



## YEARLY STATUS REPORT - 2020-2021

### Part A

#### Data of the Institution

<b>1.Name of the Institution</b>		<b>GOVT. J. THANKIMA COLLEGE</b>
• Name of the Head of the institution	<b>Prof. JV. Nunchunga</b>	
• Designation	<b>Principal</b>	
• Does the institution function from its own campus?	<b>Yes</b>	
• Phone no./Alternate phone no.	<b>+917005624796</b>	
• Mobile No:	<b>9862772702</b>	
• Registered e-mail	<b>principal@jtc.edu.in</b>	
• Alternate e-mail	<b>iqac@jtc.edu.in</b>	
• Address	<b>Brigade Veng, Bawngkawn</b>	
• City/Town	<b>Aizawl</b>	
• State/UT	<b>Mizoram</b>	
• Pin Code	<b>796014</b>	
<b>2.Institutional status</b>		
• Type of Institution	<b>Co-education</b>	
• Location	<b>Urban</b>	
• Financial Status	<b>UGC 2f and 12(B)</b>	

• Name of the Affiliating University	Mizoram University
• Name of the IQAC Coordinator	Prof. C. Lalremruata
• Phone No.	9436366369
• Alternate phone No.	9436365863
• Mobile	9436365863
• IQAC e-mail address	iqac@jtc.edu.in
• Alternate e-mail address	iqac.jtc@gmail.com
<b>3.Website address (Web link of the AQAR (Previous Academic Year)</b>	<a href="https://jtc.edu.in/download/aqar-2019-2020/">https://jtc.edu.in/download/aqar-2019-2020/</a>
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://jtc.edu.in/academic-calendar-2020-2021/">https://jtc.edu.in/academic-calendar-2020-2021/</a>

**5.Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C++	1.7	2007	31/03/2007	30/03/2012
Cycle 2	C	1.78	2016	16/09/2016	15/09/2021

<b>6.Date of Establishment of IQAC</b>	25/06/2007
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**7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institutional 1	MLA-LAD Fund	State Govt.	2020; 4 months	4,00,000
Institutional 1	Construction of Retaining Wall	State Govt.	2020; 1 month	3,00,000
Institutional 1	Upgradation of existing College to Model degree College (2nd Installation )	RUSA	2020; 12 months	90,00,000
Institutional 1	Upgradation of existing College to Model degree College (2nd Installation )	State Govt.	2020; 12 months	10,00,000
Institutional 1	MLA-LAD Fund	State Govt.	2021; 4 months	3,00,000

<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>	<b>Yes</b>
<ul style="list-style-type: none"> <li>• Upload latest notification of formation of IQAC</li> </ul>	<a href="#">View File</a>
<b>9.No. of IQAC meetings held during the year</b>	<b>6</b>
<ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>
<ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>

<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>
• If yes, mention the amount	
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
Introduced new course programmes i.e., Geography Department.	
Conducted student satisfaction survey and structured feedback on various stakeholders vis. Students, Alumni, Parents, Teacher and Employers which was analyzed as well as done follow-up action	
Green initiative and observations of International/ National Environmental important days for environmental awareness.	
Successfully faced Academic and Administrative Audit (AAA) for three academic year 2018-2021.	
A study tour visiting various syllabus related places in Mizoram was organised to augment classroom teaching-learning and extend the knowledge of the students.	
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>	
Plan of Action	Achievements/Outcomes
Introduction of new Course	Geography Department was introduced on Selffinancing basis w.e.f 2020-2021 Academic session.
Promotion of Research Culture	Organized International/National Webinar/Workshop to promote research culture. One Book with ISBN number published. Thirteen (13) teachers published twenty one (21) papers in an edited books and Eight (8) teachers published fourteen (14) papers in Peer-Reviewed/UGC Care List Journals.
Green Initiative & Eco-Friendly Campus	The NSS, Eco Club and Campus Beautification Committee conducted various activities like Tree Plantation, Campaign

	on waste management, cleanliness drive and value based environmental programmes. Green initiative has been taken up to create environmental awareness and motivate active participation for the improvement.
Conduct feedback from Various Stakeholders	Conduct students' satisfaction survey and structured feedback on various stakeholders Students, Alumni, Parents, Teachers and Employers was done which were analyzed as well as follow-up action.
Departmental study tour/field visit for all final year students	A study tour/field trip was organized to visit various syllabus related places in Mizoram to augment classroom teaching-learning and extend the knowledge of the students.
Facing Academic and Administrative Audit (AAA) academic year (2018-2021)	The college successfully faced Academic and Administrative Audit (AAA) for the three academic year (2018-21).
Utilization of ICT and Online Classes	Online Teaching was conducted through lecture, audio visuals, power point presentations, and zoom/google classroom and was utilized to the maximum. ICT was used for organizing Webinars and Extension Programs at the College, State, National and International Level.
<b>13. Whether the AQAR was placed before statutory body?</b>	No
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	

Name	Date of meeting(s)
Nil	Nil

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2019-2020	21/06/2021

**Extended Profile****1. Programme**

1.1	8
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

**2. Student**

2.1	794
Number of students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.2	154
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	140
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

3.Academic	
3.1	39
Number of full time teachers during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
3.2	39
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
4.Institution	
4.1	17
Total number of Classrooms and Seminar halls	
4.2	127,19,352
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	40
Total number of computers on campus for academic purposes	
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<ul style="list-style-type: none"> <li>The Admission and Examination Committee (AEC) planned Institutional Academic Calendar and prepared Time Table in each semester which was notified to the students through official whatsapp group, College Notice Boards and College Website.</li> <li>The Admission and Examination Committee notifies the important dates of various college activities especially the tentative dates for continuous internal evaluation (CIE) as well as the tentative dates of university examinations so as to ensure the</li> </ul>	

proper teaching-learning process and internal continuous evaluation.

- The AEC conducted Academic Counselling Programmes for freshers on the Regulations of the Choice-Based Credit and Grading System (CBCS) in undergraduate programmes.
- Course orientation programmes is conducted for all semester. It also planned its academic activities, distributed responsibilities, prepared department time table, maintained teaching plan and teaching diary.
- Classroom teaching is delivered through ICT/power point presentation as well as online teaching via Google Meet, Zoom Live etc.
- Provided pdf materials through students' official whatsapp group and uploaded to Department Google Drive.
- Provided e-book through E-Resource Centre which was uploaded to College Library Google Drive and the link was displayed on the College website.
- Conducted home assignment and class test to assess the academic performance of the students.
- Organized exposure visit, field visit, industrial visit and study tour on related curriculum to extent the knowledge of the students.
- Students' official whatsapp group is used for addressing queries and problems encountered.
- Remedial classes are arranged for slow learner and backlog students.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://jtc.edu.in/academic-calendar-2020-2021/">https://jtc.edu.in/academic-calendar-2020-2021/</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- The AEC conducted awareness campaign on CIE pattern of questions and distribution of marks under CBCS regulation.
- The Academic Calendar and programmes of CIE are notified to the students through students' whatsapp group and notice board. They are also displayed in the College Website.
- Continuous Internal Evaluation is carried out through internal test, assignments/projects writing and presentations, students' seminar, group discussions etc. It also conducts

online viva voce and presentation during Covid-19 pandemic.

- Internal Evaluation is conducted twice every semester and internal exam routine and invigilators duty rooster are prepared. Faculties are also briefed on Internal Paper Setting, Invigilator Duty and Evaluation of Papers.
- Duration of internal examination for all courses as 1 hour and was notified through students' whatsapp group/notice board and also displayed at College Website.
- Invigilator diary was introduced to keep the records of students' problem which was conveyed to the principal.
- Cell phones are restricted in the examination hall and the offenders are fined a sum of rupees 500/-
- Answer paper is given back to the students and also open time for complaints. Final internal marks are submitted to the AEC for compilation.
- The compiled internal evaluation report is notified to the students through whatsapp group and opened time for complaints for a period of two weeks.
- Final CIE reports are submitted to MZU Examination Department through Examination Portal.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="https://jtc.edu.in/internal-marks/">https://jtc.edu.in/internal-marks/</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**  
**Academic council/BoS of Affiliating University**  
**Setting of question papers for UG/PG programs**  
**Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**  
**Assessment /evaluation process of the affiliating University**

**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

8

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

2 (Add on Programs)

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

100

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

100

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

- BBA/2/FC/06 (Organizational Behaviour), BBA/3/CC/11 (Foundations of Human Resource Management) and BBA/1/FC/01 (Business Communication) include Professional Ethics into their Curriculum. Glimpses of Business ethics also explain the importance of maintaining desirable ethical standards. Conducted students' seminar for better understanding of communication.
- ENG/V/CC/6 (Women's Writings), Education Paper II (Literacy and Girls' Education) and Political Science Paper VIII (Human Rights) focus on familiarizing students with deeper understanding of the lives and experiences of women in various cultural contexts. It gives opportunities for students to analyze the hierarchies of race, class and gender in different cultural context.
- The Department of English, Women Committee and Internal Complaints Committee organized various programmes on Gender Sensitization and Women Rights and observed International Women's Day.
- MZ/3/EC/3 (Short Plays), MZ/5/CC/8 (Prose Writing), UG/Hist/I/EC/01 (History of Mizoram up to 1960s), Pol Science Paper VIII (a) Human Rights and Education Paper integrates human values which focus on the equality of all human beings and a sense of respecting a right to life and human dignity,
- EVS/IV/FC/07 (Environmental Studies), Eco/6/CC/09 (Environmental Economics), GEOG-201 (Human Geography) and GEOG -504A (Population Geography) incorporates the study of Environment and Sustainability into the curriculum.
- Eco Club is formed which networks with Mizoram Pollution Control Board. Organized various programmes like seminar/workshop/webinar, nature camp, tree plantations, cleanliness drive and poster making competition. Observed various International/National/State Environmental important

days .

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

28

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

<b>1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni</b>	<b>A. All of the above</b>
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File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	<a href="#">View File</a>

<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>A. Feedback collected, analyzed and action taken and feedback available on website</b>
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File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://jtc.edu.in/feedback-analysis/">https://jtc.edu.in/feedback-analysis/</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of sanctioned seats during the year

310

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

##### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

24

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

**2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

- The College evaluates students' knowledge and skills using the results of previous Board/University examinations as well as Internal Continuous Assessment Marks. The college "Process Manual for Slow Learners and Advanced Learners" is used to identify slow and advanced learners.
- Special provision is made for slow learners which include remedial classes, special assignment, solving question papers of previous University Examination and providing study materials.
- Advanced students are encouraged to strive for higher goals and become the greatest student possible, as evidenced by their top ranking in university examinations. The faculty members also develop self-designed mechanism to throw challenges to the advanced learners by putting extra effort for them. The College organizes career awareness programmes where experts from various fields are invited as resource person. Encouraging words as well as Pre-Examination briefing are delivered to all the students in various classes.
- Mentoring Committee divide all the students into groups and each group is under the mentorship of a particular teacher. The mentors encourage their mentees to improve the attendance, academic and overall performance. WhatsApp group are created for communicating and conveying important messages to students and parents.

File Description	Documents
Link for additional Information	<a href="https://jtc.edu.in/notices/remedial-programme-during-2021/">https://jtc.edu.in/notices/remedial-programme-during-2021/</a>
Upload any additional information	<a href="#">View File</a>

**2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)**

Number of Students	Number of Teachers
794	39

File Description	Documents
Any additional information	<a href="#">View File</a>

**2.3 - Teaching- Learning Process**

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

**Experiential learning program organized by the college:**

- Each department has field trips, study tours, industrial and institutional visits during their course.

**Participative learning program organized by the college:**

- Students are encouraged to participate in various academic and co-curricular activities within and outside the college: Quiz, college weeks and inter-college sports, Debate, NCC, NSS, Adventure, Cultural, etc.
- Seminars / Presentations are organized for students.
- Students are also encouraged to make use of ICT as part of their learning activity.
- Economics Core Students are participated in the Departmental survey work to collect primary data in various villages.

**Problem-solving methods organized by the college:**

- All the departments give home assignments to each student.
- Management and Education department has Project work in their syllabus, students works are submitted and evaluated in the University.
- Apart from the class test, quiz, and examination, students are also guided to make use of the fast-growing social networking sites for learning problem solving by reading a number of articles and modules that are available on the net with regard to problem-solving methodologies.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://jtc.edu.in/?s=nss">https://jtc.edu.in/?s=nss</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

- Each classroom is well-equipped with an LCD projector and screens. All departments use PowerPoint presentations to simplify the syllabus. Social media is skillfully used by the college through its WhatsApp group and Facebook.
- Google forms App was used for Test and Internal examination in Multiple Choice Questions.
- All departments used Google drive for the store of study Material, links of drives were provided to students through WhatsApp group.
- Teachers can access E-Journal and E-Book, INFLIBNET from Library.
- All Teachers used Google Meet and ZOOM for online live classes during the Covid-19 Pandemic when the class could not be attended offline - the institution bought a 10 zoom channel license for online classes.
- A video lecture was recorded in ApowerSoft, Vimeo, and study materials are uploaded in the college Learning Management system (LMS) as well as on YouTube.
- The college launched GJTC Info-app for Android devices on 30th January 2018 for Information to students and staff.
- The college has students databased till 2019 for recording student biodata and recording internal and University marks.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="https://jtc.edu.in/news-events/gjtc-11th-july-2021-faculty-development-programme-two-days-workshop-on-ict-for-online-classes/">https://jtc.edu.in/news-events/gjtc-11th-july-2021-faculty-development-programme-two-days-workshop-on-ict-for-online-classes/</a>

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

2.3.3.1 - Number of mentors

31

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

39

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

7

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

657

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

- Academic calendar was displayed on the notice board, website, and WhatsApp group of the classes. The Admission and examination committee monitors and conducts internal examinations in the college.
- Students are also informed about the criteria for internal assessment, continuous evaluation system, and Question pattern in the Awareness Campaign on CBCS Regulation conducted by Admission and Examination committee.
- Evaluated answer scripts are shown to the students. Two Internal Exam along with assignments, presentations, and projects was conducted in each semester. The average of internal exam and assignment marks were taken as an internal mark in each paper.
- First round was conducted one month after the commencement of the semester and the second round was also conducted on the third month of the semester.
- The internal continuous assessment marks were declared at the end of the fourth month of the semester. All teachers handed out internal answer sheet to students for transparency. The period of one week is open for complaining about the internal marks.
- The attendance and internal assessment marks are notified in the College Notice Board and in the class WhatsApp group.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://jtc.edu.in/?s=academic+calendar">https://jtc.edu.in/?s=academic+calendar</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

- Internal Examination related notifications are displayed prominently on the college website, WhatsApp and on college notice boards to communicate information related to internal assessment to students.
- The attendance record is published by all the teachers on monthly basis and students are given ample time to point out any discrepancies.
- The examined answer papers of the students in the internal examination are distributed to them for verification, they may raise their grievances regarding the marks awarded to them with the faculty concerned, and any grievance is redressed immediately.
- Students are expected to have at least 75% of attendance as the students may require an exemption for their medical grounds and for participation in extracurricular activities.
- After such rigorous scrutiny, the records of Internal exam, Assignments and attendance marks are notified in the college notice board and class WhatsApp group for information.
- The final internal Continuous Assessment is entered into the Mizoram University examination portal after all the students' grievances are redressed.
- The Admission and Examination Committee (AEC) of the college has taken utmost care to students who have any complaints regarding External examination results within 15 days after result declaration.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://jtc.edu.in/internal-marks/">https://jtc.edu.in/internal-marks/</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

- The college organises an orientation programme at the beginning of every semester in which students are informed about the general introduction to the courses offered by the college.
- Orientation programmes are also conducted by each department for their respective core students.
- Each department duly takes up the task of explaining the broad concept of the subjects opted by the students and career prospects of the subject.

- Programme outcomes, course outcomes, and programme specific outcomes are highlighted in the subject-wise orientation programmes at the time of commencement of the new semester.
- The college stresses academic proficiency and endeavors towards the attainment of high moral and intellectual stability.
- It seeks to promote a cosmopolitan outlook and attitude that are needed for integration, both for the nation and the individual.
- All the departments have 12 papers each in every subject.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://jtc.edu.in/news-events/gjtc-17th-aug-2021-online-awareness-campaign-on-choice-base-credit-system-cbcs/">https://jtc.edu.in/news-events/gjtc-17th-aug-2021-online-awareness-campaign-on-choice-base-credit-system-cbcs/</a>
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

#### Direct Assessment Methods

- Internal assessment has been conducted at regular intervals as prescribed by the Regulations which is conducted through Continuous Assessment Test, Assignments, or Class Seminars, Students Project.
- Internal marks are awarded as per university guidelines.
- A review meeting of End-Semester results published by the affiliating University is another notable method of measuring attainment of Programme Outcome, Programme Specific Outcome, and Course outcome.

#### Indirect Assessment Methods

- Feedback from Students is being conducted for final and outgoing students on the teaching-learning process. The feedback from students is analysed by the IQAC.
- An Alumni survey was conducted to take the feedback for assessing the college administration and their experiences of the college such as teaching and learning system as well as co-curricular activities provided by the college.
- Employer feedback was conducted to reflect the programme

outcomes of the college.

- The College had instituted four academic awards for students such as J.Thankima's Award, Director's Award, Principal's Award and HOD's Award for outstanding students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://jtc.edu.in/?s=feedback">https://jtc.edu.in/?s=feedback</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

129

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://jtc.edu.in/2020-odd-semester-result/">https://jtc.edu.in/2020-odd-semester-result/</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://jtc.edu.in/student-satisfaction-survey/>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

### 3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

12

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards

**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

14

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

**3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year****3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

21

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.3 - Extension Activities**

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college runs effective National Service Scheme, Eco Club, Red Ribbon Club and National Cadet Corps Units. Through these units, the college undertakes various extension activities in the neighborhood community. Several activities were carried out by the institution addressing social issues which include-

- **Cleanliness-** Cleanliness work to help promote clean working/learning space within and outside the campus; which is another form of giving back to the society. The Institution is in tandem with Swachh Bharat Mission. Cleanliness Drives are being organized in and around the campus, where the students actively work towards maintaining a clean environment.

- Water conservation -through construction of overhead cover for spring water- Water conservation and sustainability through construction of water tanks are being initiated and carried out by NSS.
- Waiting shed is being constructed by NSS as part of giving back to the community and as part of community infrastructure development . Spring water tanks are being constructed In Brigate area,bawngkawn for the use of the community; meanwhile spreading awareness on water conservation .
- Tree plantation- Tree plantation programmes are organized where planting of trees is done in and around the campus as well as in the nearby villages and municipalities Department Garden is allotted by eco- club of the College where students take initiative in bringing about an eco-friendly campus in addition to planting trees and preservation of the eco-system.
- Blood donation camps- Blood Donation camps are continually organized by the Institution through NSS and Red Ribbon Club. The students of Govt. J. Thankima College are keenly involved in such programmes. The students take part in activities whereby giving back to society in more forms than one. Blood donation camps are such.
- Plastic eradication- The institution is determined in making a plastic-free campus, where asystematic garbage disposal system is being initiated,conducting awareness programmes on such and installing proper dustbins in every classroom and also in and around the campus.
- Distribution of face masks, Food Items in cashat Adopted Village, Nausel(in aid of covid -19) ,
- Donation in Aid- of covid 19 (Bawngkawn Local area)

Other than NSS and NCC units, the various departments of the college are conscious about its responsibilities for shaping students into responsible citizens of the country by making them aware of social issues through various programmes like Environmental Awareness, Voter's awareness, Personal Health and Hygiene, Diet awareness, Road Safety, anti-drug awareness etc. The college organized programmes on issues as such.

The institution is involved in many life- changing events and topics of societal interest -social interaction, Women empowerment, National Integrity, Aids awareness, , Veterinary guidance, etc. It

aims at developing qualities of leadership, patriotism, maintaining discipline, character building, spirit of adventure and the ideal of self-service which include:

- Consultancy service available for businessmen, petty traders, business enthusiasts and the like who are within the College Catchment area-This is being initiated with the motive to help bring about advancement in business and economic productivity. The department has personnel equipped in areas as such and it is only apt that the Department of Economics offer one.
- Free tuitions:Free consultancy and tuitions pertaining to Economics and related topics are being offered and given to interested and needy students within the catchment area when required.
- To help the battle of Covid19 Pandemic in Mizoram, faculty staff donated one day salary and 5%from gross salary for CM Relief Fund.
- The Campus is being used as a Quarantine Facilitation Centre for the community in 2020 and in 2021, it was again used for Community Quarantine Facility
- The Campus was also used as a Polling Station for AMC election for Bawngkawn locality (2020 Dec)
- The College rendered its facilities and infrastructure for the utilization of its nearby communities for Conduction of Local Level Associations, Church conferences, Marriages, etc. The Community based associations conducted various programmes within the College.
- The College also spared a small plot of its Land for construction of Welfare Building for the Brigade Welfare Association with duly framed terms and conditions
- Due to the efforts of the SWA, road and Courtyards metaling within the Institution's central campus are done by the State PWD. This work also embodied road metaling and construction of side drain of around 120 meters outside the campus and the work is done as per the request of the College SWA.
- The Department of Education donated Face- Masks and food items to the villagers of Nausel, the college's adopted village and also to Special School of the Blind, Durtlang.
- The college, through its SEU (Student's Evangelical Union), donated cash to the needy households in Bawngkawn and Thuampui Area.
- Open Library for community- The College Library is opened for visit by the community .

- Ground Water Survey is being done by the College through Ground Water Resources Assessment Cell, Public Health Engineering Department, Aizawl Mizoram- This is done inclusively for the benefit of the college and the local community .

File Description	Documents
Paste link for additional information	<a href="https://jtc.edu.in/nss-student-union-club/">https://jtc.edu.in/nss-student-union-club/</a>
Upload any additional information	<a href="#">View File</a>

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

5

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

17

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year****3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

671

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.4 - Collaboration****3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

6

File Description	Documents
e-copies of linkage related Document	<a href="#">View File</a>
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year****3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

- The College has three campuses, viz, Central Campus at Brigade Area of Bawngkawn, South Campus at Bawngkawn and North Campus at Durtlang Mel 5.
- The Central Campus is housed of Main Building, Classrooms, New Academic Building accomodated with 1 Seminar Room, Library, Canteen and various offices of Students' Clubs and students' Centres. Classrooms and Seminar Hall are equipped with ICT tools viz. Laptop, Projector & Screen, ICT Lectern, Pen drive, Interactive White Board, HDMI / VGA Cable.
- At present there are 38 toilets at the central campus, 12 toilets at South Campus and 7 toilets at North Campus.
- For Rain water harvesting proper conduit system and Water Tank were constructed.
- The library maintained collection of books, reference books, journals and also the in charge of UGC N-List Member. The E-Resource Centre was established at the library with an installed infrastructure of 4 desktop computers; male and female separately.
- The college installed solar power panel at the roof of main building with an electric power generation capacity of 10kva. In addition, 16 nos of solar street light were installed at different places of the three campuses. The college has also acquired Diezel Generator with an installed capacity of 20 Kva electricity.
- The college has Language Laboratory with 20 sets of computer at the Central Campus by using a specific software (SANAKO), and the college is an approved NIELIT Study Centre for conducting Triple C class (course on computer concept) at the college computer centre on which 20 sets of desktop computers

functioned.

- Girls' Hostel with one Hostel Warden Quarter is located at South Campus with a limited seat of 40 beds. In the North Campus, Boys' Hostel with 20 bedded capacity with one Warden Room, Semi-Sized basket Ball Court and One Indoor Standard Size Badminton Court are located.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://jtc.edu.in/wp-content/uploads/2021/12/category-4_-1.pdf">https://jtc.edu.in/wp-content/uploads/2021/12/category-4_-1.pdf</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

- The college constructed Indoor Sport Training facility known as Indoor Stadium at North Campus, Durtlang Mel 5 accommodated a standard size badminton court.
- A Semi-sized Basketball Court was constructed in front of Boys Hostel at North Campus.
- To inculcate the spirit and practice of culture and cultural items in the minds of the students, a college cultural club known as 'Kumtluang Cultural Club' was founded.
- The college acquire traditional equipments like Wooden Dhau, Big Brass Drum (Darkhuang) and Mizo Indigenous Drum.
- The college has two open spaces (lower Court yard and Upper Court Yard) in the central campus for practicing cultural dances, training for adventure club and organizing other events.
- The Women's Hostel at South campus and Boys' Hostel at North are provided various sports equipment like Table Tennis Board, Carrom Board, Chess Board, Draught Board, Chinese Checker Board.
- Students' Recreation Centre at the Central Campus was equipped with Table Tennis Board, Table Tennis Racquet and its balls. Other sports equipments available are Discuss-throw, Javelin-throw, Volleyball Net, football and Jersey, Shot-put for men and women etc. All these sport infrastructures and equipment were utilized by the college for organizing annual sport and University Sport.
- The Devinition of Youth Adventure Club of Govt. J. Thankima College has collected items like hanging rope, carabiner for organizing and participating in adventure activities.

- The college also provided room at the Central Campus for Evangelical Union for organizing worship service during the off periods.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://jtc.edu.in/wp-content/uploads/2022/01/4.1.2-The-Institution-has-adequate-facilities-for-cultural-activities-sport-games-etc.pdf">https://jtc.edu.in/wp-content/uploads/2022/01/4.1.2-The-Institution-has-adequate-facilities-for-cultural-activities-sport-games-etc.pdf</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

16

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

16

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://jtc.edu.in/wp-content/uploads/2022/01/4.1.3-Classrooms-and-Seminar-Halls-with-ICT-facilities.pdf">https://jtc.edu.in/wp-content/uploads/2022/01/4.1.3-Classrooms-and-Seminar-Halls-with-ICT-facilities.pdf</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

? 1,00,73,945.00

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is the backbone for running teaching learning process to various stake holders by providing various kinds of material like Books, Reference books and E-Resources. The college library is established in 1992 with meagre facilities. Since its inception, the library has made tremendous progress in various fields like extension of building and increase of collection of books.

Circulation and collection of books are the main services rendered by the library. At present, the library has an employees viz, 1 Librarian, 1 Library Assistant, 1 Unskilled labour and 1 Female Internship. The college purchased library software i.e. SOUL 2.0 Version for Rs. 30,000/- from INFILBNET Centre, Ahmedabad in 2012.

For accessing various kinds of books at the library, OPAC (Open Public Access Catalogue) and designated Barcode has been activated. Charging and discharging of books, documents and other resources is also done through Student's Library Card embed with Bar Code Scanner.

For maintaining security, safeguard and tracing movement of users within the library, CCTV was installed at different places of library. Grievance Box and Suggestion Box are also installed.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://jtc.edu.in/wp-content/uploads/2022/01/4.2.1-Library-is-using-integrated-library-management-system.pdf">https://jtc.edu.in/wp-content/uploads/2022/01/4.2.1-Library-is-using-integrated-library-management-system.pdf</a>

### 4.2.2 - The institution has subscription for the

C. Any 2 of the above

following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

##### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

? 3,49,003.00

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

36

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

- The Central campus is equipped with free Wi-Fi supplement with

two 100 Mbps Wi-Fi connections, which feed all classrooms and offices. The college has set up website under the domain of edu.in, and regularly updated.

- In order to catch the development of information and communication technology and to facilitate the students for having and knowing latest technology, the college has set up Language Laboratory with 20 sets of desktop computers installed with necessary software.
- The College is an approved NIELIT (National Institute of Electronics and Information Technology) Study Centre for conducting Triple C (Course on Computer Concept) at College Computer Centre. The college has employed a casual Technician (Master of Computer Application) for conducting the said training courses. In the pre-pandemic period, students from the final semester are entitled to get enrollment in the Triple C class. However, in the post-pandemic period, all students of the college are eligible to get enrolment in the Triple C class.
- Due to the outbreak of Covid-19, the college adopted Learning Management System (jtcollege.org) for uploading and disseminating various information and teaching materials in the form of soft copies and pdf formats during 2019-20 academic session and the beginning of 2020-21 academic session. However, due to paucity of funds the college could not continue to use the Learning Management system. For conducting online classes, the college has purchased 11 Zoom licensed connections which greatly help the teaching and learning process during the pandemic.
- The college has set up e-resource centre at library with a capacity of 4 desktop computers for male and female separately. All the faculty of the academic departments are informed put their relevant materials and e-books at the e-resource centre.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://jtc.edu.in/wp-content/uploads/2022/01/4.3.1.pdf">https://jtc.edu.in/wp-content/uploads/2022/01/4.3.1.pdf</a>

#### 4.3.2 - Number of Computers

48

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student – computer ratio	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

? 1,00,73,945.00

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

- Presently, the college has 15 classrooms and one seminar hall well equipped with ICT facilities like projector etc.
- Classrooms are allotted as per the requirement by the department and seat intake capacity at the time of admission and are utilized as per the routine prepared by the Admission and Examination Committee (AEC).
- All teaching faculty uses teaching aids like laptop,

projector, pen-drive etc. for teaching.

- All classrooms are taken care of by the student themselves. The Class Representative prepared the cleanliness duty and sweeping duty routine to be followed by their fellow students.
- The college has language laboratory with 20 desktop computers connected by broadband internet..
- Govt. J. Thankima College is an approved NIELIT (National Institute of Information and Technology) Study Center for conducting TRIPLE C (Course on Computer Concept) Class. The class was conducted at the College Computer Center. The Computer Centre has 20 sets of desktop computers fully connected with internet broadband.
- The indoor sport training facility was located at North Campus, Durtlang Mel 5 accomodated standard size badminton court.
- The library is managed by qualified librarian assisted by 1 library assistant and other 2 support staff. •All students are advised to visit library regularly as per their convenience. The college library is attached with college E-Resource Centre with a working capacity of 4 desktop computers for male and female separately. Books in the library were accessioned and arranged in respect of subject. SOUL 1.0 is the automated system for managing the books in the library.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://jtc.edu.in/wp-content/uploads/2022/01/4.4.2-Systems-and-Procedures-for-maintaining-and-utilizing-physical-and-academic-support-facilities-etc..pdf">https://jtc.edu.in/wp-content/uploads/2022/01/4.4.2-Systems-and-Procedures-for-maintaining-and-utilizing-physical-and-academic-support-facilities-etc..pdf</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

511

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

29

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills  
Language and communication skills Life skills  
(Yoga, physical fitness, health and hygiene)  
ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to institutional website	<a href="https://jtc.edu.in/news-events/customer-relationship-management-training/">https://jtc.edu.in/news-events/customer-relationship-management-training/</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

86

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

86

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

**5.2 - Student Progression****5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

0

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded

**5.2.2 - Number of students progressing to higher education during the year****5.2.2.1 - Number of outgoing student progression to higher education**

58

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)****5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

6

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

- The Student's Union (SU) has been involved in the institutional administrative bodies and sent representative in various Committee under IQAC during 2020-2021.
- The Students' Union Vice President Vanlalhraia and General Secretary Benry Lalfakzuala were the ex-officio members in the Committee of RUSA Project Monitoring Unit, UGC Planning Board, Internal Quality Assurance Cell (IQAC), Building and Infrastructural Development Committee (BIDC) and Students Welfare and Discipline Committee (SWDC).
- NSS Units, Students' Union and Students' Club formed Extension Committee namely, Extension Service and Co-curricular Committee (ESCOC). This Committee conducted extension activities along with the Department. The student members in this Committee were Lalawmpuii, Zolianmawia, Joseph Lalmuanpuia, Benry Lalfakzuala.
- The Students' Union organized Virtual General Election 2020 & 2021 on 26th November, 2020 and 3rd September, 2021 respectively.
- The 14th Annual Magazine release function was organized on 8th January, 2021 at Directorate of H&TE, Aizawl.
- During 12th -13th March, 2020, the Students' Union organized Two Days Sport Competition at Central Campus and Aizawl City.
- The Students' Union conducted two students' contests viz. Man & Lady of the Year and Cultural King & Queen via Google Meet during May-June, 2021.
- In collaboration with the Principal, Student Union organized Cultural Day on 10th December, 2021 at Central Campus.

File Description	Documents
Paste link for additional information	<a href="https://jtc.edu.in/news-events/gjtc-8th-august-2021-students-union-leaders-election-result/">https://jtc.edu.in/news-events/gjtc-8th-august-2021-students-union-leaders-election-result/</a>
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

10

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

#### 5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

- Govt. J. Thankima College Alumni Association (GJTCAA) contributed to the development of institution and involved in administrative bodies. GJTCAA President is the ex-officio member in the Committee of IQAC.
- GJTCAA Leaders attended in the Release Function of 14th Annual Magazine which was organized by the Students' Union on 8th January, 2021 at Directorate of H&TE.
- GJTCAA Leaders attended the History Club IV Annual Meet on 9th April, 2021 at Department of History which conducted the office bearer election and delivered motivational speech.
- GJTCAA attended in the IQAC Meeting and helped the IQAC during the preparation of Academic&Administrative Audit (AAA).

- Three members of GJTCAA namely, K. Vanlalhlimpua, MH. Vabeikhochhi, Lalrawngbawla contributed Articles in the 15th Annual Magazine 2020-2021.
- IQAC and GJTCAA jointly organized Virtual Consultation on 5th September, 2021 via Zoom Meeting which discussed on the registration under Mizoram Societies Registration Act.
- In Collaboration with IQAC and the Department, GJTCAA conducted Online Alumni Survey and Feedback 2021 which maintained the records of Alumni in Higher Studies and Placement and also Alumni Feedback report.
- GJTCAA members joined Cultural Day organized by Students Union on 10th December, 2021 at the Central Campus.
- GJTCAA Registration under Mizoram Societies Registration Acts is an ongoing process.

File Description	Documents
Paste link for additional information	<a href="https://jtc.edu.in/alumni-association/2019-2020-alumni-activities/">https://jtc.edu.in/alumni-association/2019-2020-alumni-activities/</a>
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

#### VISION AND MISSION OF THE COLLEGE

##### Vision:

- To provide holistic and quality life and to inculcate human values to the society through education

##### Mission:

- To develop more educated youths with adequate life skills,

moral values and dignity

- To proliferate efficient and worthy leaders for the Society
- To develop the value of the dignity of labour amongst students

Response:

- The vision of the College is reflected in the College motto 'Soar High,' where each learner, nurtured with values, dignity, integrity, and courage clothed with determination strives to achieve excellence and attain the highest possible limit in his endeavour for the good of his individuality and the society.
- The curriculum of the degree course should be administered meticulously to enlighten the social, political, economic and cultural issues faced by the society along with the possible solution derived through scientific outlook to facilitate good and responsible citizen. Learners must be made sensitive to global issues with a practical approach. Therefore, the College strives for fostering global competencies among students, inculcating a spirit of healthy competition, hard work, and determination in the quest for excellence.
- The students should exhibit a good moral discipline and conduct complemented with adequate life skills to face the challenges of life with leadership qualities. Leadership qualities with free and independent thinking strengthened with moral dignity should form the foundation of every individual personality which is to be attained through association in various activities of the College.
- Education, in general, must be the centre of transformation, preservation, and redefinition of traditional and contemporary values. And higher education plays the most significant role in the process of proliferating a cultured man and woman. As such, the College envisioned an education system that nurtures good citizen with leadership qualities exhibiting a good moral discipline, in the quest for excellence and accomplishment.
- The College has a mission to educate the youth to contribute to wealth generation and to overcome physical, mental, social, economic, national and international impediment. The students of the College should become a valuable resource for the enhancement and sustenance of development for the nation and the state of Mizoram.
- The College welcome admission to every eligible candidate irrespective of caste, religion, gender and the institution from where they pass HSSLC. In admission procedure the College aims to realize its mission of educating the youth from various areas students with limited means and slow learners to

acquire global competencies and necessary skills. In fine, the College foundation rests on the maxim that the means of work is as important as the end. 'If the means are ethical, the end is bound to be productive' - Vivekananda.

- Under the vision and mission stated above, the objectives of the College are briefly given as follows:

#### Aims and Objectives:

- To achieve academic excellence and soar the highest in all walks of life
- To inculcate introspective, scientific and rational attitude among students
- To develop a spirit of scientific and intellectual thinking amongst students through the teaching-learning process at higher education.

File Description	Documents
Paste link for additional information	<a href="https://jtc.edu.in/vision-and-mission/">https://jtc.edu.in/vision-and-mission/</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

#### Decentralization and Participative Management:

- The College believes the principle of democracy and participative management. The principal decentralizes his power and make decision in consultation with the concern committee. All the stakeholder vis teacher, staff, student, alumni, parents etc. are involved in their respective committee and played an important role in the process of decision-making.
- The institution set up 'General Staff Committee (GSC)' which comprise of those members who are working permanently in the College. The principal presides over the meetings which is considered the highest decision-making body. Meetings will be conducted at least twice in a year. All the faculty and staff members participated in the institutional planning and decision making.
- The institution also set up 'Staff Working Committee' which comprises of the principal, senior faculty members and administrative office staff to implement the GSC resolution

and to monitor the committee under the institutions.

- 'Internal Quality Assurance Cell (IQAC)' was set up and formed twenty-three (23) sub-committee and cell under IQAC. All faculty and staff are members in these respective committee.
- Student's Union (SU) Vice President and the General Secretary are also a member in the Internal Quality Assurance Cell (IQAC), Building and Infrastructural Development Committee (BIDC) and Students' Welfare and Discipline Committee (SWDC).
- NSS Units, Students' Union and Students' Club formed Extension Committee namely, Extension Service and Co-curricular Committee (ESCOC). SU Social & Cultural Secretary and the President of all Student's Clubs are a member of ESCOC.
- SU Vice President is ex-officio member in the UGC Planning Board Committee and the General Secretary in the RUSA Project Monitoring Unit.
- SU Vice President/General Secretary is the member of Institutional Code of Conduct Committee.

File Description	Documents
Paste link for additional information	<a href="https://jtc.edu.in/download/the-constitution-of-the-college/">https://jtc.edu.in/download/the-constitution-of-the-college/</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

**DEPLOYMENT OF PERSPECTIVE/STRATEGIC PLAN DURING THE YEAR 2017-2021**

**CURRICULAR ASPECTS:**

**Short term plan:**

1. Introduced one job-oriented and innovative programmes viz. BBA, Geography.
2. A number of Faculty members involved in the design of Curriculum or add-on course on various programmes.
3. Students' project was introduced in the Department of Education and Department of Management.
4. Department namely, English, Mizo, History, Geography, Economics, Political Science, Education Management integrated

relevant issues like professional ethics, gender, human values, environment and sustainability into curriculum and organizes various programmes in collaboration with Students' Club and Committee.

5. Under the guidance of IQAC, the College Academic Committee formulated Teaching Plan and Teaching Diary which provided to Teachers at the beginning of every semester.

Long term plan:

1. Academic Calendar is prepared at the beginning of every academic session which displayed in the College website.
2. Conduct value-added course viz. Spoken English Language, Personality Development Course and add-on Certificate Course on Computer Concept (CCC) in collaboration with NIELIT Aizawl Centre.
3. IQAC conducted and analysed structure feedback from various stakeholders viz. Students, Alumni, Parents, Teachers and Employers. The Department has taken follow up action which were displayed in the college website.

#### TEACHING-LEARNING AND EVALUATION

Short term plan:

1. The institution increased students' number of enrolment and made provision for reservation of seats for various categories like SC/ST/OBC as well as differently abled students as per UGC norms.
2. Mentoring system was introduced and formed Mentoring Programme Committee to monitor mentoring programmes for advanced learners and slow learners.
3. Various reforms were introduced in Continuous Internal Evaluation (CIE) and opened grievance complaints on CIE at the end of every semester.
4. The Unofficial Engagement of Substitute Teachers Rules 2019 has been drafted and duly endorsed by General Staff Committee which can avail by teachers who are engage in research works.
5. Teacher Guidelines on Participatory Learning Methods (PLM) was introduced and several ICT trainings were organized which is enhanced utilization of ICT tools among teachers.
6. The IQAC formulated students' satisfaction survey (SSS) which is conducted at the end of every academic session to assess the overall performance of the institution.

Long term plan:

1. Remedial Coaching Committee strictly conducted remedial class for slow learners and back lock students with the help of the Department.
2. Various exposure trip, study tour and field trip were organized by the Department to visit inside and outside Mizoram.
3. The Department conducted students' seminar, debate and quiz competition, group discussion and various students' competition in associate with Students' Club and Committee.

#### RESEARCH, INNOVATION AND EXTENSION

##### Short term plan:

1. The institution entrusted Committee/Faculty member to mobilise resource through agencies for the promotion of research culture. It also introduced cash incentive award to teachers who acquired M. Phil/Ph. D Degree.
2. The institution motivated faculty and staff to participate in their professional development training. Several faculties and staffs were undergone training and participated in their academic conference, workshops, seminars, webinars which are provided financial support.
3. The institution signed MoUs with non-governmental bodies namely Medhavi Foundation, Karo Sambhav Private Limited, RIDA Dental Chamber, BD Optical, Durtlang Taekwondo, Nausel Village Development Committee for collaborative activity. It also made linkage with the institutions namely Mizoram Pollution Control Board, Faith College, Govt. Khawzawl College, Govt. T. Romana College, Govt. Johnson College for green initiatives and professional service.

##### Long term plan:

1. Under the supervision of IQAC, the Department/Committee organized several professional development trainings, seminars, workshops, webinar for teachers and staffs which are improved their academic and professional activities.
2. NSS Units, Students' Union, Students' Club and Committee organized various outreach and sensitization programme vis. Plantation visit, Special camping, Blood donation camp, Gender sensitization, HIV/AIDS awareness, Awareness on Anti-Ragging and Anti-Drugs etc.

#### INFRASTRUCTURE AND LEARNING RESOURCES

Short term plan:

1. College building was shifted to the newly acquired Central Campus, Bawngkawn Brigade, Aizawl. Under RUSA 2.0, Physical infrastructure was upgraded with vertical extension of main building, Construction of Science building, Construction of classrooms and College Canteen etc.
2. The institution developed several teaching-learning infrastructures which can avail by the students and teachers viz. ICT classrooms, Seminar Hall, Language Laboratory using SANAKO Software, NIELIT Computer Centre, e-Resource Centre, VIMEO, YouTube Channel, Zoom Channel, Learning Management System (LMS), Departmental Google Drive etc.
3. Sports Policy 2017 was drafted and approved by the Staff Working Committee to developed sports infrastructure and cultural facilities.
4. College Library is established in the newly acquired Central Campus. It is well-equipped with computing system, automated using Integrated Library Management System (ILMS) Soul 2.0 and subscribed N-Lists to enhance the teaching-learning resources. Library building is extended and developed e-Resource Centre.
5. Installed NETSURF Internet connection bandwidth 100mbps to upgrade IT facilities. Wi-Fi is provided within the Campus which can avail by teachers and students.
6. College website is upgraded and the website address is [www.jtc.edu.in](http://www.jtc.edu.in).
7. Installed CCTV at Central Campus to safeguard the security of staffs and students.

STUDENTS SUPPORT AND PROGRESSION

Short term plan:

1. Students' scholarships/free ships beneficiaries record is maintained and introduced financial support system for economically backward students vis. students' aid fund, sponsorship etc.
2. Alumni record is maintained regarding placement, higher studies and qualify in competitive examinations. GJTCAA is empowered to register under Mizoram Firms and Societies Registration Act 2005 which is in the process.

Long term plan:

1. Various skill development programmes like Spoken English class, Life skill programmes and Computing skills were

conducted to support and develop the young minds of the students.

2. Career Counselling programmes like Guidance on Entry into Mizoram Civil Service, Career Counselling on Skill Development and Entry into Airforce, Career Talk on Entry into Civil/ Central Services were organized to offer guidance in Competitive Examinations.
3. Big events like College Silver Jubilee, Vartian Management Tech Meet, Talent Expo, Cultural Day, Annual College Week were organized at the newly acquired Central Campus. Various activities like NSS Units, Students' Union and Students' Club programmes were also organized at Central Campus to enrich the Campus life.
4. Anti-Ragging Awareness Campaign, Awareness on UGC Anti-Ragging Portal Registration and Undertaking were organized at the Campus. Ragging Complaint Box is installed in the Campus for timely redressal. Internal Complaints Committee and Women Committee also undertook sexual harassment complaints and also organized various awareness campaign within the Campus.
5. Students were encouraged to participate in the state/ national/ international level sports and cultural activities and competitions. Many students actively participated to receive awards/medals.

#### GOVERNANCE, LEADERSHIP AND MANAGEMENT

##### Short term plan:

1. The institution has mobilised funds/resource in two ways viz. funds receive from students' admission and sponsor/donations from students, individual, philanthropies, agencies, organization and government. It also optimally utilized funds/resources and the austerity measures are taken by administrative office.
2. Internal Quality Assurance Cell (IQAC) Composition was restructured which is strengthening the functioning of IQAC. All the institutional strategies and quality initiatives are put under the supervision of IQAC.

##### Long term plan:

1. The College practice the principle of democracy and participative management. All the stakeholders are involved in the process of decision-making. The institution set up General Staff Committee, Staff Working Committee and Internal Quality Assurance Cell with twenty-three Committee/ Cells for

participative management.

2. The Strategic Plan is drafted based on the College mission and vision, SWOC analysis and the NAAC Peer Team Recommendation in the 2nd Cycle which is duly approved by the General Staff Committee.
3. Implemented e-governance in the areas of administration, Finance, Admission and Examination. EPABX system is installed and notified information in pdf form. Public Financial Management System (PFMS) is used for financial transaction and e-Pay Bill Master for salary, Qfix payment for admission. e-Resources Centre and automated Library by using ILMS Soul 2.0. Mizoram University Examination Portal and Student Database Management System were used for Examination purposes.
4. The institution has a Policy of Financial Support 2019, Teachers and staff were provided registration/membership fee for attending their academic and professional programmes. It organized several professional development trainings, seminars, workshops, webinars which is improved their academic and professional activities.
5. Quarterly Internal Audit is conducted regularly which is ensured financial transparency and checked misappropriate funds. UGC/RUSA Funds are regularly audited by Charter Accountant and the College Funds received from the Government are audited by Accountant General.

#### INSTITUTIONAL VALUES AND BEST PRACTICE

##### Short term plan:

1. MoU was signed with Karo Sambhav Private Limited for e-waste collection and made linkage with Mizoram Pollution Control Board for Green initiative. Solar Power panel was installed at the roof top and LED bulbs are used for energy conservation. The institution managed its wastes as per the regulation of Aizawl Municipal Corporation (AMC) Plastic Waste Management Bye-Laws 2019. The institution has no facility producing chemical waste, Sewage drains out automatically to AMC drainage system. The institution has a reservoir for rain water conservation which is distributed systematically.
2. The institution identified two best practices viz. Utilization of ICT and Online Classes, Green Initiatives and Eco-friendly Campus. The report was written as per NAAC guidelines which is displayed in the College website.
3. Institution's distinctiveness has been identified i.e., Hub for Different Clans/Tribe which is displayed in the College website.

**Long term plan:**

1. Internal Complaint Committee and Women Committee formulate strategies for Gender sensitization programme annually. It organized various programmes viz. Poster Campaign Against Sexual Harassment, Awareness and Prevention of Sexual Assault, Talk on International Women's Day, Awareness on Protection of Child Rights & Sexual Harassment. It also provides special facilities like separate common room, toilets, hostel etc.
2. Green initiative has been taken up by NSS Units, Eco Club and Beautification Committee in and outside the Campus. Various Environmental Awareness, Tree Plantation, Cleanliness programme etc. has also been undertaken. Quality audit like Green Audit is an ongoing process.
3. The institution provides disabled friendly environment such as ramps for easy access to classroom, disabled toilet, screen-reading software JAWS and have provision for human assistance.
4. The institution promotes harmonious cultural environment by organizing cultural day and participating in exchange programme in and outside the Campus.
5. The institution has a Policy of Code of Conduct and formed Code of Conduct Monitoring Committee to organize and monitor various ethical sensitization and awareness programmes. It also celebrates state/national/International commemorative days during the year.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://jtc.edu.in/strategic-plan-deployment/">https://jtc.edu.in/strategic-plan-deployment/</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

**Policy of the College:**

The basic principle on which the College stands is the Collective participation with decentralization of power to provide maximum benefits to the students for their academic excellence so that they

will be a responsible citizen for the country. This is clearly reflected in the management and working principle of the staff.

#### Administrative Setup:

The College has a well-defined organization structure. The principal assisted by the Vice Principal and General Staff Committee meeting or its representative Body Staff Working Committee reviews and evaluates the administrative processes and infrastructural aspects while the IQAC of the college is involved in developing a quality system for conscious, programmed action to improve the academic performance of the College.

#### Appointment and Service rules:

Recruitment and appointment of a (regular) non-teaching staff are made as per the standing rules of the state Government and the teaching staff as per the relevant UGC Regulations as adapted by the state Government from time to time. All Casual staff recruited/engaged by the College are appointed as the relevant College Internal Rules which is based on open advertisement, healthy competition and the final selection is done by the duly constituted Interview board cum selection committee. All staff are oriented about their respective service conditions, duties, roles and responsibilities, discharge of duties, increments, kinds of Leave, code of conduct, incentive for achieving academic excellence and others. Necessary orientation programmes and the like are also conducted by the College.

#### Procedures:

For the complete functioning of college activities, various committees are formed. The function of every committee in the Institution is well defined. All Chairperson reports to the Principal and the Principal monitors the effective functioning of these bodies. At department level, the Heads of the Department are directly responsible for coordinating all departmental academic programmes of the college. Faculty are directly responsible for the academic and curricular development of the students. Staff members have been designated as Criteria in charge, Chairperson or members of various committees. Students are involved as active members of the committee.

File Description	Documents
Paste link for additional information	<a href="https://jtc.edu.in/download/the-constitution-of-the-college/">https://jtc.edu.in/download/the-constitution-of-the-college/</a>
Link to Organogram of the Institution webpage	<a href="https://jtc.edu.in/organogram-of-the-college/">https://jtc.edu.in/organogram-of-the-college/</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

**Welfare measures and financial assistance for teaching and non-teaching staff:**

- Govt. of Mizoram provided various welfare measures and financial assistance to teaching and non-teaching staff vis. NFW of GPF, General Provident Fund Advance withdrawal, House Building Advance, Motor Car Advance, Scooter Advance, Festival Advance, Cash Handling Allowances, Washing Allowance, House Rent Allowances and Special Compensatory Allowances.
- Various kinds of leaves like Earned Leave, Casual Leave, Maternity Leave, Paternity Leave, Casual Leave on Voluntary Blood Donation, Study Leave, Sabbatical Leave, Child Adoption Leave, Child Care Leave etc., were enjoyed by teaching and non-teaching staff.

- Other welfare measures like Medical Reimbursement, Travelling Allowances, Death cum Retirement Gratuity, General Insurance Scheme etc., were also provided to teaching and non-teaching staff.
- Apart from Government welfare scheme and financial assistance, the institution set up GJTC Staff Welfare Association which provided various financial assistance to teaching and non-teaching staff as mentioned below: -
- Loan facility is provided for teaching and non-teaching staff by Government J. Thankima College Staff Welfare Association (GJTCSWA) which will be recovered within Ten (10) months with zero interest rate.
- Financial assistance is given to teaching and non-teaching staff by GJTCSWA and MCTA Branch in case of serious illness and natural calamity.
- In case of death, a sum of Rs. 100,000/- (one lakh) with citation and bouquet are given to teaching and non-teaching staff for condolence. Other condolences are also given to teaching and non-teaching staff in the death of family members.
- In case of marriage, a sum of Rs. 5,000/- to 10,000/- with citation is presented to teaching and non-teaching staff by GJTCSWA and MCTA Branch.
- Cash Incentives Awards Rs. 5,000/- with citation are given to teaching and non-teaching staff who received M. Phil/Ph. D Degree, National/International Awardee and Service Retired.
- Financial assistances are provided to teaching and non-teaching staff in order to attend workshops/ seminars/ conferences/ training which will be borne by the institution.
- Travel allowances and lodging expenses are sanctioned by the institution to faculties who are attending in the National/International programmes.

File Description	Documents
Paste link for additional information	<a href="https://jtc.edu.in/download/gjtcswa-constitution-2021-amendment/">https://jtc.edu.in/download/gjtcswa-constitution-2021-amendment/</a>
Upload any additional information	<a href="#">View File</a>

### **6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

#### **6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

17

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

14

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

21

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

#### Teaching Staff:

The performance of the teaching faculty is assessed as per UGC guidelines known as Performance Based Self-Appraisal (PBAS). Promotions for the faculty are considered as per UGC guidelines under Career Advancement Scheme (CAS) and fulfilment of the requisite API (Academic Performance Indicator) scores. The applications are subject to scrutiny by the screening committee and promotion is based on the candidates' performance in the interview. All placements from Stage I to II and from II to III are done at the College Level while promotion to Associate Professor and Professor are done at the Govt. Level.

#### Non-teaching staff:

The performance of non-teaching staff of the institution is assessed by the Annual Confidential Report (ACR). The Gov't. of Mizoram has framed a comprehensive instruction on procedure for maintenance for ACR. All the employees under Group B & C are instructed to write their Annual Confidential Reports (ACR) as per the prescribed proforma and submit to the Principal. After necessary reporting and reviewing on the Annual Confidential Report, it is forwarded by the Principal to competent authority for further action. As for group D staff, their annual performance report is submitted annually to higher authority for necessary action.

Those staff who need guide in writing their ACRs are helped by seniors and it is not the tradition of this college to grade their ACRs to bar their further promotion, if there is a minor case, it was settled by the Principal. All Staff are encouraged to submit

their ACRs, Property return, payment of professional tax, etc. in time.

File Description	Documents
Paste link for additional information	<a href="https://jtc.edu.in/ugc-regulation-2018/">https://jtc.edu.in/ugc-regulation-2018/</a>
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

### Internal Audit:

- Internal Audit is regularly conducted for every six months: To make all the accounts auditable at any time, to ensure transparency in all the financial management of the college, to institutionalise the process of audit as an integral part of the College administration and to check misappropriation or any irregularities in the financial administration of all the college development fund from time to time.
- Mutual trust and cooperation amongst the faculty is a key aspect to bring quality education in teaching-learning situation. To ensure such reciprocal confidence and collaboration especially within the working environment in a college, transparency in the entire financial decision making is a prerequisite.
- As such, financial administration void of transparency tends to develop suspicion and loss of mutual trust. If such confidence and trust is lost it is not easy to regain or create a cordial environment strengthened with trust and assurance. Therefore, all the financial decisions and processes of administration must be made transparent and accountable.
- Under the circumstance stated above, Govt. J. Thankima College introduced the practice of internal auditing system within the College without any direction or instruction from the concerned higher authority. The purpose of the practice of this internal audit of the College account and transaction is to uphold transparency in the entire financial decision-making

process of the College. The Internal Financial Audit was conducted on 04.06.2019.

#### External Audit:

- External audits are conducted in two forms vis. Accountant General (Audit) and Charter Accountant (Audit).
- College Funds received from the scheme of UGC and RUSA are regularly process to Charter Accountant for audit.
- College accounts are audited time to time by Accountant General. The institution faced Accountant General Audit in the year 2016 which is not included in this report.

File Description	Documents
Paste link for additional information	<a href="https://jtc.edu.in/internalexternal-audit/">https://jtc.edu.in/internalexternal-audit/</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

268300

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

##### Mobilization of Funds:

The College opted a policy for optimal use of limited resources and mobilization of resources without harming anyone. The College main sources of income are: -

Funds received from students' admission which determined by

the Govt. of Mizoram

- Students' Union Fund (SU, Games & Magazine)
- College Development Fund
- Students' Aid Fund
- Internal Examination Fee
- Examination Centre Fee
- Language Laboratory Fee
- Information Communication and Technology (ICT) Fee

Funds received from Students, Individual, Philanthropies, Agencies, Government etc.

- BBA Students Admission and Monthly Fee.
- Geography Students Admission and Monthly Fee.
- College Hostel Admission and Monthly Fee.
- College Canteen and Buildings Rent.
- Donation from faculties and staffs for special purpose.
- Donation from Govt. J. Thankima College Staff Welfare Association (GJTCSWA).
- Donation from Mizoram College Teachers Association (MCTA), College Branch.
- Sponsor from Govt. J. Thankima College Alumni Association (GJTCAA).
- Donation and Sponsor from Donor's Family.
- Funds from NSS State Liaison Office, MSACS, MPBC for Students' Programmes.
- Development Fund from MP Fund, MLA Fund, AMC and Govt. of Mizoram.

Optimal utilization of resources:

The institution hard-earned resources are optimally utilizing without compromise its quality with transparency. The austerity measures taken by the administration office are given below: -

- Annual budget is passed by the General Staff Committee for optimal allocation of resources.
- Expenditure is approved and sanctioned by the DDO/Principal to prevent unnecessary expenditure.
- Appointment of construction works manager from staffs to minimise labour cost.
- Purchase of materials from the cheapest shops to prevent unnecessary expenditure.
- Maximum circulation of e-copies in the administrative information for the minimum use of xerox machine and saving of

paper.

- Selection of lowest quotations to purchase materials and equipment for saving money.
- Maximum use of solar energy and LED bulbs to reduce energy consumption and bill.
- Construction of rain water harvesting to reduce water consumption and bills.

File Description	Documents
Paste link for additional information	<a href="https://jtc.edu.in/internalexternal-audit/">https://jtc.edu.in/internalexternal-audit/</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC is a major policy making and implementing unit in the Institution. It has functioned vigorously and delivered significant contributions to institutionalised quality assurance strategies and processes in the operation of the Institution.

- **Formulates action plan:** The IQAC formulates the Action Plan of the institution at the beginning of every academic session. All committees and cells of the Institution are expected to strive to achieve and fulfil the goal of the Action Plan during the plan period.
- **Conduct regular meeting:** Periodic meetings and Review meetings of the IQAC has been convened to monitor, review and appraised the action taken against the action plan and activities undertaken by various departments, committees and cells.
- **Decentralisation in decision making:** The IQAC has been instrumental in fostering internalisation of quality through decentralisation in decision making. Various committees, cells and teams were formed with specific areas of autonomy, major activities and decisions effecting the operations of the institution were taken up and made in the meetings.
- **Promoting research culture:** As the main unit in fostering quality development of the teachers, the IQAC has been promoting research culture by exhorting the teaching faculty to mobilise resources from various funding agencies for research activities for personal as well as professional

development. Provision for cash incentive has been made to the faculty enrolled in research programme and those acquiring research degrees.

- **Conduct feedback from various stakeholders:** To ensure quality in teaching-learning and extra/co-curricular activities, feedbacks from the stakeholders were collected. The feedbacks were analysed confidentially and the summary of the feedbacks were displayed in the Institution's website. Teachers and departments were appraised according to the feedbacks and plans were formulated to address any shortcomings.
- **Conduct programmes and add-on courses:** The IQAC has been the major unit of the institution that provides curricular/co-curricular and extracurricular activities to augment classroom learning and facilitating the gaining of information and knowledge, acquiring life skills of the students. Hence, various seminars, workshops, training programmes as well as talks in observance of national and international days have been organised. Further, value added courses such as Spoken English and Personality Development Course and Certificate Course on Computer Concepts were conducted under the auspices of the IQAC.
- **Provide financial support and welfare schemes:** The Institution makes a provision for financial supports and welfare schemes which can be availed by the staff and students. GJTC Staff Welfare Association has been providing monetary or non-monetary support through loans to the members. The institution also provides financial support to the staff for attending seminar/workshop/training etc. The students also provided financial support through Student Aid Fund.
- **Green initiatives and eco-friendly campus:** Green initiatives was undertaken for eco-friendly/plastic free campus by organising talks, environmental workshop and campus cleanliness work of staff and students through Eco Club, NSS and Campus Beautification Committee. MoUs are signed with Karo Sambhav Private Limited for e-waste collection and collaborates with Mizoram Pollution Control Board for green initiatives and Aizawl Municipal Corporation for dry waste collection and management.
- **Quality audit and society registration:** The IQAC has been promotes institutional quality audits and society registrations for alumni and staff welfare. Hence, Academic and Administrative Audit was faced during 28th-29th October, 2021. Green Audit and Society Registrations for Alumni Association and Staff Welfare Association under Mizoram Societies Registration Act 2005 were also undertaken which is in the process.

File Description	Documents
Paste link for additional information	<a href="https://jtc.edu.in/aaa/">https://jtc.edu.in/aaa/</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC is an effective and extensive mechanism to introduce, monitor, review and upgrade the teaching-learning process, structures and methodologies as per requirements and standard. Through the meetings, review meetings and various committees/department, the followings were undertaken during 2020-2021:

**Formulate action plan:** At the beginning of academic session, the IQAC prepares annual action plan which involves the teaching-learning process such as the use and procurement of ICT facilities, methodologies for transaction of information such as students' seminars, discussions, field visit, study tour etc.

**Prepare academic calendar:** The Academic Calendar has been prepared to compliment the calendar of Mizoram University's academic session. The Calendar fixed the time and duration of various activities such as sports, examination and holidays, etc. The IQAC monitors the activities and hears reports through its meetings and provides necessary support/suggestions as and when needed.

**Maintain attendance/performance record:** A proper attendance record has been maintained by every department to monitor the student's participation in the classroom and other various activities. The student's attendance has been monitored, analysed and displayed at the notice boards/students whatsapp group. Appropriate actions were taken up against students with unsatisfactory attendance.

**Prepare teaching plan/teaching diary:** A structured teaching plan and diary has been prepared by the IQAC to enhance effective teaching and timely completion of syllabus by the teachers. The teaching plan were prepared by the teachers. Each teacher maintains a teaching dairy in which the daily activities, use of ICT and outcome of the classes were properly recorded which were submitted to IQAC for documentation. The format and structure of the teaching plan and diary were review and necessary changes were made.

**Adopt and review of CBCS regulation:** The College adopts and follows the assessment processes prescribed by the Mizoram University. However, the IQAC has reviewed the processes of assessment and maintenance of records and documents of the students. Examination guidelines and conduct were reviewed and the results were disseminated through the Institution's website and other social media platforms to enhance transparency. A special meeting to review students' performance in examinations were convened.

**Conduct feedback from various stakeholders:** The IQAC conduct feedback from various stakeholders such as students, alumni, parents, employers and teachers to evaluate the teachers, departments and the College. The regular evaluation of the teachers by the students, feedback on teaching methodologies, course delivery, attitude, difficulties faced in the subject provided is an insight into the strength and weaknesses of the Institution. Appropriate actions were taken after analysing the feedbacks which were displayed in the Institutional website to ensure transparency.

**Introduce Innovative teaching:** The Institution upgrades its teaching-learning processes and introduces innovative teaching guidelines on participative learning methods. The methods range from various classrooms learnings, home assignment, students' seminars, students' projects, field trip/study tour etc. These activities were reviewed and suggestions for strengthening the methods were made in the IQAC meetings.

**Maintain records and documentation:** For keeping records and maintaining documentation, the IQAC has strengthen all the departments and committees with necessary documentation resources. All activities of the departments and the committees/cells were to be recorded, properly maintained and a report was submitted to the IQAC for consideration.

File Description	Documents
Paste link for additional information	<a href="https://jtc.edu.in/download/teachers-guidelines-participative-learning-methods-plm/">https://jtc.edu.in/download/teachers-guidelines-participative-learning-methods-plm/</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for**

**B. Any 3 of the above**

**improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://jtc.edu.in/igac-meeting-minutes-action-taken-report/">https://jtc.edu.in/igac-meeting-minutes-action-taken-report/</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Institution has a strong ethical work culture. Equal opportunities are provided to all individuals irrespective of gender, race, caste, language, religion, political or other opinion, national or social origin, birth or other status. Its unique work culture, healthy traditions and ethos have seen the enrolment of 43.32% female students and 53.6% of women staff during 2020-21. The Annual Actions during 2015-2020 includes a number of activities like organizing awareness programs/Seminars on Gender Sensitization, Sensitization on ST/SC/OBC, Women's Rights for achieving gender equity among the students and female workers, and some of these programmes includes:

1. Observation and Talk on International Women's Day on 8th March, 2021 by Department of English & EOC.
2. Poster Campaign Against Sexual Harassment of Women at Workplace on 20th April, 2021 by Internal Complaints Committee (ICC), GJTC at Central Campus
3. Poster Writing Competition pertaining to Awareness and Prevention of Sexual Assault Month by Internal Complaints Committee and Dept. of English on 30th April, 2021.
4. Observation of No Tolerance on Sexual Assault Month by Women

Committee.

5. State level Webinar on Awareness on Protection of Child Rights & Sexual Harassment, Jointly Organized by Women Committee (ICC) & MHIP Bawngkawn on 01/11/2021
6. Poster Campaign Against Sexual Harassment of Women at the Workplace organised by Internal Complaints Committee (ICC) and Women Committee, 20th October, 2021

File Description	Documents
Annual gender sensitization action plan	<a href="https://jtc.edu.in/download/women-committee-action-plan-budget-2020-2021/">https://jtc.edu.in/download/women-committee-action-plan-budget-2020-2021/</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://jtc.edu.in/wp-content/uploads/2021/12/1.1-Photo-website-upload-link.pdf">https://jtc.edu.in/wp-content/uploads/2021/12/1.1-Photo-website-upload-link.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

**1. Solid Waste: Solid waste is managed as per guidelines of AMC Plastic Waste Management Bye-Laws 2019. In collaboration with AMC and Bawngkawn Local Council, the solid wastes are managed by the institution. Dustbins are placed at different locations within the campus for storage of dry waste. The sweepers are assigned to collect dry waste within the campus and gather the wastes to Garbage Collection Area. The AMC Garbage Truck collects the dry waste on every tuesday, wednesday, friday and the plastic wastes are collected on every saturday. Dustbin for wet wastes is placed in the**

Hostel and Canteen which is given away as forage for local animal breeders.

2. **Liquid Waste:** The institution has not produced any chemical waste. The liquid waste are drains out to institutional drainage system which is connected to AMC drainage system. Cleaning of drains is regularly maintained by sweepers to keep free of possible clogging and pollution. Water wastes collected are re-used for watering plants and trees within the college campus from time to time which helps in reducing excessive use of water.

3. **E-Waste:** E-waste is managed as per guidelines of AMC Plastic Waste Management Bye-Laws 2019. In collaboration with AMC and Bawngkawn Local Council, the e-wastes are managed by the institution. Damaged products are kept in the e-waste collection area which are collected by the AMC Truck on every saturday. E-waste such as computer peripherals are upgraded to avoid wastage. Valuable components are reutilized to avoid excessive purchase of items. Govt. J. Thankima College and KARO SAMBHAV PRIVATE LIMITED signed the Memorandum of Understanding (MoU) on 22nd December, 2021 to promote the e-waste collection.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="https://jtc.edu.in/wp-content/uploads/2021/12/7.1.3-Geo-Tag-converted.pdf">https://jtc.edu.in/wp-content/uploads/2021/12/7.1.3-Geo-Tag-converted.pdf</a>
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.1.5 - Green campus initiatives include

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment**

C. Any 2 of the above

with ramps/lifts for easy access to classrooms.  
 Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5.  
 Provision for enquiry and information :  
 Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution is proactively taking efforts in providing an inclusive environment, and initiatives are taken to promote better education, respect for cultural, regional, linguistic, and setting communal harmony. The College believes in unity in diversity and all faculty, staffs and students respect the different religion, language and culture. Different festivals of all religion and National Festivals are esteemed and the Institution maintains peace and national integration within the College community. Students of different tribes and clans, of different cultures, speaking different dialects with different religion are not differentiated in any way. Different Religion, Traditions and cultures are respected by all to maintain amicable relations which help to implant social, cultural and religious harmony. The Institution takes initiatives in organizing programmes for the promotion of inclusive environment:

- Participation of Lalthlamuana, Economics Core, Roll No. 200, NCC Air Wing Cadet at Republic Day Camp at Guwahati during November, 2021
- Department of Education organized Webinar on 'National

Education- Learning for People, Planet, Prosperity and Peace' commemorating the birth anniversary of Shri. Mualana Abdul Kalam Azad on 11th November, 2020.

- Cultural Exchange program to Tura on 20th- 24th January, 2020.
- Cultural Program organized by the Institution on 10th December, 2021

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

- The College sensitizes the students and the employees of the institution to the constitutional obligations about values, rights, duties, and responsibilities of citizens which assists them in becoming a more responsible citizen.
- To equip students with knowledge, skills, and values that are necessary for sustaining one's balance between livelihood and life by providing an effective, supportive, safe, accessible, and affordable learning environment these elements are inculcated in the value system of the college community.
- The students are inspired by participating in various programmes organize by the Institution values, duties, and responsibilities by inviting renowned persons to talk on such topics.
- The College has a Code of Conduct for students and staff which is to be followed by all.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is**

**B. Any 3 of the above**

a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Institution celebrates/organizes International/National commemorative days, events & festivals:

1. Eco Club observed World Environment Day 2020 on 5th June, 2020 via online.
2. NSS Units observed Green Mizoram Day 2020 on 17th July 2020 at plantation site.
3. Eco Club observed World Ozone Day 2020 on 16th September, 2020 via online
4. Dept.of Education observed National Education Day 2020 on 11th November, 2020 via Zoom Meeting.
5. NSS Units observed World Water Day 2020 on 22nd March, 2021 at College Campus.
6. Dept.of English&EOC observed International Women's Day 2021 on 8th March, 2021 at Central Campus.
7. Dept.of History commemorated 75th Years of Indian Independence on 1st April, 2021 at Central Campus.
8. Eco Club observed Earth Day 2021 on 22nd April, 2021 via online.
9. Eco Club observed World Biodiversity Day, 2021 on 22nd May, 2021 via Google Meet.
10. Eco Club observed World Environment Day 2021 on 5th June, 2021 via Google Meet.
11. NSS Units&Eco Club observed Green Mizoram Day 2021 on 11th

June, 2021 at Central Campus.

12. Eco Club observed World Ozone Day 2021 on 16th September, 2021 via Zoom Meeting.
13. NSS Units commemorated 75th Years of Indian Independence on 16th September, 2021 via Zoom Meeting.
14. Dept.of English &Pol.Science observed Mahatma Gandhi's Birthday on 2nd October, 2021 via Zoom Meeting.
15. NSS Units observed Constitutional Day 2021 on 26th November, 2021 at Central Campus.
16. IQAC&Dept.of History commemorated 75th Years of Indian Independence on 10th December, 2021 at via Google Meet

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### BEST PRACTICE 1

**Title of the Practice:** Utilization of ICT and Online Classes

**Objectives of the practice:** The objective is student-centric and in tandem with the college teaching norms:

- Online classes for the overall benefit of the students- i.e., making use of online tools for effective learning and effective time management during the pandemic.
- To Incorporate ICT at the Internal as well as External Activities.
- To engage and monitor students with their studies while staying at home by maintaining connectivity through these online portals.
- Completion of the courses in each paper by providing online lectures and supply of the necessary study materials.
- Since Online education and online learning is at present recognized as core to every higher study and academic

continuity, faculty and the institution is focussed to excel in that area.

**The Context:** The purpose of online classes is to upgrade students learning ability, and these online portals have made it possible for the students to keep in touch with the teachers and provide instant feedback. The Institution is committed to helping the students have positive learning experiences, whether online or in the classrooms. ICT has been incorporated successfully in every class by all faculty of the College which is a huge advancement since the pandemic outbreak. Utilization of ICT is incorporated successfully not only for teaching-learning process, but also utilized meaningfully for serving the purpose of internal and external activities like organizing Webinar at the College, State, National and International Level. The effectiveness of online learning at the initial stage of the pandemic have been hindered, in some cases, by the lack of basic digital skills among certain students and teachers, making them unprepared to adapt to the new situation so abruptly. But, with time and ICT training for the teachers organized by the Institution, positive result is yielded.

**The Practice:** Online Teaching was conducted through lecture, audio visuals, power point presentations, and zoom/google classroom was utilized to the maximum. Attendance was regularly maintained by teachers during online classes to monitor students' performance.

- A new innovative step was taken by the Institution by introducing the Learning Management System (LMS) to simplify the new mode of teaching during the Pandemic. Study Materials and Video lectures were uploaded in the LMS for student to access in their own free time, and seldom utilized for reading and studying during class hours. Test were also conducted by some faculty through the LMS.
- During the month of October- December, 2020, more than 300 reading Materials and Videos were uploaded in the LMS by Faculty of the College.
- Home Assignments were submitted by the students through online mode. Solved MCQS of previous year's papers was provided by all Departments to the students through WhatsApp messenger in the form of Microsoft word documents and pdfs. Study materials were provided on a regular basis, on relevant topics, as part of the teaching-learning process through online portals from 18th March, 2020 till date.
- Apart from E Books, E Text Audio, Video clips were sent through Students WhatsApp Group which provides opportunity to listen (available in E Text Audio) to their text books. The

video clips and Video Records sent online, pertaining to their syllabus has helped them to have visual memory giving them a deeper insight and understanding of their lessons, not to mention the excitement and interest instilled as compared to the conventional mode of Study.

- Online system was beneficially utilized for conduction of Mentoring Programs, Parents-Teachers Meet to address the academic, financial, physical and mental needs of the students, and other issues which may be encountered during the covid crisis.
- ICT was successfully and conveniently incorporated for organizing Webinars and Extension Programs at the College, State, National and International Level Some of the programs may be highlighted:
- International Webinar on 'The Politics of Space and Belonging' on 7th -9th August, 2020, organized by Govt. J. Thankima College.
- National Webinar on Cross Cultural Translation on 3rd October, 2020 organized by the Department of English, Govt. J. Thankima.

**Evidence of Success:** Though at the initial stage, utilizing ICT as the core component of the teaching- learning process was at the same time challenging, it had caused much tensions among teachers and students. And since both faculty and students were mandated to adapt to the new system, mutual effort was given where teachers not too familiar with ICT were given hands on training at the College, yielding a positive outcome.

- The success of incorporating ICT in the teaching learning process is evident in the student's examination result of 2021 with 100% pass percentage in the 2nd Semester, 100% in 4th Semester and 92.97% in the 6th Semester respectively.
- Students are seen to have benefited from the online classes, and the new mode of learning to a great extend has opened an opportunity of practical utilization of ICT. Students submit their Assignments online; test were conducted more frequently via online. Zoom classes/google classes, evaluation programs are regularly monitored where there is more participation on the side of the students which engaged the students personally and are more involved.
- All unfinished courses amidst classroom teaching suspension (due to Covid-19) were covered through online classes by each concerned teacher of all Departments. The online classes have raised the intensity and diversity of the teaching platform,

which allowed the improvement of the faculties in their teaching methods; in venturing out the modes and means, further broadening the feedback mechanism of each and every teaching experience instantly by the students for both the benefit of the teacher and the learner.

- Online Class improve user-accessibility and time flexibility to engage learners in the learning process. It enabled students and teachers to handle different learning managements.
- Students have the advantage of visual and audio learning which help improve learning on multiple levels. Online learning has shown to increase retention of information in the students. Providing video, audio, reading, and interactive content can make a course more engaging. It also improves the accessibility of a course.
- Online classes and utilization of ICT imposed by the pandemic, on a lighter perspective, improves the technical skills of Teachers and students. It helps students develop technical skills and strategies they need to pursue their future educational and professional goals.

**Problems Encountered:** Though Online Education may have a number of benefits, however, there are also problems and challenges to overcome:

- Though online education may have the potential to be an opportunity for students, providing a great amount of flexibility, there is a drawback that it may to a great extend be difficult to keep students engaged, which plays a huge factor in students' success.
- While network operations have mainly been successful to maintain services and efficiently utilise pre-existing capacity during phases of lockdown, there are still geographical areas that are underserved, especially in rural and remote areas and among low-income groups.
- Some teachers and students might also have struggled to adapt to online teaching so abruptly due to a lack of adequate digital skills at the initial stage. The effectiveness of ICT for learning purposes depends considerably on the digital competencies of teachers and on whether technology is incorporated into pedagogical practice in an effective manner.
- Online examination has produced lack of integrity and lack of morality among students, and at some point, the quality of learning among students seems to have dwindled.
- To fulfil teaching obligations to students, online or remote teaching has created teething problems in terms of getting

used to technology, loss of face-to-face contact and in certain disciplines the ability to access essential facilities such as the library, and some students' situations may not currently be conducive to study.

## BEST PRACTICE 2

Title of the Practice: Green Initiative by NSS, ECO Club, Beautification Committee

Objectives of the Practice: The Objectives of the Green Initiative undertaken by the NSS, Eco club and RBC is to increase understanding and awareness of environmental concerns, to work to gather sustainable and healthy college environment, to make students understand environment and environmental problems, to enhance environmental-friendly Campus, to involve students in action-based program to environment.

The Context: The NSS, Eco Club and RBC works to promote participation towards the conservation and sustainability of the environment. Green Initiative and Environmental Program is taken up and work to address environmental issues and challenges at the College level, and Programs are implement related to the environment. Programs are also initiated to empower students to participate and take up meaningful environmental activities. The Clubs reach out to influence, engage teachers and students and communities to promote sound environmental behaviour. Initiatives are undertaken to empower teachers, staffs and students to explore environmental concepts and actions beyond the confines of a syllabus or curriculum.

The Practice: The NSS, Eco Club and RBC have conducted varied activities such as Tree Plantation, Planting flowers and plants, campaign on waste management, plantation drive, waste segregation, and value based environmental programs. Green Initiative has been taken up and build attitudes to help acquire a set of values and feelings of concern for the environment, and motivates for active participation in environmental improvement and protection. Quite a number of initiatives and actions in pertinence to the environment has been taken up by the NSS, Eco Club and Beautification Committee:

- Tree Plantation at the College Campus by NSS Unit, GJTC Unit on 12th June, 2020. 50 Trees were planted.

- Plantation of 50 Banana Trees at the College Campus on 17th March, 2021 by NSS Unit, GJTC.
- Plantation of Plants and Bougainvillea by Beautification Committee on 6th July, 2020.
- Weeding and Mass Cleaning of the College Campus initiated by RBC with fund aided by all Teaching Faculty and Non-Teaching Staffs (amounting to Rs.13,200/-) on 23rd -24th February, 2021.
- Participated in the State Level Online Article Writing Competition for College Eco Clubs" in Observance of World Ozone Day 2020 on 16th September, 2020 which was organized by Mizoram ENVIS Hub & MPCB. Two Eco Club members David K. Lalmalsawma (English Core) & Rochungnunga (Economics Core) participated at the event and won 1st & 2nd Prize respectively.
- Eco Club organized "State Level Online Awareness Campaign on Waste Management" on 21st December, 2020 in collaboration with MPBC and Mizoram ENVIS Hub.
- Eco Club introduced a Model of Eco-Friendly Classroom at History Department Classroom during 15th-17th March, 2021. Sixteen (16) Eco Club Members and Two (2) Green Teachers participated.
- Organized National Nature Camp 2020-2021 sponsored by Ministry of Environment, Forest and Climate Change, Govt. of India on 19th 21st March, 2021 at Dampa Tiger Reserve, Teirei, Mamit District, Mizoram. 50 Eco Club members, five teachers and two non-teaching staff participated
- Tree Plantation Programme in observance of Green Mizoram Day, 11th June, 2021 at the College Campus. Principal & Staff, NSS POs, Eco Club Green Leaders participated.

**Evidence of Success:** Implementation of value-based environmental programmes, plantation within the College and community by the NSS, Eco Club, and RBC yields positive outcome for the College Environment, teachers, staffs and students. The Campus has become more environmental-friendly, greener, and all have become more aware of environmental issues and their responsibility. With their initiatives, it has become more "mainstream" among the College community to talk about conservation, plantation, and sustainability of environment. Students have also become more environmental educated, and are seen to be more litter aware, and using the bins more effectively. The success also lies in the fact that students have become more interested about their resource and about the College and its environment.

**Problems Encountered:** No Major problems encountered.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The College is a hub for different clan/tribes of the state. The students comprise of various tribes having separate dialect like Mara, Gorkha, Bawm, Chakma, Hmar, Paihte, Pang and Lusei. Apart from this, the beauty of this College is that majority of them come from villages (outside Aizawl city). A comparative statement of students from outside and inside Aizawl city is attached herewith. The college has a huge population of students from various parts of the state. Teachers of the college feel that it is their duty not to reject any students on ground of race or tribe. They make it a point to give admission to any student who has passed their twelfth Board examination. The teachers of the college motivate themselves to uplift the knowledge and overall performance of their students without taking into consideration their performance in their twelfth board examination. As a result of this, many students of this college with bare minimum marks are able to achieve 1st division by the time they are in the final semesters.

The students of the college are from different social economic background with huge gaps in their educational background. The statement of students enrolled in the Institution without any distinction from inside and outside Aizawl with the inclusion of students enrolled from other States is indicative of the distinctiveness of the institution. For instance, during the Academic year 2020-2021, the College enrolled 444 students from Aizawl District, 43 from Champhai District, 10 from Hnahthial District, 39 from Khawzawl District, 51 from Kolasib District, 31 from Lawntlai District, 21 from Lunglei District, 22 from Mamit District, 26 from Saiha District, 37 from Saitual District, 23 from Serchhip District. From the neighbouring state we have, 5 students from Assam, 1 from Tripura and 4 from Manipur respectively.

The teachers of the college try their best to get rid of any kind of discrimination among the students. While there are some students who afford to bring their own vehicles to the college, there are many students who have to take up part-time jobs to pay for their tuition

and hostel fees or house rent. The teachers are really understanding of such students who belong to the non- creamy layer of society, and did the best they can to enable them to pass their exams. There is a proper intermingling of various sub-tribes and clans which often leads to very interesting discussions in the class rooms. Teachers and student's leaders of the college make it a point to create the college free of any kind of discrimination, race, tribe, gender or social economic conditions of the students.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

#### Institutional Plan of Action 2021-2022

1. To facilitate Academic and Administrative Audit (AAA)
2. To strengthen Campus Infrastructure Development
3. To organize Professional and Faculty Development Programme
4. To organized Seminar/Workshop/Webinar etc. on various topics
5. To strengthen Extension Services within and outside the Campus
6. To facilitate Green/Environmental Audit.
7. To upgrade College Website and develop e-Resource Centre
8. To strengthen Teaching-Learning Infrastructure
9. To compile and submit the report of AISHE 2021-2022
10. To compile and submit AQAR 2021-2022
11. To compile and submit Self Study Report (SSR)
12. To facilitate NAAC Peer Team Visit (NPTV)