



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution		Govt. J. Thankima College
• Name of the Head of the institution	Prof. JV. Nunchunga	
• Designation	Principal	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	+917005624796	
• Mobile No:	+919862772702	
• Registered e-mail	principal@jtc.edu.in	
• Alternate e-mail	iqac@jtc.edu.in	
• Address	Bawngkawn Brigade, Aizawl, Mizoram	
• City/Town	Aizawl	
• State/UT	Mizoram	
• Pin Code	796014	
2.Institutional status		
• Affiliated / Constitution Colleges	affiliated college	
• Type of Institution	Co-education	
• Location	Urban	

• Financial Status	UGC 2f and 12(B)																								
• Name of the Affiliating University	Mizoram University																								
• Name of the IQAC Coordinator	Rebecca Kiangte																								
• Phone No.	+919436365863																								
• Alternate phone No.	+919362628423																								
• Mobile	+919436365863																								
• IQAC e-mail address	iqac@jtc.edu.in																								
• Alternate e-mail address	iqac.jtc@gmail.com																								
3.Website address (Web link of the AQAR (Previous Academic Year))	https://jtc.edu.in/download/agar-2020-2021/																								
4.Whether Academic Calendar prepared during the year?	Yes																								
• if yes, whether it is uploaded in the Institutional website Web link:	https://jtc.edu.in/academic-calendar-2021-2022/																								
5.Accreditation Details																									
<table border="1"> <thead> <tr> <th>Cycle</th> <th>Grade</th> <th>CGPA</th> <th>Year of Accreditation</th> <th>Validity from</th> <th>Validity to</th> </tr> </thead> <tbody> <tr> <td>Cycle 1</td> <td>C++</td> <td>1.7</td> <td>2007</td> <td>31/03/2007</td> <td>30/03/2012</td> </tr> <tr> <td>Cycle 2</td> <td>C+</td> <td>1.78</td> <td>2016</td> <td>16/09/2016</td> <td>15/09/2021</td> </tr> <tr> <td>Cycle 3</td> <td>A+</td> <td>3.31</td> <td>2022</td> <td>22/12/2022</td> <td>21/12/2027</td> </tr> </tbody> </table>		Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to	Cycle 1	C++	1.7	2007	31/03/2007	30/03/2012	Cycle 2	C+	1.78	2016	16/09/2016	15/09/2021	Cycle 3	A+	3.31	2022	22/12/2022	21/12/2027
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Cycle 1	C++	1.7	2007	31/03/2007	30/03/2012																				
Cycle 2	C+	1.78	2016	16/09/2016	15/09/2021																				
Cycle 3	A+	3.31	2022	22/12/2022	21/12/2027																				
6.Date of Establishment of IQAC	25/06/2007																								
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,																									

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	Contingency Fund	Directorate H&TE, Mizoram	2021-2022	5, 75, 460.00
Institution	Contingency Fund	Deputy Commissioner , Aizawl District	2021-2022	14, 829.00
Institution	Sponsored Workshop/Seminar	ICSSR, Shillong	2021-2022	24, 000.00
Institution	Career Orientation Programme	MYC, Mizoram	2021-2022	50, 000.00
Institution	Construction of Student Rest Shed	MPLAD, Mizoram	2021-2022	2, 25, 000.00
Institution	Contingency Fund	MSSSB, Mizoram	2021-2022	6, 400.00

8.Whether composition of IQAC as per latest NAAC guidelines	Yes		
<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File		
9.No. of IQAC meetings held during the year	4		
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes		
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File		
10.Whether IQAC received funding from any of the funding agency to support its activities	No		

during the year?	
• If yes, mention the amount	Higher & Technical Department
11.Significant contributions made by IQAC during the current year (maximum five bullets)	
<p>1. The IQAC formulates the Action Plan of the institution at the beginning of academic session. 2. The IQAC has been instrumental in fostering internalization of quality through decentralization in decision making. 3. The IQAC has been promoting research culture as it is the main unit in fostering quality development of the teachers. 4. The IQAC collected feedbacks from the stakeholders to ensure quality in teaching-learning and extra/co-curricular activities 5. The IQAC has taken initiative in auditing the academic and administrative conduct in order to enhance the overall quality of the institution.</p>	
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	
Plan of Action	Achievements/Outcomes
Conduct regular meeting	Periodic meetings and Review meetings of the IQAC has been convened to monitor, review and appraise the action taken against the Action Plan and activities undertaken by various departments, committees and cells.
Decentralization in decision making	The IQAC has been instrumental in fostering internalization of quality through decentralization in decision making. Various committees, cells and teams were formed with specific areas of autonomy, major activities and decisions effecting the operations of the institution were taken up and made in the meetings.
Promoting research culture	As the main unit in fostering quality development of the teachers, the IQAC has been promoting research culture by exhorting the teaching faculty

	<p>to mobilize resources from various funding agencies for research activities for personal as well as professional development. The IQAC organizes workshops/seminars and a provision for cash incentive has been made to the faculty enrolled in research program and those acquiring research degrees.</p>
Conduct various feedback.	<p>To ensure quality in teaching-learning and extra/co-curricular activities, feedbacks from the stake holders were collected. The feedbacks were analyzed confidentially and the summary of the feedbacks were displayed in the Institution's website. Teachers and departments were appraised according to the feedbacks and plans were formulated to address any shortcomings of the Institution reflected through the feedbacks.</p>
Conduct programmes and add-on courses	<p>The IQAC is the major unit of the institution that provides curricular/co-curricular and extracurricular activities to augment classroom learning, facilitating the gaining of knowledge and acquiring life skills. Hence, various seminars, workshops, training, seminars as well as talks in observance of national and international days have been organized.</p>
Financial support and welfare schemes	<p>The Institution makes a policy of financial supports and provide welfare schemes to the staff and students. Staff Welfare Association has been established to enhance cooperation among the staff and</p>

	<p>providing monetary support through loans to the members. It also provides financial support to the staff for attending seminar/workshop/training etc. There is also a provision of Student Aid Fund, which can be availed by students of limited resources.</p>
Green initiatives and eco-friendly campus	<p>Green initiatives are undertaken by organizing talks, environmental workshop, activities through Eco Club, NSS and Beautification Committee. MoUs are signed with Karo Sambhav Private Limited for e-waste collection and collaborates with MPCB and AMC for green initiatives and dry waste management.</p>
Academic and Administrative Audit (AAA)	<p>To enhance the overall quality of the institution, The IQAC has taken initiative in auditing the academic and administrative conduct. On the basis of the Academic and Administrative Audit conducted by duly constituted Team of Assessors, the College has attained 65% with an aggregate Institutional point 974</p>
13. Whether the AQAR was placed before statutory body?	No
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Nil	Nil
14. Whether institutional data submitted to AISHE	

Year	Date of Submission
2021-2022	06/02/2023

15.Multidisciplinary / interdisciplinary

Govt. J. Thankima College is an interdisciplinary college which offers Undergraduate courses in Arts and Management (BBA). The curriculum prescribed by Mizoram University is followed by the college. The college is taking steps to introduce multidisciplinary courses from even semester 2023 as it will be mandatory to do so as implemented by NEP 2023.

16.Academic bank of credits (ABC):

With the implementation of the NEP 2023 in the college, it will be mandatory for all students of Mizoram University to register for the Academic Bank of Credits in the academic year 2022-2023. The college will take required technical support for creation of ABC from a capable agency to store and transfer credits across the Institutions.

17.Skill development:

The changes in the demands of the workforce have put a demand on academic institutions to train and equip students with the current demands of job markets. In the 21st century, Skill Development courses have become an inseparable component of education. To enable the students to be competent candidates for the job market, three skill development courses are implemented in the college as add-on courses/certificate courses namely, Personality Development Course (PDC), Course on Computer Concepts (CCC) and Spoken English Course. The college also creates skill-based learning by organizing workshops, talks, interactive sessions and seminars whereby experts on the subject are invited as Resource Persons.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The institute caters to students from various tribes and sub-tribes of Mizoram and neighbouring states and so it takes proactive efforts in providing an inclusive environment for all the students. Initiatives are taken to promote a peaceful atmosphere for the growth of cultural, regional, linguistic and communal harmony. The College has been promoting the use of Indian language, culture and value systems even before NEP 2023. Bilingual mode is used for classroom teaching and other activities. Various cultural programs are organised by the Students' Union on important cultural days like

Chapchar Kut. The Students' Union and the Cultural Club of the college organise a cultural day every year when students of various tribes showcase their traditional attires and cultural dances. Students also participate in inter-college cultural programs and also win prizes in such competitions.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The College focuses on defining the goals and objectives of every course being offered to the students. At the start of every academic session, faculty from each department conducting course orientation programme, the tentative lesson plan and objectives of the course. This orientation class is of vital importance as it enables the students to make informed career choices by selecting the courses which are aligned to their area of interests and career objectives. Based on their Continuous Internal Evaluation (CIE), slow learners are selected for which remedial classes are conducted. Advanced learners are also selected for which special classes are conducted to enable them to perform better in the end semester exams. At the end of every academic session, feedback is collected from the students which is then uploaded on the college website.

20.Distance education/online education:

There is great improvement in technological knowledge and online education among the faculty as a result of the pandemic. Online classes are conducted through online applications such as Google Meet, Zoom Live and LMS. E-books are provided through E-Resource Centre and reading materials are disseminated among the students. The teachers provide PDF materials through students' official WhatsApp group which is also uploaded to the Department Google Drive. Study materials are also uploaded in the College VIMEO and Department YouTube Channel which can be accessed by all the students at their own convenience. The College library subscribes to INFLIBNET which provides unparalleled access to innumerable resources at the click of a button. Textbooks, reference books, research journals, and a lot of supplementary reading materials can be accessed very easily.

Extended Profile

1.Programme

1.1 111

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 1034

Number of students during the year

File Description	Documents
Data Template	View File

2.2 154

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 198

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 40

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 37

Number of Sanctioned posts during the year

Extended Profile

1.Programme

1.1	111
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	1034
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	154
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	198
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	40
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	37
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution	
4.1	17
Total number of Classrooms and Seminar halls	
4.2	95.68
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	48
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- The Curriculum of CBCS (Choice Based Credit System), designed by Mizoram University is adopted by the institution since 2016. The students earn credits and flexibility is provided enabling students to complete the three years UG degree programme.
- The institution plans the Academic Calendar and Time Table in each semester by following university curriculum.
- Important notices (time table, academic calendar and CIE, end semester exams and others) are circulated through WhatsApp group, College Notice Boards and College Website.
- The AEC (Admission and Examination Committee) provides a detailed program for internal examination and appoints invigilator duty for Internal and end Semester Examination.
- The AEC organises Academic Counselling Programmes and course orientation programmes for all the students on the first day of every semester.
- Academic activities are planned by each department,

maintaining teaching plan and teaching diary.

- Lectures are conducted using ICT and online applications such as Google Meet, Zoom Live etc.
- Reading materials including e-books, Video clips and audio-visual aids are provided through WhatsApp groups, department Google Drive, college VIMEO and department YouTube Channels.
- Seminars, presentations and home assignments conducted among the students are used as a means of assessment.
- Exposure visit, field visit, industrial visit and study tour on related curriculum are organised to extend the knowledge of the students.
- Spoken English Classes are conducted regularly.
- Remedial classes are arranged for slow learners by the concerned teachers after completion of the syllabus.
- Teachers are assigned mentees in relation to all the academic and personal matters of the students.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://jtc.edu.in/academic-calendar-2021-2022/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- Internal Evaluation is carried out through internal test, assignments/projects, presentations, students' seminar, group discussions etc.
- Internal exams are conducted twice every semester. The stipulated time for internal exams is one hour.
- Standardization of Internal Paper Setting, Invigilator Duty and Evaluation of Paper is organized through briefing of faculty and staff.
- Invigilator's diary is maintained to keep the records of students' performance during internal examination which is then examined by the Principal.
- The students are given time to complain their Internal marks to their concerned teachers which is then compiled by the institution.
- The CIE record is systematically maintained in the Students Data Base Management System. The students' marks are displayed in the institutional website and is easily accessible at all times.

- The institution follows the parameters of the affiliating university viz. Class test - 12 Marks; Assignment/seminar/project - 8 Marks; performance (attendance) - 5marks. Final marks are calculated for total 25 Marks.
- The institution follows the affiliating university norms in attendance evaluation for each course viz. 90% and above - 5 marks; 85 to 89.9% - 4 marks; 80 to 84.9% - 3 marks; 76 to 79.9% - 2 marks; 75 to 75.9% - 1 marks.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://jtc.edu.in/internal-marks/

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

8

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

2

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

90

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

90

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution has various committees, departments and students' organization to address the relevant socio-cultural issues in a

constructive manner. These committees regularly organize socially relevant events and outreach programmes to inculcate good human values among the students.

Professional Ethics: The Department of Management organized 'Vartian' Management Tech Meet, Exposure visits, Industrial visits along with mock interviews, case studies and presentations by the students to improve inter-personal skills and professional ethics.

Gender: The Women Committee and Internal Complaints Committee, Govt. J. Thankima College observed International Women's Day. It also organized various sensitization workshops and seminars on Gender and Women Rights. Apart from this, The Department of English and Internal Complaints Committee organized a program on the theme "Awareness Campaign against Sexual Assault & Sexual Abuse", which reflects gender issues.

Human Values: Various Departments have organized field trips, exposure trips, study tours to visit the mizo historical places and differently abled homes. Research and Consultancy Committee also organized invited lecture on special education and workshop on human rights and duties.

Environment and Sustainability: NSS Units, Eco Club, Campus Beautification Committee, and the Departments organized various environmental awareness programmes, nature camp, tree plantations, cleanliness drive, poster making competitions etc. Various International, National and State level Environmental important days are observed. The institution also signed MoU with Karo Sambhav Private Limited on E-Waste Management.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

12

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above
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File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
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File Description	Documents
Upload any additional information	View File
URL for feedback report	https://jtc.edu.in/feedback-analysis/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

450

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

472

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

- The College assess students' knowledge and skills for a particular Programme through class tests, assignments, paper presentation and continuous internal evaluationsystem.
- Slow learners are identified through the mechanisms of continous internal evaluation. Special provisions such as remedial classes, special assignment, previousquestion papers are provided to slow learners.
- Mentoring System is another important tool to assesses the learning level of students. Mentors areassigned mentees which encouraged to improve their academic performance. WhatsApp group are created to provide necessary information to the parents of the mentees reporting the poor performance of their mentee.
- WhatsApp groups for students-parents are created for disseminating important messages and helps in building very congenial atmosphere between parents/students and teachers. Departmental wise and as a whole Parents-Teacher Meet was conducted by Parent Teacher Committee to make parents aware of their children's performance.
- Advanced learners are also identified through CIE mechanisms. They are motivated to strive for higher goals and performance in University Examinations. Career and Guidance Committee of the College organizes career awareness programmes where experts from various fields are invited as resource person, encouraging words and Pre-Examination briefing are delivered to all the students in various classes.

File Description	Documents
Link for additional Information	https://jtc.edu.in/advance-slow-learners/
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1028	40

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

- The College enhances the learning experience of students by adopting student-centric methods like experiential learning, participative learning, and problem-solving methodologies both inside and outside the classroom.
- Each department has field trips, study tours, industrial and institutional visits during their course. Department of management and Department of Education have dissertations in their course structure.
- Students are encouraged to participate in various academic and co-curricular activities within and outside the college: Personal Development Course programs were conducted under RUSA sponsorship. In collaboration with NIELIT Aizawl, Triple C was introduced on 19th July 2018.
- Entrepreneurship Knowledge Centre (EKC) was set up in October 2019 in the college to develop an institutional mechanism to create an entrepreneurial culture on students and to foster techno-entrepreneurship for generation of wealth and employment.
- MOU was signed on 9th March 2021 with Madhavi foundation which conduct training amongst the students at free of cost on various fields for enhancing personal skills.
- Apart from class test, quiz, and examination, students are also guided to make use of the fast-growing social networking sites for learning problem solving by reading a number of articles and modules that are available on the net with regard to problem-solving methodologies.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://jtc.edu.in/?s=nss

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

- Each classroom is well-equipped with an LCD projector and screens. The College issued a separate Laptop to each teaching staff in 2013. The Departments use PowerPoint presentations to simplify the syllabus in a more meaningful way.
- Social media is skilfully used by the college through its WhatsApp group and Facebook. Google forms App was used for Test and Internal examination in Multiple Choice Questions. The Departments used Google drive for the store of study Material, links of drives were provided to students through WhatsApp group. Teachers can access E-Journal and E-Book, INFLIBNET from Library.
- All Teachers used Google Meet and ZOOM for online live classes during the Covid-19 Pandemic when the class could not be attended offline - the institution subscribe a 10 zoom channel license for online classes.
- A video lecture that was recorded in Vimeo, and study materials are uploaded in the college Learning Management system (LMS) as well as on YouTube. The college launched GJTC Info-app for Android devices on 30th January 2018 for Information given to the students and staff. The college has students databased for recording student biodata and recording internal and University marks.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://jtc.edu.in/wp-content/uploads/2022/04/2.3.2-ICT-Facilities.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors	
31	
File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File
2.4 - Teacher Profile and Quality	
2.4.1 - Number of full time teachers against sanctioned posts during the year	
40	
File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File
2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)	
2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year	
9	
File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

639

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

- College practice transparent and continuous internal assessment system. 25 marks are awarded through internal assessment. The remaining 75 are awarded by university appointed examiners in the end semester examinations.
- Examination schedule is prepared and displayed on the notice board, website, students' WhatsApp group as per academic calendar. The admission and examination committee monitors and conducts internal examinations in the college.
- Students are also informed about the criteria for examination patterns in the Awareness Campaign on CBCS Regulation conducted by Admission and Examination committee every year.
- The basis for internal assessment is described on the college website and college prospectus. The schedules of internal assessments are communicated to students and faculties at the beginning of the semester through the institute's academic calendar.
- Two Internal Exam were conducted in each semester. The average of two internal marks was taken as an internal mark in each paper. Eight (8) marks are awarded on the basis of assignments, presentations, and projects.
- Internal answer sheets are given back to student for self-evaluation and open one week for complaining. It is highly transparent as the attendance sheet is signed by each student. After self-evaluation, suggestions for improvement are made by teachers.

File Description	Documents
Any additional information	View File
Link for additional information	https://jtc.edu.in/?s=academic+calendar

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

- The College has a robust mechanism to ensure transparent, efficient assessment, in the best interest of students. It has an Examination Committee, which undertakes necessary measures to ensure objectivity and transparency in the process.
- Notifications are displayed on the college website and notice boards related to internal assessment. Monthly attendance record is published to students which are given ample time to point out any discrepancies.
- Answer papers are given back to students for self-verification in case of any grievances regarding the marks awarded. Teacher or Mentor are addressing the grievance of the students.
- Students are expected to have at least 75% of attendance as the students may require an exemption for their medical grounds and for participation in extracurricular activities.
- Moderation committees ensure parity in awarding of marks. After rigorous scrutiny, the records of Internal examination are notified in the college notice board and WhatsApp group.
- Any students may submit their complaint through the prescribed format within the stipulated time. After all the students' grievances are redressed, the final Internal Continuous Assessment is submitted to Mizoram University through MZU Examination Portal.

File Description	Documents
Any additional information	View File
Link for additional information	https://jtc.edu.in/2022-even-semester-result/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

- Department of English: Prepare students for the professional corporate as well as government job market, increase self-confidence, enhance communication skills, and prepare them for higher education.
- Department of Education: Acquainted with the basic tenets of education. Students are aware of the concepts, ideas, laws, and principles which form the foundation of education.
- Department of Geography: Students understand the beginning of the universe, the origin of the solar system, and different Geomorphological processes along with the development of different landforms and geomorphological features.
- Department of Political Science: Students understand the origin of Mizo society in the context of political and economic development right from the pre-British period and after the annexation of the British.
- Department of Mizo: Students recognized and understood the meaning of targeted grammatical structures in written and spoken form.
- Department of Economics: Students will have critical analytical skills and a better understanding of the function of government, markets, and institutions in the context of social and economic problems.
- Department of History: Students familiarized the pre-colonial era up to the 1960s in Mizoram and learn social, economic, political, and cultural development in India.
- Department of Management: enables learners to develop a business sense, learn principles and practices of management.
- Environmental Studies: Students understand and evaluate the global scale of environmental problems.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://jtc.edu.in/news-events/gjtc-17th-aug-2021-online-awareness-campaign-on-choice-base-credit-system-cbcs/
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Direct Assessment Methods:

- Internal assessment has been conducted at regular intervals. Internal assessment is done through Continuous Assessment Test, Assignments, or Class Seminars, Students Project; these activities are mandatory for students.
- A review meeting of End-Semester results published by the affiliating University is another notable method of measuring attainment of Programme Outcome, Programme Specific Outcome, and Course outcome that GJTC adopted till today.
- The review meeting is conducted under the chairmanship of the Principal. Each Head of Department is bound to explain their respective final results. This has also ensured the accountability of teachers to the students.

Indirect Assessment Methods:

- Another method that GJTC utilizes for assessing the attainment is the Feedback System or Assessment of Teachers by Students.
- The feedback received from the students is analysed by the IQAC. The outcome is then discussed with the principal, the concerned department and the teachers.
- An Alumni survey was conducted to take the feedback for assessing the college administration and their experiences of the college such as teaching and learning system as well as co-curricular activities provided by the college.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://jtc.edu.in/?s=feedback

2.6.3 - Pass percentage of Students during the year**2.6.3.1 - Total number of final year students who passed the university examination during the year****141**

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://jtc.edu.in/result-summary/

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://jtc.edu.in/student-satisfaction-survey/>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

12

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

11

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

16

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

- On 21 September 2021, NSS weeded and restored a plantation sitenear Thiak village to reduce soil erosion and increase biological diversity.
- On 13thOctober 2021, NSS and Red Ribbon Club held a blood donation camp at the Central Campus to eliminate blood scarcity and to assure safe and quality blood.
- The Anti-Drug Club, History and English Department hosted a state-level webinar on "Building a Meaningful Life Without Drugs" on 5thNovember2021, to raise awareness of drug misuse.
- From 6th to 12th of December 2021, NSS arranged a special camping event where leaflets on water conservation were distributed besides the construction of a shed in Tlungvel Village.
- A special camping was organized by NSS at Nausel YMA hall where awareness campaign and leaflet distribution on water conservation were conducted during 21st - 27th January 2022.
- The NSS undertook a cleaning drive at Thiak Plantation site on 12th February 2022, to prevent wildfire.
- On 7th April2022, Govt. J. Thankima College students enthusiastically donated blood at the blood donation camps conducted by NSS and Red Ribbon Club in the Central Campus.
- On 1stJune2022, the NSS planted saplings to expand Thiak Plantation Site's plantations, which will aid local villages by conserving the ecosystem.
- The Eco Club held a nature walk at Durtlang Leitan hills on 22nd May 2022, the International Day of Biological Diversity 2022. Cleanliness drive was conducted to raise awareness about free single-use plastic outside the college campus.

File Description	Documents
Paste link for additional information	https://jtc.edu.in/wp-content/uploads/2023/06/activities-extension-additionals.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

1

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

20

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1080

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

4

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

- The College has three campuses, viz, Central Campus at Brigade Area of Bawngkawn, South Campus at Bawngkawn (Girls Hostel), and North Campus (Boys Hostel) at Durtlang.
- ICT Classrooms, Seminar Room, Library, Canteen, and offices of Alumni, Students' Union/Clubs and Students' Centres are in the Central Campus.
- The Main Building has CCTV, WIFI coverage.
- There are 38 toilets at the central campus, 12 toilets at South Campus, and 7 toilets at North Campus and 1 toilet for differently abled at Central Campus.
- Ramps are constructed at the entrance of Main Building, at the entrance of differently abled toilet and entrance of new building for easy accessibility.
- A 1 lakh litre water storage tank for rainwater harvesting has been constructed at the Central Campus. All restrooms and rooms on the central campus are connected with water pipeline from tank.
- The library has a collection of books, reference books, journals, E-Resource Centre and also of UGC N-List Members.
- A solar power panel (10kva) has been installed at the roof of the main building. 12 solar street lights were installed at the three campuses. The college has also installed a 20 KVA Diesel Generator.
- Language Laboratory has been set up by using SANAKO software, for promoting English language.
- NIELIT Study Centre for conducting Triple C class.
- Indoor Standard Size Badminton Court at the North Campus.
- Health care facilities like wheel chair, medicines, BP instrument, bed, thermometer etc. available at Health

Centre. Duty chart is also maintained.

- Installed Sanitary Vending Machine at convenient places.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://jtc.edu.in/wp-content/uploads/2022/04/4.1.1-purchase-of-EQUIPMENTS.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

- The college formed Kumtluang Cultural Club under the supervision of the Students' Union. The club is well equipped with various traditional and cultural attires.
- The college owned traditional equipment like Wooden Dhau, the Big Brass Drum (Darkhuang) and the Mizo Indigenous Drum.
- The college has two open spaces (lower court yard and upper court yard) with a total area of 9000 sq. ft. in the central campus for practicing cultural dances, training for the adventure club and organizing sport activities and other events.
- Outdoor sport facilities at the Central Campus include volleyball court, (at Lower Court Yard) and Semi Size Basketball Court (at Upper Court Yard).
- Indoor sport training facility has been constructed at North Campus, Durtlang, which accommodates a standard-sized indoor badminton court.
- The Women's Hostel and the Boys' Hostel are provided with various sports equipment like table tennis boards, carom boards, chess boards, drill boards, and Chinese checker boards.
- The Students' Recreation Centre is equipped with a table tennis board, bats and balls. Other sports equipment available are: discus, javelin, volleyball net, football jersey, shot-put for men and women, etc.
- The Divination of Youth Adventure Club of Govt. J. Thankima College procured items like hanging rope and carabiners for organizing and participating in adventure activities.
- The college also provided a room at the Central Campus for the Evangelical Union to organise worship services during the off periods.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://jtc.edu.in/wp-content/uploads/2022/03/4.1.2-Construction-of-indoor-sport-facilities.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

15

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

15

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://jtc.edu.in/wp-content/uploads/2022/03/4.1.3-Description-ICT-Infrastructure.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

21.44

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- The library serves as the backbone of the teaching and learning process for various stakeholders by providing a variety of materials such as books, reference books, and e-Resources
- The library provides a variety of materials such as books, reference books, and e-Resources. Since its inception, the library has made tremendous progress in various fields, like the extension of the building and the increase of its collection of books.
- The college library is equipped with SOUL 2.0 Version, purchased for Rs. 30,000/-from the INFILBNET Centre, Ahmedabad.
- OPAC (Open Public Access Catalogue) and designated barcode have been activated and used. Charging and discharging of books, documents, and other resources is also done through the student's library card, embedded with a bar code scanner.
- The library has 4 staffs, viz., 1 librarian, 1 library assistant, 1 unskilled labourer, and 1 female intern.
- CCTV is installed at different points in the library. A grievance box and a suggestion box are also mounted.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://jtc.edu.in/wp-content/uploads/2023/07/LMC-Action-Plan-Budget-2021-22.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-

A. Any 4 or more of the above

ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

.98824

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

260

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

- The central campus is equipped with a free Wi-Fi internet, supplement with Jio Wi-Fi signal booster.

- The colleges' website under the domain name edu.in is regularly updated with information, facilities, events and notices of the college by the Information and Communication Technology and Management Cell.
- The college has set up a Language Laboratory with 20 sets of desktop computers installed with necessary software. The Department of English is assigned to run the language laboratory and conduct the language classes routinely with the software of SANAKO.
- The College is an approved NIELIT (National Institute of Electronics and Information Technology) Study Centre for conducting Triple C (Course on Computer Concept).
- The college has employed a casual technician (Master of Computer Application) to conduct the said training courses.
- Students from the final semester are entitled to get enrolled in the Triple C class.
- Due to the outbreak of COVID-19, the college adopted a Learning Management System (jtcollege.org) for uploading and disseminating various information and teaching materials in the form of soft copies and pdf formats.
- The college has purchased the VIMEO channel for uploading and downloading teaching videos in Mpeg format. However, due to a paucity of funds, the college could not continue to use the learning management system.
- For conducting online classes, the college has purchased 11 Zoom licensed connections.
- For supplementing the online classes, all the academic departments are notified to have Google Drive and YouTube channel.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://jtc.edu.in/wp-content/uploads/2022/04/IT-Facilities-in-the-institution.pdf

4.3.2 - Number of Computers

48

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

25.28

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

- The college has 15 ICT equipped classrooms and teaching faculty utilize ICT facilities.
- Class Representatives prepare routine for cleanliness duty to be followed by the students.
- The college has language laboratory with 20 internet connected desktop computers. SANAKO software is installed for conducting language classes.

- Infrastructures in the library are procured by the Library Management Committee.
- The college E-Resource Centre has a working capacity of 4 desktop computers for male and female.
- Books in the library are accessed and arranged in order of subjects. SOUL 1.0 is used for managing the books in the library.
- The College has a GIS and Cartographic Lab equipped with cartographic instruments, 10 PC, GIS software. The precision of the Lab instruments is frequently checked whenever required.
- The Indoor Training Facility located at North Campus, Durtlang which accommodate standard size badminton.
- The College has Outdoor sport facilities at Central Campus such as volleyball court, Semi Size Basketball Court.
- The college has a fully functional NCC Air Wing which undertakes various activities like Blood Donation Camp, Special Camping to adopted village, tree plantation etc.
- E-Waste Collection Centre is maintained by the college.
- Students Union and Students' Clubs were formed by the College. These are - Students' Evangelical Union, NSS, NCC, Students' Union Bodies, Literature Club, NGC (Eco-Club), History Club, Students Self-Support Union, Alumni Association (GJTCAA), Kumtluang Cultural Club, Consumer Club, Anti-Drugs Club, English Literary Club, Volleyball Club, Basketball Club, Disaster Management Club, Red Ribbon Club, YUVA Tourism Club.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://jtc.edu.in/wp-content/uploads/2023/07/4.4.2-Paste-link-for-additional-information-Activities-of-different-club-at-the-college.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

690

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

151

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to institutional website	https://jtc.edu.in/wp-content/uploads/2023/06/5.1.2-proof-docs.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

386

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

386

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

5

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

23

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

1

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

7

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

- The Students Union (SU) with the college principal as its ex-officio president is involved in the administrative functioning of the institution.
- The following committees are represented by the Vice President and the General Secretary of the SU: Internal Quality Assurance Cell (IQAC), Building and Infrastructural Development Committee (BIDC), Students Welfare and Discipline Committee (SWDC), UGC Planning Board Committee, RUSA Project Monitoring Unit and Code of Conduct Committee.
- Extension Service and Co-curricular Committee (ESCOC) is

formed by the NSS Units, SU and Students' Club under the auspices of IQAC and conduct various extension activities and supported the programmes of SU, NSS and all the students' club.

- Carried out important Co-curricular and extracurricular activities like SU General Election, Election of Class Representative, Preparation of Annual Magazine, Fresher's Social, Annual College Week etc.
- The Social and Culture Department conduct selection of man and lady of the year, king and queen during the college week.
- Participate in Inter-College Competition such as sports cultural dance, debate, football and several other State level competitions.
- In addition, the SU and SWDC organized intra and inter-state tour to promote and expose the potential of the students.

File Description	Documents
Paste link for additional information	https://jtc.edu.in/download/2021-2022-annual-magazine/
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

17

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

- Government J. Thankima College Alumni Association (GJTCAA) is an important organ for the development of the institution. The President of GJTCAA is the ex-officio member in the Internal Quality Assurance Cell (IQAC).
- GJTCAA and IQAC are jointly conducted Virtual Consultation Meeting on 5th September 2021, in the matters relating to the Society Formal Registration and contribution for College development.
- GJTCAA is registered under the Mizoram Societies Registration Act, 2005 (Act No. 13 of 2005), Registration No. MSR 1558 of 16.11.2022. This registration is crucial for attaining future aids and funds for the development of the institution.
- Delivering motivational speech at the Students' Union General Election., Annual College Week and other College functions.
- GJTCAA rendered constant help and cooperation to the Students' Union in organizing the Annual College Week, Mizoram University Sports Meets and other Programmes.
- It gives significant contribution in the preparation of the College Annual Magazine. Three Alumni members namely Jason Zote, Benry Lalfakzuala and Immanuel Lalmangaihsanga contributed valuable articles in the 16th Annual Magazine 2021-2022 named as "LEIKAPUI".
- GJTCAA collected Alumni Feedback 2021-2022 along with IQAC to ensure their satisfactory in the institution.
- It conducted Online Alumni Survey in order to maintain the records in Higher Studies and Placement.
- Alumni rendered valuable service and contributions during the assessment of Academic and Administrative Audit (AAA).
- GJTCAA donated bed, mattress, pillow, wheelchair and other facilities for the maintenance of Health Centre.

File Description	Documents
Paste link for additional information	https://jtc.edu.in/alumni-association/
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

College Vision are to:

- provide holistic and quality life
- inculcate ethical values to the society through education.

The vision of the College is reflected in the College motto 'Soar High,' where each learner, nurtured with values, dignity, integrity, and courage clothed with determination strives to achieve excellence and attain the highest possible limit in his endeavor for the good of his individuality and the society.

The curriculum of the course are administered meticulously to enlighten the social, political, economic and cultural issues faced by the society along with the viable solution derived through scientific outlook.

Learners are sensitized to global issues with practical approach. Therefore, the College strives for fostering global competencies among students, inculcating a spirit of healthy competition.

College objectives are to:

- achieve academic excellence and attain a successful career.
- inculcate introspective, scientific and rational attitude among students.

College Mission are to:

- develop more educated youths with adequate life skills, moral values and dignity
- proliferate efficient and worthy leaders for the Society
- develop the value of the dignity of labour amongst students

The College aims to realize its mission by educating the youth from various areas students with limited means and slow learners

to acquire global competencies and necessary skills.

File Description	Documents
Paste link for additional information	https://jtc.edu.in/vision-and-mission/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

- The College upholds the principle of Decentralisation and participative management. The Principal decentralizes his power and make decision in consultation with the various committees. All the stakeholders are involved in their respective committee and play an important role in the process of decision-making.
- All the faculty and staff participated in the Institutional planning and decision-making process through the General Staff Committee' (GSC) which is comprised of all the staff. It is presided by the Principal and is considered the highest decision-making body. The meetings are convened twice in a year.
- To implement the decisions of the GSC and to take up matters in place of the GSC the Institution also set up the 'Staff Working Committee' which is comprised of the Principal, few senior faculty members and one administrative office staff.
- 'Internal Quality Assurance Cell (IQAC)' was set up and twenty-three (23) sub-committees and cells were formed to assist the IQAC. All faculty members and staff, Students' Union and Alumni, Local Council of the area, representative of the management and Mizoram University are members in these committees.
- The Departmental Committees also sit to decide various matters concerning the Department, such as the teaching-learning process, disciplinary issues and activities to be undertaken.
- In this way, various matters concerning the Institution are discussed at appropriate levels and the final decisions are made at the apex committee.

File Description	Documents
Paste link for additional information	https://jtc.edu.in/download/the-constitution-of-the-college/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Strategic Plan of the Institution was formulated and effectively deployed by the Institution. Some noteworthy achievements made are described as follows.

Opening of Management Course: The aspiration of the College to offer more subjects was realized through the introduction of Management studies. Bachelor of Business Administration (BBA) was introduced on self-financing basis commencing from 2017-2018 academic session. The Government of Mizoram issued the permission vide Higher & Technical Education Department's Notification No. A. 34012/2/2018-HTE, Dated 25.05.2018. The subject affiliation was granted vide letter no. MZU/CDC-3/9/18/2187; dated 09.07.2018.

Teachers were recruited through open advertisement and as per UGC Regulations. The first batch of students came out with flying colors with a 100% pass percentage and four (4) students secured a position in the top ten ranks in the University final examination.

Introduction of Geography subject: There are only two colleges in Aizawl city under the State Government that offers Geography subject, hence, the service do not meet the demands owing to limitation in the intake capacity. To address this issue as well as to increase the possibility of the student's choices, Geography was introduced on self-financing basis commencing from 2018-2019. The Government of Mizoram granted the permission to open the subject vide Notification No. A. 34012/2/2018-HTE/Pt-I, dated 14.08.2020, and a Provisional Permission was granted by Mizoram University vide letter No. MZU/CDC-1/24/20/2501; dated 01.09.2020.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://jtc.edu.in/strategic-plan-deployment/
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Policy of the College: The basic principle on which the College stands is collective participation and decentralization of power. This is clearly reflected in the management and working principle of the staff.

Administrative Setup: The College has a well-defined organization structure. The Principal is assisted by the Vice Principal and General Staff Committee or its representative body - Staff Working Committee, that reviews and evaluates the administrative processes. All other committees/cells are accountable to the General Staff Committee. The IQAC has the responsibility of developing and sustaining a quality system in all aspects of the College activities.

Appointment and Service rules: Recruitment and appointment of non-teaching staff (regular) are made as per the rules of the state Government, whereas relevant UGC Regulations as adopted by the state Government are used for the teaching staff. Teachers recruited/engaged by the College are appointed as per the College conduct rules. All staff are well informed with regards to their service conditions, roles and responsibilities, kinds of leave, code of conduct, available incentives, etc.

Procedures: Various committees and cells with a well-defined area of operation and conduct are formed. The committees/cells submit their activities report to the Principal who documents their reports and monitor their performances. At the department level, the Heads of the Department are directly responsible for initiating and coordinating all departmental programmes.

File Description	Documents
Paste link for additional information	https://jtc.edu.in/wp-content/uploads/2022/03/6.2.2-The-functioning-of-the-institutional-bodies.pdf
Link to Organogram of the Institution webpage	https://jtc.edu.in/organogram-of-the-college/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

- The Government of Mizoram provided various welfare measures and financial assistance to teaching and non-teaching staff vis. NFW of GPF, General Provident Fund, House Building Advance, Motor Car Advance, House Rent Allowances and Special Compensatory Allowances, etc. Leaves, such as Earned Leave, Casual Leave, Maternity Leave, Paternity Leave, Study Leave, Sabbatical Leave, etc., can be availed.
- Other welfare measures like Medical Reimbursement, Travelling Allowances, Death cum Retirement Gratuity, General Insurance Scheme etc., are also provided to teaching and non-teaching staff.
- Apart from Government's welfare scheme and financial assistance, the Institution has set up GJTC Staff Welfare

Association which provides various financial assistance, such as loan facilities with zero interest rate. Free financial assistance in case of serious illness and calamity.

- In case of death, a sum of Rs. 1,00,000/- (one lakh) is given to teaching and non-teaching staff as condolence gift. Condolence gift are also given to teaching and non-teaching staff in the death of family members.
- In case of marriage, a sum not exceeding Rs. 10,000/- is presented to teaching and non-teaching staff by GJTCSWA and MCTA Branch.
- Cash Incentive Awards Rs. 5,000/- is given to teaching and non-teaching staff who acquired M. Phil/ Ph. D Degree, National/International Awards as well as those members retiring on superannuation.
- Financial assistances are provided to teaching and non-teaching staff in order to attend workshops/ seminars/ conferences/ training which will be borne by the Institution.

File Description	Documents
Paste link for additional information	https://jtc.edu.in/wp-content/uploads/2022/03/6.3.1-Effective-welfare-measures-for-teaching-and-non-teaching-staff.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

17

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by

the institution for teaching and non-teaching staff during the year**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

6

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

6

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Teaching Staff:

- The performance of the teaching faculty is assessed as per the UGC guidelines of Performance Based Self-Appraisal (PBAS).
- Promotions for the faculty are considered as per UGC guidelines under Career Advancement Scheme (CAS) and fulfillment of the requisite API (Academic Performance Indicator) scores.
- The applications are subjected to evaluation by the screening committee and promotion is based on the candidates' performance in the interview.

Non-teaching staff:

- The performance of the non-teaching staff is assessed through the Annual Confidential Report (ACR). The Government of Mizoram has framed a comprehensive instruction on procedure for maintenance for ACR.
- All the employees under Group B & C are instructed to write their Annual Confidential Reports (ACR) as per the prescribed proforma. After reviewing the Annual Confidential Report, the Principal forwarded the same to competent authority for further action.
- As for group D staff, their annual performance report is submitted annually to higher authority for necessary action. Those staff in need of guidance in writing their ACRs are assisted by the seniors and all staff are encouraged to submit their ACRs, Property return, payment of professional tax, etc. in time.

File Description	Documents
Paste link for additional information	https://jtc.edu.in/wp-content/uploads/2022/04/6.3.5-Institutions-Performance-Appraisal-System-for-teaching-and-non-teaching-staff.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various

internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institutional System for Financial Audit:

- The institution has conducted two forms of financial audit viz. Internal audit by appointed auditors and External audit by Accountant General (AG) and Charter Accountant (CA).

Internal Audit:

- Internal Audit is regularly conducted for every six months to maintain accountability, to ensure transparency and to institutionalize the process of audit as an integral part of the College administration. Mutual trust and cooperation amongst the faculty is a key aspect to bring quality education in teaching- learning situation. To ensure such reciprocal confidence and collaboration especially within the working environment in a college, transparency in the entire financial decision making is a prerequisite.
- Under the circumstance stated above, Govt. J. Thankima College introduced the practice of internal auditing system within the College without any direction or instruction from the higher authority. The auditors are appointed by the Principal and audited accounts and Auditor's Reports are articulated for information.

External Audit:

- External audits are conducted in two forms vis. Accountant General (Audit) and Charter Accountant (Audit). College Funds received from the schemes of UGC and RUSA are regularly audited by CA. College Funds from Govt. of Mizoram is usually audited by AG. The last External Audit by Accountant General is 2016.

File Description	Documents
Paste link for additional information	https://jtc.edu.in/internalexternal-audit/
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

12

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources**Mobilization of Funds:**

- The College has opted a policy of optimal use of limited resources and mobilization of resources without any adverse affect.
- The College main sources of income are Government approved Fees from the students. Such as Student's Admission & Tuition Fee, College Development Fund & College Affiliation Fee, Student's Union Fund, Student Aid Fund, Internal, Exam Fee, Examination Centre Fee.
- Apart from these, the institution received funds from other sources like NAAC/IQAC Fund, Women Hostel, College Canteen & Building Rent.
- The institution received donation/funds from various individual, philanthropies, industry and Institution. Such as Faculty Members, Non-Teaching Staff, Staff Welfare Association (GJTCSWA), Mizoram College Teachers Association (MCTA), Alumni Association (GJTCAA), Donor's Family, MPLADS, MLA-LADS, AMC, NSS-State Liaison Office, Mizoram State Aids Control Society (MSACS) and Mizoram Pollution Control Board (MPCB)

Optimal utilization of resources:

- The measures taken by the Institution for the optimal utilization of funds.
- Annual budget is passed by the General Staff Committee for optimal allocation of limited resources.
- Appointment of construction works manager from staffs to

minimize labour cost.

- Circulation of e-copies of notices and information.
- Selection of quotations with lowest bidder to purchase materials and equipment. Use of solar energy and LED bulbs to reduce electricity bill.

File Description	Documents
Paste link for additional information	https://jtc.edu.in/wp-content/uploads/2022/03/6.4.3-Institutional-strategies-for-mobilisation-of-funds-and-the-optimal-utilisation-of-resources.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

- **Formulates action plan:** The IQAC formulates the Action Plan of the Institution at the beginning of every academic session. The Plan covers teaching-learning processes, infrastructural development, resource mobilization, timely submission of AQARs, etc.
- **Conduct regular meeting:** Periodic meetings and Review Meetings of the IQAC has been convened to monitor, review and appraise the action taken against the Action Plan and activities undertaken by various departments, committees and cells.
- **Promoting research culture:** The IQAC has been exhorting the teaching faculty to mobilize resources from various funding agencies for research activities. The IQAC organizes workshops/seminars and a provision for cash incentive has been made for the faculty pursuing research degree(s).
- **Conduct various feedback:** Feedbacks from the stake holders were collected by IQAC. The feedbacks were analyzed and the summary of the feedbacks were displayed in the Institution's website.
- **Green initiatives and eco-friendly campus:** Green initiatives are undertaken by organizing talks, environmental workshop, activities through Eco Club, NSS and Beautification Committee. MoUs are signed with Karo Sambhav Private Limited for e-waste collection and collaborates with MPCB and AMC for green initiatives and dry waste management.
- **Conduct academic and administrative audit:** The Institution

underwent Academic and Administrative Audit under the initiative of the IQAC to evaluate the overall quality of the Institution.

File Description	Documents
Paste link for additional information	https://jtc.edu.in/action-plan-budget/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

- **Formulate Action Plan:** At the beginning of every academic session, the IQAC prepares the annual Action Plan which involves the teaching-learning process such as the use and procurement of ICT facilities, methodologies for transaction of information such as students' seminars, discussions, field visit, study tour, etc.
- **Prepare academic calendar:** The Academic Calendar has been prepared to compliment the calendar of Mizoram University's academic session. The Calendar fixed the time and duration of various activities such as remedial coaching, sports, examination and holidays, etc.
- **Maintain attendance/performance record:** A proper attendance record has been maintained by every department to monitor the student's presence in the classroom and other various activities.
- **Prepare teaching plan/teaching diary:** A structured teaching plan and diary is prepared by the IQAC to enhance effective teaching and timely completion of syllabus by the teachers.
- **Conduct feedbacks from various stakeholders:** The IQAC conducts feedback from various stakeholders such as students, alumni, parents, employers. Appropriate actions were taken after analyzing the feedbacks which were displayed in the Institutional website.
- **Introduce Innovative teaching:** Innovative teaching methods, such as, home assignment, students' seminars, students' projects, field trip/study tour, etc., are employed. These activities were reviewed and strengthened through IQAC.
- **Maintain records and documentation:** The IQAC has strengthened all the departments and cells/committees with necessary documentation resources. All activities are

recorded and reports are submitted to the IQAC.

File Description	Documents
Paste link for additional information	https://jtc.edu.in/download/teachers-guide-lines-participative-learning-methods-plm/
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://jtc.edu.in/igac-meeting-minutes-action-taken-report/
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The annual actions for the promotion of gender equity includes:

- State level Webinar on Awareness on Protection of Child Rights & Sexual Harassment Organized by Women Committee, Internal complaints Committee & MHIP Bawngkawn on 1.11.22.
- Poster Campaign against Sexual Harassment of Women at Workplace organised by ICC and Women Committee, on

20.10.2022.

- International Webinar in observance of International Women's with Special Lecture on "Deciding our own Narratives" organized by Department of English and ICC on 8.3.2022.
- Observation and Talk on SAAM Day, Campaign against Sexual Assault and Abuse organized by Internal Complaints Committee and Department of English on 5.4.2022.
- Observation of Sexual Assault and Awareness Month during April, 2022 organized by Women Committee.
- Seminar/Sensitization Program on "Rights and Welfare of Persons with Disabilities" on 27.9.2022 organized by EOC and Centre for Disabilities Studies, National Institute for Locomotor Disabilities, Mizoram.
- Poster Campaign against Sexual Harassment of Women at Workplace on 7.12.2022 at Central Campus organized by ICC.

File Description	Documents
Annual gender sensitization action plan	https://jtc.edu.in/wp-content/uploads/2023/06/7.1.1-Womens-Committee-Action-Plan-2022-23.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://jtc.edu.in/wp-content/uploads/2023/06/7.1.1-Specific-facilities-provided-for-women-in-terms.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management & Facilities: The institution managed solid waste as per the regulation Aizawl Municipal Corporation (AMC) Plastic Waste Management Bye-Laws 2019. Dustbins are placed at different locations within the campus for storage of dry waste. The sweepers and eco club leaders are collected dry waste and gatherto Institutional Garbage Collection Area. The AMC Garbage Truck collects the dry waste every Tuesday, wednesday, friday and the plastic wastes are collected on every Saturday for further management. Dustbin for wet wastes is placed in the College Hostel and Canteen which is given away as forage for local animal breeders.

Liquid Waste Management & Facilities: The institution has no facility producing chemical waste. Therefore, the liquid waste/sewage generated from the college systematically drains out to institutional drainage system. Cleaning of drains is regularly maintained by sweepers to keep free of possible clogging and pollution. Water wastes collected are re-used for watering plants and trees within the college campus from time to time which helps in reducing excessive use of water.

E-Waste Management & Facilities: The institution managed e-waste as per the regulation of Aizawl Municipal Corporation (AMC) Plastic Waste Management Bye-Laws 2019. E-waste such as computer peripherals are upgraded regularly to avoid wastage. Valuable parts and components are reutilized to avoid excessive purchase of items. MoU is signed with e-waste collection company viz. KARO SAMBHAV PRIVATE LIMITED on 22nd December, 2021 to manage e-waste within the campus.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://jtc.edu.in/wp-content/uploads/2023/06/7.1.3-Geotagged-photographs-of-the-facilities_1646639509_7734.pdf
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction

B. Any 3 of the above

**of tanks and bunds Waste water recycling
Maintenance of water bodies and distribution
system in the campus**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1.Restricted entry of automobiles**
- 2.Use of Bicycles/ Battery powered vehicles**
- 3.Pedestrian Friendly pathways**
- 4.Ban on use of Plastic**
- 5.landscaping with trees and plants**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment</p> <p>5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p>	<p>B. Any 3 of the above</p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	No File Uploaded

<p>7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).</p> <ul style="list-style-type: none"> The institute is proactively taking efforts in providing an inclusive environment, and initiatives are taken to promote better education, respect for cultural, regional, linguistic, and setting communal harmony. The institution believes in unity in diversity and all
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faculty, staffs and students respect the different religion, language and culture. Different festivals of all religion and National Festivals are esteemed and the Institution maintains peace and national integration within the College community.

- Students of different tribes, clans, cultures and religion are not differentiated. Different Religion, Tradition and culture is respected by all to maintain amicable relations which help to implant social, cultural and religious harmony. The Institution takes initiatives in organizing programmes for the promotion of cultural environment. As notified by the Govt. of Mizoram, the institution observed Cultural Dress Day every Wednesday. The principal and administrative staffs are dressed in their own traditional attire to promote tolerance and cultural harmony within the institution.
- The institution celebrates one of the most important Mizo Festival, Chapchar Kut at the campus every year. Teachers and Staffs are dressed in the traditional Mizo attire as symbol of the true manifestation of its rich culture and traditions.
- Cultural Day is organized every year by Students' Union during Annual College Week and was again organized on 10th September, 2022. A part from showcasing traditional attire and costumes by students from various communities within and outside Mizoram, competitions were held in debate, extempore speech, folk song folk dance, 'hla do chham' and 'buh thlei.'

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

- Sensitisation Programme on Constitutional Obligation on Rights, Duties and Responsibilities of Citizens was organized by the Internal Quality Assurance Cell (IQAC) on 20th December, 2021.
- Blood donation camp was organized by NSS on 13th October, 2021 by NSS and red Ribbon Club to minimize shortage of

blood at Aizawl Civil Hospital.

- The Anti-Drug Club, History and English Department hosted a state-level webinar on "Building a Meaningful Life without Drugs" on 5th November 2021, to raise awareness on misuse of drugs.
- Weeding of plantation site at Thiak Village on 21st September, 2021 by NSS Unit
- For Prevention of Wild Fire, cleanliness drive was organized by NSS at Thiak Plantation site on 12th February 2022.
- Blood donation camp was organized by NSS and Red Ribbon Club on 7th April, 2022 as a means of rendering social service and duty.
- Saplings was Planted by the NSS at Thiak on 1st June, 2022 for expansion of the Plantation Site, which will aid the local villages in conserving the ecosystem.
- Cleanliness drive to raise awareness on free single-use plastic outside the college campus on 22nd May, 2022. Eco Club on the same day held a nature walk to Durtlang Leitan in observance of the International Day of Biological Diversity.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Institute maintains harmony and healthy environment to make the students aware of the importance of building a strong cultural belief. She believes in celebrating and observing important events of the Nation as it is an integral part of learning. The College NSS unit and Red Ribbon also plays an important role in serving the society and the institution, Women Committee and the Internal Complaints Committee observes and organizes Programs pertaining to Gender and Awareness Campaigns on significant events which may be highlighted thus:

- Observation of Mahatma Gandhi's Birthday on 2nd October, 2021 by Dept. of English and Dept. of Pol. Science.
- Observation of Constitutional Day on 26th November, 2021, by NSS Unit, Govt. J. Thankima College.
- International Webinar in observation of International Women's Day On 8th March, 2022 by Dept. of English and ICC.
- Sensitisation Programme on Constitutional Obligation on Rights, Duties and Responsibilities of Citizens Organized by the Internal Quality Assurance Cell (IQAC) on 20th December, 2021.
- Eco Club held a Nature Walk to Durtlang Leitan in observance of the International Day of Biological Diversity 22nd May, 2022.
- Observation and Awareness Program in observance of Sexual Assault and Awareness Month, April, 2022 by Women Committee.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1: Mentoring and Guidance of Students

- Mentoring Program is taken up by the Institution through the Mentoring Program Committee with an objective of ensuring overall development of student's personality, and Academic performance and to ensure and enable mentor to address issues and problems faced by the students mentally, personally and academically.
- The Mentoring program helps to identify weak and slow learners, enabling teachers to assist the students in improving their performance, and helps in determining their career aspirations.
- Mentoring programme committee appointed mentor and allotted their mentee. Mentor's Dairy is maintained and analysed their performance through students' feedback.

Best Practice 2: Green Initiative and Environmental-Friendly Campus.

- Green Initiative is undertaken by the NSS, Eco club and RBC and work together for the promotion of sustainable development, to make students understand environmental problems, to enhance environmental-friendly Campus, to involve students in action-based program to environment.
- Green Initiative is taken up and work to address environmental issues and challenges at the College level, and Programs are implemented related to the environment. The Clubs reach out to influence, engage teachers and students and communities to promote sound environmental behaviour. Initiatives are undertaken to empower teachers, staffs and students to explore environmental concepts and actions

beyond the confines of a syllabus or curriculum.

- Various activities such as Tree Plantation, Planting flowers and plants, campaign on waste management, plantation drive, waste segregation, and value based environmental programs were organized.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Institutional Distinctiveness: Discard discriminations to foster communal harmony

- As enshrined in Article 14 and 15 of the Indian Constitution, Government J Thankima College does not discriminate anyone on ground of religion, race, caste, sex, place of birth or any of them.
- The College is a hub for different clan/tribes having their own diversified cultures and languages. The students are comprised of various ethnic groups having separate dialect like Mara, Gorkha, Bawm, Chakma, Hmar, Paihte, Pang and Lusei. The statement of students enrolled in the Institution without any distinction from inside and outside Aizawl with the inclusion of students enrolled from other States like Assam, Tripura and Manipur is indicative of the distinctiveness of the institution. The beauty of this College is that majority of them come from villages.
- Teachers of the college motivate themselves to uplift the knowledge and overall performance of their students without taking into consideration their performance in their twelfth board examination. As such, many students of this college with bare minimum marks are able to achieve 1st division by the time they are in the final semester.
- To foster communal harmony and implant the spirit of brotherhood among the students, the College regularly organised Cultural Day wherein different religions, Language, races, dialects, region, etc portrait their cultural Identities. As the College is Discrimination free institution, all layers of social groups on the basis of beliefs, race, origin, sex, etc. coexist with others with

mutual respect and brotherhood. This makes the College truly distinct from others.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

Institutional Plan of Action 2022-2023:

1. To strengthen Campus Infrastructure Development
2. To organize Professional and Faculty Development Programme
3. To organized Seminar/Workshop/Webinar etc. on various level
4. To strengthen Extension Services outside the Campus
5. To facilitate Green/Environmental Audit.
6. To develop e-Resource Centre
7. To strengthen Teaching-Learning Infrastructure
8. To compile and submit the report of AISHE 2022-2023
9. To compile and submit AQAR 2022-2023
10. To implement NAAC Peer Team Recommendation
11. To collect and analyse feedback from the stakeholders
12. To collect student satisfactory survey (SSS)