

**ANNEXURE 2****INTERNAL QUALITY ASSURANCE CELL (IQAC)  
GOVERNMENT J. THANKIMA COLLEGE****OFFICIAL FILE NUMBER AND SUBJECT MATTERS UNDER IQAC  
(16<sup>TH</sup> JANUARY, 2024)**

<b>FILE NUMBER</b>	<b>SUBJECT MATTERS</b>
IQAC-01/2019/JTC	Correspondences relating to NAAC Assessment matters.
IQAC-02/2019/JTC	Correspondence relating to submission of AQAR.
IQAC-03/2019/JTC	Correspondences relating to submission of AISHE.
IQAC-04/2019/JTC	Correspondence relating to Academic/Administrative Audit and others matters.
IQAC-05/2019/JTC	Correspondences relating to minutes of meetings and action thereof.
IQAC-06/2019/JTC	Correspondence relating to IQAC annual action plan and implementation.
IQAC-07/2019/JTC	Correspondences relating to action taken report of cells/committee.
IQAC-08/2019/JTC	Correspondence relating to students' union/club action plan and action taken report
IQAC-09/2019/JTC	Correspondences relating to feedback of various stakeholders and action taken report
IQAC-10/2019/JTC	Correspondences relating to promotion and submission of APIs.
IQAC-11/2019/JTC	Miscellaneous correspondences relating to IQAC matters.

**CRITERION 1: CURRICULAR ASPECTS**

F. 23020/1/2024-JTC	▪ Correspondences relating to Department of English
F. 23020/2/2024-JTC	▪ Correspondences relating to Department of Mizo
F. 23020/3/2024-JTC	▪ Correspondences relating to Department of Political Science
F. 23020/4/2024-JTC	▪ Correspondences relating to Department of Education
F. 23020/5/2024-JTC	▪ Correspondences relating to Department of History
F. 23014/3/2019-JTC	▪ Correspondences relating to Department of Economics
A.12031/1/2003-JTC	▪ Correspondences relating to Department of Management
A.12031/10/2020-JTC	▪ Correspondences relating to Department of Geography
A.21014/1/2020-JTC	▪ Committee on NEP
F. 23014/17/2017-JTC	▪ Parent-Teacher Committee (PTC)

**CRITERION 2: TEACHING-LEARNING AND EVALUATION**

F.23014/10/2017-JTC	▪ Correspondences relating to Academics and Examination Committee (AEC)
A.23031/4/2018-JTC	▪ Correspondences relating to Remedial Coaching Committee (RCC)
F.23014/6/2017-JTC	▪ Correspondences relating to Mentoring Programme Committee (MPC)
F.23014/14/2017-JTC	▪ Teaching-Learning Committee (TLC)

**CRITERION III: RESEARCH, INNOVATIONS AND EXTENSION**

F.23014/5/2017-JTC	▪ Correspondences relating to Research and Development Committee (RDC)
F. 23020/9/2024-JTC	▪ Intellectual Property Right Cell (IPRC)
F. 24014/2/2017-JTC	▪ Correspondences relating to Extension Service and Co-Curricular Committee (ESCOC)

**CRITERION IV: INFRASTRUCTURE AND LEARNING RESOURCE**

F.23014/11/2017-JTC	▪ Correspondences relating to Infrastructure Development Committee (IDC)
B.13015/2/2017-JTC B.13015/10/2029-JTC	▪ Correspondences relating to Hostel Management Committee (HMC)
B.13014/1/2017-JTC	▪ Correspondences relating to Health and Hygiene Committee (LMC)
F.15017/1/2018-JTC	▪ Correspondences relating to Library Management Committee (LMC)
G.12011/1/2020-JTC	▪ Correspondence relating to ICT Committee (ICTC)

**CRITERION V: STUDENTS SUPPORT AND PROGRESSION**

C.14018/1/2017-JTC	▪ Correspondences relating to Students Welfare and Grievances Committee (SWGc)
A.12027/1/2018-JTC	▪ Correspondences relating to Anti-Ragging Committee (ARC)
F.23014/7/2017-JTC	▪ Correspondences relating to Career Counseling and Placement Cell (CCPC)
A.49011/5/2019-JTC	▪ Correspondences relating to GJTC Alumni Association (GJTCAA)

**CRITERION VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT**

F. 23014/13/2017-JTC	▪ Correspondences relating to Finance and Management Committee (FMC)
F. 23020/9/2024-JTC	▪ Events Management Committee (EMC)

**CRITERION VII: INSTITUTIONAL VALUES AND BEST PRACTICES**

F.23014/12/2017-JTC	▪ Correspondences relating to Women Cell (WC)
F.23014/12/2017-JTC	▪ Correspondences relating to Internal Complaints Committee (ICC)
F.23014/9/2017-JTC	▪ Correspondences relating to Green and Beautification Committee (GBC)
A.42012/2/2018-JTC	▪ Correspondences relating to Equal Opportunity Cell (EOC)
C.14018/2/2020-JTC	▪ Correspondences relating to Code of Conduct Committee (CMC)
F.23014/16/2017-JTC	▪ Correspondences relating to Innovation and Best Practices Committee (IBPC)