submission for Annual Activities Report 2020-2021. It was requested all the HoD and Secretaries of the various Committees to prepare an annual activities report 2020-2021 with IQAC report format which will be submitted latest by 31st July, 2021.


Action: IQAC, Committee and Department

B. 5: Students' Feedback Analysis Report 2020-2021: The meeting discussed the Students' Feedback Analysis Report 2020-2021 which conducted by IQAC and Department. Ms. Rebecca Khiangte, Asst. Coordinator highlighted the overall points score in each Department and necessary improvements for the future. After long discussion, the meeting requested all the Department to take actions for further improvements. The meeting also entrusted all HoDs to submit their action taken report 2020-2021 along with compilation of action taken report during 2016-2021 on or before December, 2021. It is also decided to take feedback on two stakeholders viz. Employers, Teachers for further academic improvements.

Action: HoDs and Faculty Members

C. CONCLUSION: The meeting was ended at 12:30pm with a vote of thanks from the Chair.


(REBECCA KHIANGTE)
Asst. Coordinator (Sr), IQAC


(PROF. JV. NUNCHUNGA)
Principal/Chairman IQAC

Memo No. IQAC. 6/2019/JTC

Dated Aizawl: 20th May, 2021

Copy to: -

1. The Principal GJTC for information and necessary action.
2. The Coordinator IQAC for information
3. All HoD and Secretaries of Committee for necessary actions.
4. System Administrator for necessary actions.
5. Guard File


(REBECCA KHIANGTE)
Asst. Coordinator (Sr), IQAC

Minutes of the IQAC Review meeting held on 13th July, 2020 at 11Am held in the office chamber of the Principal, Govt. J. Thankima College.

The meeting was chaired by the Prof. JV. Nunchunga, Principal & Chairman, IQAC. Apart from the Chairman, following members attended the meeting and the attendance sheet duly kept separately:

1. Mr. Lalmachhuana, Vice Principal.
2. Mr. B. Lalzarzova, Associate Professor.
3. Ms. Lalbiaknii Hmar, Associate Professor.
4. Mr. Lalmuanpuia, Associate Professor.
5. Mr. Lalngaihawma, Associate Professor.
6. Mr. Zohmangaiha, Librarian.
7. Mrs Zairemtluangi, Associate Professor.
8. Mr. C. Lalrindika, Alumni Representative.
9. Mr. Zoramthanga, Associate Professor.
10. Mr. F. Lalhlira, Head Assistant.
11. Ms Rebeca Khiangte, Associate Professor & Asst. Coordinator.
12. Dr Lalthansangi Ralte, Assistant Professor & Asst. Coordinator.
13. Prof. C. Lalremruata, Coordinator.
14. Prof. JV. Nunchunga, Chairman/Principal.

The meeting also received a verbal apology from Mrs Lalhmunsiami Khiangte, Associate Professor and member of the Committee on ground of personal unavoidable circumstance.

At the outset, the Principal welcomed and requested all the members to feel free in expressing one's ideas during the course of deliberation and discussion. The importance of the IQAC for the smooth running of the college was emphasized from the chair. Thereafter, the chairman invited the IQAC Coordinator, Prof. C. Lalremruata, to give reports and also highlight the agenda of the present meeting for discussion. The IQAC Coordinator gave reports and highlighted the agenda accordingly. He further gave a general review of the annual plan of 2019-20 which had already been concluded last month. He pointed out in his reports that certain programmes were impossible to implement properly due to the outbreak of Covid 19.

Apart from the reports of the Coordinator, Ms. Rebecca Khiangte, Assistant Coordinator (Sr.), shared with the members of the committee the great benefit she gained from the online training she recently attended. In her sharing of knowledge and experiences, she pointed out the following points:

- Society registration is a must for each and every society that has been constituted under the IQAC.
- In spite of deficient manpower, the college website needs to be managed more regularly and strictly.

The RUSA Coordinator, Mr. Lalngaihawma also gave a brief review of our performance on the equity initiative programme undertaken. He observed that the equity assurance and remedial classes are properly undertaken during the year. He further pointed out that the College needs to maintain the college database in a more efficient and effective manner through the ICTM Committee. Consequently, the meeting was opened for deliberation and discussion which had been resulted into the following resolutions:

1. Review of Action Plan 2019-20: The meeting unanimously resolved that those Action Plan which could not be executed during the year 2019-20 due to the outbreak of Covid 19 shall be reflected again in the Action Plan 2020-21 through each and every concerned Sub-Committees respectively. In this regard, following programme of action plan may be given priority:

- i) Organizing Email Mela for students through the concerned Sub-Committee.
- ii) Organizing Mentoring Day through the concerned Sub-Committee.

- iii) Best Practice of the Sub-Committee.
- iv) Green Audit through the concerned Sub-committee.
- v) Pursue registration under Societies Acts for various Club or society constituted by the College.


Further, the meeting strongly felt that most of the Sub-committees were very weak in proper documentation and needs improvement. Therefore, it was resolved that each and every Secretary of the various IQAC Sub-committees shall be held responsible to write brief report of any events organized by them to the Secretary, ICTMC or the College ICT System Admin. for the purpose of uploading into the College website from time to time. In this regard, Dr Lalthansangi Ralte, IQAC Coordinator (Jr.) gave herself to assist the Secretary of ICTMC. Therefore, it was resolved that brief report of any event could also be submitted to her in addition to the concerned Secretary and ICT System Admin. Such report should be submitted within two days from the date of the event so that it could be uploaded not later than 4 days of the event.

Lastly, it was also resolved in the meeting that 2020-2021 Achievement Report may be compiled by the Coordinator and the Assistant Coordinator (Sr.) which may be discussed in the next meeting.

2. Formulation of Action Plan 2020-21: The meeting resolved in its resolution that Annual Action Plan 2020-21 may be formulated and submitted by each and every Sub-Committee as per prescribed format latest by 31st July, 2020. The format for Annual Plan 2020-2021 shall be prepared and issued from the Principal's Office on or before 17th July, 2020.

The meeting came to an end at 2:15PM.


(PROF. C. LALREMRUATA)
Coordinator


(PROF. J.V. NUNCHUNGA)
Chairman & Principal

Sd/-
(Dr. LALTHANSANGI RALTE)
Recorder & Assistant Coordinator (Jr.)

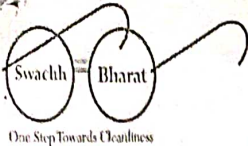
Memo No. IQAC. 8/2019/JTC

Dated Aizawl, 13th July, 2020

Copy to

1. The Principal, GJTC for information and necessary action.
2. The Coordinator, IQAC for information and necessary action.
3. All staff of the College for information and necessary action.
4. The Secretary of all committees for information
5. The System Admin (ICT) for information
6. Office guard file.


(PROF. C. LALREMRUATA)
Coordinator



GOVERNMENT OF MIZORAM
OFFICE OF THE PRINCIPAL
GOVERNMENT J. THANKIMA COLLEGE
AIZAWL, MIZORAM. PIN: 796014



ated to Mizoram University: AIZAWL, MIZORAM. PIN :796014
Prof. JV. Nunchunga, Principal; Phone: 9862772702
E-mail : jthankimacollege@rediffmail.com; website : www.jtc.edu.in

No. F. 23014/4/2017/JTC, Dated Aizawl, the 2nd November 2021

MINUTES OF THE JOINT MEETING OF INTERNAL QUALITY ASSUARANCE CELL AND
GENERAL STAFF COMMITTEE (GSC), GOVERNMENT J. THANKIMA COLLEGE

Date : 2nd November, 2021 (Tuesday) 1:00pm
Place : Conference Hall, Central Campus.

Meeting Chairman : Prof. JV. Nunchunga, Chairman, GSC & IQAC
Meeting Recorder : Lalthlamuana, Secretary, General Staff Committee(GSC)
Members Present : 40 members (meeting attendance sheet enclosed)

A. **COMMENCEMENT:** Prof. JV. Nunchunga, Principal & Chairman of the GSC & IQAC chaired the meeting and thanked to all college fraternity members in facing of the AAA. He stated that the point score is commendable and is the result of the cooperation and sincere sacrifice of all students and staff

B. **REVIEW OF ACADEMIC AND ADMINISTRATIVE AUDIT (AAA);** As invited by the Chairman, IQAC Asst. Coordinator Rebecca Khiangte gave the report on the Academic and Administrative Audit (AAA) conducted by Higher & Technical Education Department, Govt. of Mizoram during 28th -29th October, 2021. The team comprises of Dr. Lalthansangi (as Leader), Dr. Lalthmingthanga (as member) and Dr. Samuel Vanlalthlanga (as Member Secretary). She highlighted the points scored by the Institutional Data and Departments, the aggregate score is 974 out of 1500 (i.e. 65.00%). The details of their reports and recommendations are enclosed in the Annexure 1.

The representatives of eight (8) Departments also gave their respective Departmental review meeting report and future course of action for further improvement. This is followed by the general discussions and the following points were noted for implementation

- 1) While identifying the slow and advance learners, Gifted/ talented students may also be identified. The Gifted/ talented students may be identified by concerned department
- 2) Feedback system of the tour/field study/ etc. may be more insisted by the Students Welfare and Disciplinary Committee
- 3) Departmental meeting may be conducted more frequently by all Departments
- 4) All the teaching plan, Teaching diary may be countersigned by Principal and HoD
- 5) Best practice may be more focussed to outcome oriented programme/ activity
- 6) University result depicted in the departmental report may be cross-checked by departments and AEC
- 7) Attendance with signature may be insisted for all participants in any activities/programmes conducted by the College. The form may be made and distributed by the ESCOC.
- 8) Eco-Garden may be allotted again to all Departments and Non-Teaching staff. Distribution/ allotment may be made by Eco-Club
- 9) More actions may be taken for well-being of College Adopted Village. Adopted Village Committee may take necessary actions
- 10) Teacher exchange programme/ visiting lecture may be more encouraged
- 11) More Local level field study may be conducted by Departments and RCC
- 12) Nodal department may be made for various associations/ programmes of the College. Action may be taken by IQAC
- 13) Core wise students data of CCC students may be prepared by ICTMC
- 14) More advertisement may be made at the time of admission especially for BBA
- 15) The e-resources centre may be enriched by adding more e- books. College Librarian and Department may download more e-book copies
- 16) Assignment papers/script given back to students may be collected back by the concerned teachers and the same may be stored at a suitable places
- 17) List of beneficiaries (name of students/staff) availing the discount facility at the College MoU Partners (ie RIDA Dental Clinic, BD Optical and Durtlang Taekwondo Club) may be collected by SWDC
- 18) To help out other colleagues, joint authorship may be more encouraged in paper publication within the College teachers


- 19) Detail departmental results may be recorded by all Departments
- 20) More number of parents- Teachers meet may be conducted by all departments
- 21) System may be put in place in Mentoring Programme that the same mentors have the same mentees throughout the three years. Mentoring committee may chalked the mechanism
- 22) The ICTMC may probe the possibility of early activation of Jio free Wi-Fi within the campus
- 23) Sign board or Wall painting may be place/made at the Indoor Sport training facility at the Northern Campus. BIDC may take necessary action
- 24) More number of chairs, tables may be placed at the College Canteen
- 25) Financial contribution (or in kind) of staff for the welfare of students/ College may be recorded properly by all staff.
- 26) The need of enhancing staff welfare measures in terms of membership in the SWA and monthly contribution made by the senior teachers is also witnessed. The meeting resolved to place the matter for appropriate action to the SWA
- 27) Monthly attendance report and meeting minutes may be given to the Principal and IQAC Coordinator by all departments

C. RESOLUTIONS:

- 1) **IIQA, AQAR & SSR COMPILATION AND MEETING WITH CRITERIAN TEAM:** The meeting discussed the time of submission for Institutional Information for Quality Assessment (IIQA) and Compilation of SSR (2016-2021)/AQAR 2020-2021. After a long deliberation, the meeting requested the IQAC to conduct meeting with the Criterion Team on 3rd November, 2021 for monitoring their progress. It is also resolved that the IQAC Working Committee will conducted meeting within 2nd Week of November, 2021 to decide the IIQA submission and compilation of SSR/AQAR.
- 2) **WEBSITE EDITING:** This may be done by the English department and ICTMC
- 3) **WEBINAR FOR QUALITY IMPROVEMENT:** The IQAC is entrusted to conduct the Webinar as necessary
- 4) **SURVEY OF ALUMNI PLACEMENT, HIGHER STUDIES, ETC:** All departments may trace their respective students on their placements, Higher studies and other relevant information
- 5) **SOCIETY REGISTRATION OF AA AND SWA:** Society registration is a mandatory for Alumni Association and Staff Welfare Committee. The matter may be taken up with the concerned Associations
- 6) **GREEN INITIATIVES:** Green Audit Committee (GAC) & Eco Club may take initiatives for Environmental Audit & Rainwater Quality Evaluation of the College
- 7) **DOCUMENTS FROM MZU:** Collection of appointment order for paper examiner and question Paper Setting from MZU may be done by the Admission and Examination Committee (AEC)
- 8) **RENOVATION OF BOYS HOSTEL:** HMC is entrusted to renovate the Boys Hostel.

D. CONCLUSION: The meeting was concluded at 4:00pm and with a vote of thanks from the Chair

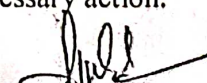

(Prof. V. NUNCHUNGA)
Principal/Chairman GSC/IQAC


(LALTHLAMUANA)
Secretary, GSC

Letter No. No. F. 23014/4/2017/JTC, Dated Aizawl, the 2nd November 2021

Copy to:

1. Principal for information and necessary action.
2. Coordinator of IQAC for information & necessary action.
3. All Heads of Department for information and necessary action.
4. All concern Committee Chairman/Secretary for information and necessary action.
5. Guard Files


(LALTHLAMUANA)
Secretary GSC

**INTERNAL QUALITY ASSURANCE CELL
GOVERNMENT J. THANKIMA COLLEGE**

**ACTION TAKEN REPORT (ATR)
2020-2021**

- 1. Based on the IQAC meeting minutes (13th July, 2020), the following action were taken: -**
 - Students' Email Mela was organized by Anti-Ragging and Grievance Redressal Committee (AGRC) on...
 - Mentoring Program Committee (MPC) prepared Mentoring Programme Calendar 2020-2021 and organized Online Mentoring Day on 30th May, 2021 to interact with mentee.
 - The Department and Committee under IQAC selected two Best Practices during 2020-2021. The IQAC and Innovation & Best Practice Committee (IBPC) selected two College Best Practice Vis. Utilization of ICT and Online Classes; Environmental Initiatives and Eco-Friendly Campus.
 - Green Audit Committee and Eco Club GJTC submitted letter to Principal Office to take initiatives for Green Audit which is still in progress.
 - GJTC Alumni Association (GJTCAA) and Staff Welfare Association (SWA) are taking initiatives for the registration under Mizoram Societies Registration Acts 2005 which is an ongoing process.
 - The Department and Committee under IQAC submitted annual reports during 2016-2020.
 - The Department and Committee formulated Action Plan 2020-2021 which submitted in the month of January, 2021 due to Covid 19 Pandemic and continuous Lockdown.

- 2. Based on the IQAC meeting minutes (4th Feb. 2021), the following actions were taken: -**
 - Based on the Programme Calendar, the IQAC started preparation for State Level Academic and Administrative Audit which was successfully face on 28th – 29th October, 2021 and got good grade.
 - Based on the approved action plan and budget 2020-2021, the Department and Committee organized and conducted various programmes.
 - Under the guidance of Principal and IQAC, the concern Committee took initiatives and signed MoUs with RIDA Dental Clinic, BD. Optical, Durtlang Taekwondo Club and Karo Sabhav Private Limited.
 - Under the initiatives of Principal and Green Audit Committee, application was submitted to Mizoram Pollution Control Board (MPBC) for conducting Green Audit.
 - All the Department pursue their duties to conduct basic survey and study on the Colleges adopted Village-Nausel.

- 3. Based on IQAC meeting minutes (24th Feb. 2021), the Department made correction and completed their reports within the extended academic year.**

- 4. Based on IQAC meeting minutes (10th March, 2021), the work schedule prepared by Ms. Rebecca Khiangte, Asst. Coordinator (Sr) was implemented by the Committee and Department during 24th-31st March 2021.**

- 5. Based on IQAC meeting minutes (20th May, 2021), the following actions were taken: -**
 - The IQAC submitted three years (2018-19; 2019-20; 2020-21) Institutional and Department Report for Academic and Administrative Audit (AAA). H&TE Team of Assessors Visited during 28th-29th October, 2021 and the College scored points 65%.

- **AQAR Team** was formed to prepare AQAR 2020-2021 which is in progress.
- **IQAC Working Committee** was formed to prepare Self Study Report (SSR) during 2016-2021 and to organized NAAC Peer Team Visit which is in progress.
- **NAAC-SSR Criterion Team** was formed and notified on 2nd September, 2021 to write the report of their respective AQAR and SSR Criterion and to collect supporting documents.
- The Department and the Committee under IQAC were submitted annual activities report during 2020-2021.

6. Based on IQAC & General Staff Committee meeting minutes (2nd Nov. 2021), the following actions were taken: -

- The Department conducted review meeting on Academic & Administrative Audit (AAA) Assessment Report to improve their performance and academic qualities.
- The IQAC, Govt J. Thankima College and Govt. J. Buana College jointly organized State Level Virtual Consultation on Quality Improvement for NAAC Assessment on 6th November, 2021 via Zoom Meeting.
- GJTCAA and Department conducted Online Alumni Survey for the record of Placement and Higher Studies.
- Rainwater quality within the Central Campus was evaluated under Public Health Engineering Department, Govt. of Mizoram.
- Society Registration for GJTCAA and Staff Welfare Association under Mizoram Societies Registration Act 2005 was initiated which is in progress.
- NAAC-SSR Criterion Team Wise Meeting was conducted during 22nd-25th November, 2021 to monitor the ongoing preparation of AQAR and SSR.
- AQAR Team has been compile and upload AQAR 2020-2021 by means of HEIs Portal which is in progress.
- IQAC Working Committee has been compile SSR and prepare IQA by means of HEIs portal which is in progress.
- IQAC and Department of History organized Webinar on Contribution of Sarojini Naidu in the India's Struggle for Freedom on 10th December, 2021 via Google Meet.
- Govt. J. Thankima College and Karo Sambhav Private Limited was signed MoU for e-waste collection and management on 22nd December, 2021.



(Prof. JV. NUNCHUNGA)
Principal/Chairman IQAC



(REBECCA KHIANGTE)
Assistant Coordinator (Sr) IQAC

Dated Aizawl
The 30th December, 2021