



**INTERNAL QUALITY ASSURANCE CELL
GOVERNMENT J. THANKIMA COLLEGE**

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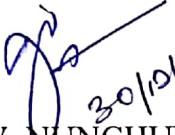
**FEEDBACK AND ACTION TAKEN REPORT
DURING 2016 - 2021**

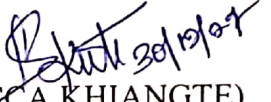
The Internal Quality Assurance Cell has taken the following actions based on the stakeholder's feedback viz. students, parents, alumni, teachers, employers which are illustrated in the table.

Sl.no	Students' Feedback	Action Taken
1.	Completion of syllabus/ course	<ul style="list-style-type: none">Introduced teaching plan and teaching diary which are utilized by teachers in every semester.
2.	Focus of the syllabi/topic	<ul style="list-style-type: none">Conducted course orientation and academic counselling in the beginning of semester which focused on programmes/ course objectives and outcomes
3.	Knowledge on the subject matter	<ul style="list-style-type: none">Conducted seminars, workshops, webinars and training to extend the knowledge of the teachers.
4.	Delivery of planned and organized lecture	<ul style="list-style-type: none">Planned academic calendar, notified to students, utilized teaching plan and teaching diary in academic session.
5.	Conducting class room discussions, interactions.	<ul style="list-style-type: none">Conducted workshop on teaching methodologyConducted debate, discussion, viva voceConducted students' seminars as means to foster confidence, better input and participation, and for knowledge enhancement
6.	Skill of connecting subject/ topic to life experiences.	<ul style="list-style-type: none">Organized exposure visit, field visit, industrial visits, study tour on related curriculum to extent the knowledge of the students.Undertaking student's project by the Department of Education and Department of Management.Integrates crosscutting issues relevant to professional ethics, gender, human values, environment and sustainability into the curriculum and organizes various programmes.
8.	Use of teaching aids, creative teaching method for better understanding.	<ul style="list-style-type: none">Conducted workshop on innovative teaching methods.Organized short term training on capacity building through ICT.Introduced ICT Classroom and delivered teaching through power point presentation as well as online teaching via Google Meet, Zoom Live.

9.	Giving assignment, test, fairness of grade/ mark and providing feedback (s)	<ul style="list-style-type: none"> ▪ Conducted home assignment writing to assess the creative writing, practice writing and book review on related Curriculum. ▪ Conducted Class Test to assess the academic performance of the students ▪ Teachers are instructed to give back answer papers for maintenance of transparency. ▪ Grievance complaints are opened on continuous internal evaluations.
10.	Providing referring text books, e-resources and other study materials.	<ul style="list-style-type: none"> ▪ Disseminated reading materials/handouts notes. ▪ Provided pdf materials through whatsapp and Google Drive. ▪ Introduced e-resource centre to access e-book, e-journals and e-materials. ▪ Increased number of referring textbooks in the library.
11.	Help students having physical, emotional and learning challenges irrespective of gender/social background.	<ul style="list-style-type: none"> ▪ Introduced mentoring system and conducted mentoring programme ▪ Conducted remedial classes for slow learners and backlog students. ▪ Special attention is given to advanced learners and provided extra study materials.
Parent's Feedback		Action Taken
1.	Improvement in soft skills, knowledge, ethics, morality	<ul style="list-style-type: none"> ▪ Conduct capacity building programmes ▪ Conduct two value added course spoken language class and personality development programmes. ▪ Conduct certificate course on computer concept ▪ Conduct various programmes on moral values
2.	Infrastructure facilities, sports, cultural and other co-curricular activities.	<ul style="list-style-type: none"> ▪ Provided sports and cultural facilities ▪ Constructed students' rest shed, recreation centre. Separate toilets for boys and girls ▪ Organized various extension and co-curricular activities through NSS, Students' Union and Clubs.
Alumni Feedback		Action Taken
1.	Online educational resources are available and accessible in the computer centre/library	<ul style="list-style-type: none"> ▪ Provided Language Laboratory, Computer Centre, E-Resource Centre, Computerize Library which can access educational resources.
2.	Internet facility provided in the library is satisfactory	<ul style="list-style-type: none"> ▪ Provided Internet facilities and Wi-Fi in the library which can access online reading materials.
3.	The college promotes student exchange programmes for providing new opportunities to students	<ul style="list-style-type: none"> ▪ Promotes linkage with others institution and conduct faculty cum students exchange programme which provide new opportunities to students.
Teacher's Feedback		Action Taken
1.	The syllabus for each semester is too heavy for one academic session	<ul style="list-style-type: none"> ▪ Suggestion was made through the Department and submitted to Board of Syllabus. ▪ Verbal suggestions was given through BoS members
2.	UGC prescribed norms of one hour is enough for one period	<ul style="list-style-type: none"> ▪ Prepared time table in one hour as per UGC norms which is sufficient for one period.
3.	I face difficulty in collecting study materials	<ul style="list-style-type: none"> ▪ Provided E-Resource Centre which can access for collecting study materials.

Employer's Feedback		Action Taken
1.	Innovativeness, creativity	<ul style="list-style-type: none"> Conduct various capacity building training, seminars, webinars, workshop to facilitate the potential of the students.
2.	Involvement in social activities	<ul style="list-style-type: none"> Organized various extension programmes in and outside the campus to learn community service.
3.	Ability to take up extra responsibility	<ul style="list-style-type: none"> Organized various students and institutional programmes through students' union, students' clubs and share responsibilities among them.


 30/10/21
 (PROF. J.V. NUNCHUNGA)
 Principal/Chairman
 Internal Quality Assurance Cell


 30/10/21
 (REBECCA KHIANGTE)
 Asst. Coordinator
 Internal Quality Assurance Cell