



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	GOVT. J.THANKIMA COLLEGE
Name of the head of the Institution	Dr. C. Lalremruata
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	+917005624796
Mobile no.	9862772702
Registered Email	principal@jtc.edu.in
Alternate Email	iqac@jtc.edu.in
Address	Brigade Veng, Bawngkawn
City/Town	Aizawl
State/UT	Mizoram
Pincode	796014

2. Institutional Status

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Lalngaihawma
Phone no/Alternate Phone no.	+919436365863
Mobile no.	9612156740
Registered Email	principal@jtc.edu.in
Alternate Email	iqac@jtc.edu.in

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://jtc.edu.in/download/aqar-2017-2018/
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4. Whether Academic Calendar prepared during the year

Yes

if yes, whether it is uploaded in the institutional website: Weblink :

<https://jtc.edu.in/calendar/>

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	C++	1.70	2007	31-Mar-2007	30-Mar-2012
2	C	1.78	2016	16-Sep-2016	15-Sep-2021

6. Date of Establishment of IQAC		25-Jun-2007		
7. Internal Quality Assurance System				
Quality initiatives by IQAC during the year for promoting quality culture				
Item /Title of the quality initiative by IQAC		Date & Duration	Number of participants/ beneficiaries	
Internal Financial Audit		17-Oct-2018 5	2	
Internal Financial Audit		23-Oct-2018 5	2	
Internal Financial Audit		04-Jun-2019 5	2	
Internal Financial Audit		10-Jun-2019 5	2	
Structured feedback		03-Dec-2019 10	138	
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.				
Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	Equity Initiatives	RUSA	2019 300	450000
Institution	Fencing of Central Campus	State Government	2018 40	829000
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9. Whether composition of IQAC as per latest NAAC guidelines:		Yes		
Upload latest notification of formation of IQAC		View File		
10. Number of IQAC meetings held during the year :		4		
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website		Yes		
Upload the minutes of meeting and action taken report		View File		
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?		No		
12. Significant contributions made by IQAC during the current year(maximum five bullets)				
• One Day State Level Workshop on Research Methodology Research Paper Writing was organised to promote research culture.				
• Linkages was made with Mizoram Pollution Control Board and Eco Club of the Institution.				
• A grand Alumni Home Coming Election of New Leaders for 20192021 was organized at the Central Campus.				
• The IQAC has chalked out a system of decentralisation and participative management as a process of internalising quality in decision making and accountability.				
• Faculty Exchange Programme was organised on 31st January & 14th February, 2018.				
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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year				
Plan of Action	Achivements/Outcomes			
Introduction of new course	Bachelor of Business Administration was introduced as a self-financing department.			
Promotion of research culture	One Day State Level Workshop on Research Methodology & Research Paper Writing was organised to promote research culture.			
Conduct gender equity programme	The Equal Opportunity Cell and the Women Committee conducted gender equity programme.			

To develop linkage with external agency(s)	A linkage was made with Mizoram Pollution Control Board and Eco Club of the Institution.
Departmental study tour/field visit for all final year students.	A study tour visiting various places in Sikkim, Assam and Meghalaya was organised to augment classroom teaching-learning.
Institutionalization of quality in administration.	Quality in administration was facilitated through decentralisation in decision making process. Various committees were formed with specific area of autonomy. A trust was also made in proper record keeping and documentation.
To conduct feedback from stakeholders	Feedbacks were conducted from stakeholders – students, alumni and parents. The feedbacks were analysed and displayed in the Institution's website. It has served as a mirror reflecting the Institution's strength and weaknesses.
To conduct add on course(s)	Two (2) courses vis Spoken English Course and Certificate Course in Computer Concepts were conducted. These courses have significantly strengthened the personality and skill of the students in terms of quality and employability.
To maintain teaching plan and teaching diary	Teaching Plan and Teaching Dairy were prepared by IQAC and was distributed to all faculties. This exercise has greatly enhanced the teachinglearning process of the Institution and delivered efficiency and precision in administering curriculum delivery.

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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	28-Feb-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	<p>1. The institution have developed a separate channel of information known as gjtc info app for disseminating various kinds of information like, office orders, circulars and other important information to various stakeholders. The application i.e. gjtc info app could be downloaded at free of cost from the google play store. At the beginning of every academic session, students were informed to download the said app mandatorily and installed in their phone. 2. The institution has a website www.jtc.edu.in, which contained various menus like information such as profile of the college, facilities provided by the college, events, notice, download section which contains university questions etc. 3. The institution has created the student data base for storing various data of college. The data base contained internal marks, attendance, result of university examination result etc. 4. The Information Communication Technology (ICT) Committee provided the technical support in all aspects of managing and administering ICT tools in the Institution apart from their teaching work. Computer sets along with printers and scanners are provided to nonteaching staff and all important offices, such as the Coordinator of IQAC and UGC, Examination Office, Vice Principal, etc., are facilitated with computers for management of information. A laptop computer has been sanctioned to all faculty for administering classes and works pertaining to the College activities as well for enhancing the management of information. 5. Along with LAN facility employed in administering information and transaction of files, a free wifi has been provided by the service provider Netsurf which enabled the students to access free WiFi. 6. The Examination Committee remains in contact</p>

	with the examination portal developed by the Examination Department of Mizoram University. All matters pertaining to examinations are done through the portal. 7. To disseminate information, the Institution has a well maintained website through which circulars, announcement and events are regularly displayed. The website also provide relevant information about the College including important meeting minutes and events. 8. Information is also disseminated to the stakeholders through social networking site and application such as SMS service, whatsapp and Facebook.
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Part B					
CRITERION I - CURRICULAR ASPECTS					
1.1 - Curriculum Planning and Implementation					
1.1.1 - Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words					
<p>The Academic Calendar 2018-2019 is formulated by Mizoram University was automatically adopted by the Institution for every year. The Calendar was notified to all faculty and staff in hard and soft copies through the ICT system while it was publicized among students through College Notice Boards and the College Website. • Curriculum is administered by the Department through: - □ Prepared departmental time table, teaching plan and teaching diary/teacher log book. The Teaching Plan and Diary facilitated effective teaching as well as record keeping and documentation. □ Conducted classroom teaching with the help of teaching aids and ICT/power point presentation. □ Conducted classroom discussion on topics within the curriculum. □ Disseminated reading materials/handouts notes among students. □ Students’ Seminars were conducted as means to foster confidence, better input and participation, and for knowledge enhancement. □ Conducted two Internal Examinations and class tests to assess the academic performance of the students. □ Disseminated reading materials in soft copies through application such as WhatsApp, Telegram, etc. □ Use of Video Clips, Audio Visual Aids as means for better curriculum delivery. □ Conducted home assignment writing to assess the creative writing, practice writing and book review on related Curriculum. □ Organized exposure visit/field visit/industrial visit on related curriculum to enhance the knowledge of the students.</p>					
1.1.2 - Certificate/ Diploma Courses introduced during the academic year					
Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development
Course on Computer Concept (TRIPLE C) under NIELIT Centre, Aizawl	NIL	18/10/2018	90	• Minimum Computer proficiency qualification for the direct recruitment of Group A, B, C and for the promotion from Group D to Group C under Mizoram Government. • Equivalent with DCA/CCA under MSCTE	National Skills Qualification Programme (NSQF) Level 3
1.2 - Academic Flexibility					
1.2.1 - New programmes/courses introduced during the academic year					
Programme/Course		Programme Specialization		Dates of Introduction	
BBA		Management		25/05/2018	
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1.2.2 - Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.					
Name of programmes adopting CBCS		Programme Specialization		Date of implementation of CBCS/Elective Course System	
BA		Economics		01/07/2018	
BA		English		01/07/2018	
BA		Education		01/07/2018	
BA		History		01/07/2018	
BA		Mizo		01/07/2018	
BA		Political Science		01/07/2018	
BBA		Management		01/07/2018	
1.2.3 - Students enrolled in Certificate/ Diploma Courses introduced during the year					
		Certificate		Diploma Course	
Number of Students		43		Nil	
1.3 - Curriculum Enrichment					
1.3.1 - Value-added courses imparting transferable and life skills offered during the year					
Value Added Courses		Date of Introduction		Number of Students Enrolled	

Spoken English Course	04/09/2018	60
Certificate Course on Computer Concept	01/08/2018	43

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1.3.2 - Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Study of Tourism Industry in Gangtok (Skkim)	20

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1.4 - Feedback System

1.4.1 - Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 - How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>• A structured feedback form was prepared for Student-Teacher Evaluation, parents and alumni by IQAC. The forms contained questionnaire pertaining to their experiences and observations in the overall operation of the Institution. To maintain confidentiality as well as to receive sincere response from the respondents the forms consisted of the main questionnaire and respondent's data separately. The responses were then submitted to the IQAC for analysis. Analysis of the feedbacks were the submitted to the Principal and were then displayed in the Institutional website. The Principal also articulated the feedbacks to the staff through the Staff Committee meetings and areas needing attention were addressed through the good office of the Principal. • Student-Teacher Evaluation 2018-2019 was conducted by CATMOC and the responses were analysed by IQAC • Parents' Feedback was conducted by Parent-Teacher Committee and was analysed by IQAC • Online Alumni Feedback was conducted and analysed by IQAC. • For follow up action programme of various feedback mechanisms different functional committee were automatically entrusted to adopt various measures to redress the problems encountered by the stakeholders. Principal has organized department wise counselling programme for addressing and redressing the problems faced by various stakeholders. Web-link: 2018-2019 (BA BBA) Parents Feedback Analysis Report - https://jtc.edu.in/parents/ 2018-2019 (BA BBA) STE-Analysis Report - https://jtc.edu.in/students-2/ 2018-2019 (BA) Alumni Feedback Analysis Report - https://jtc.edu.in/alumni/</p>

CRITERION II - TEACHING- LEARNING AND EVALUATION

2.1 - Student Enrolment and Profile

2.1.1 - Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BBA	Management	30	15	15
BA	Political Science	40	78	69
BA	Mizo	40	50	38
BA	History	40	42	33
BA	English	40	26	22
BA	Education	40	90	73
BA	Economics	40	25	22

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2.2 - Catering to Student Diversity

2.2.1 - Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	612	Nill	30	Nill	Nill

2.3 - Teaching - Learning Process

2.3.1 - Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
30	25	4	10	Nill	6

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 - Students mentoring system available in the institution? Give details. (maximum 500 words)

□ Govt. J. Thankima College established Mentoring Program Committee, and the committee was entrusted to chalk out a mentoring program. Every Teacher within the college is assigned a certain number of students as mentees from every semester. Teachers are assigned with a record book for mentors' diary wherein the details of their mentees are maintained. □ Mentors gives attention to their mentees regarding academic performance, participation in college activities, future prospects, an general Mental and Psychological welfare. Every student of the college is encouraged to approach their mentor regarding any problem they might encounter during their years in the College. Some mentors help their mentees in in different ways not only in their mental problem but also in the financial problems of the mentees as well. □ During academic Session 2018-2019, the mentoring program was allotted in the College time table. The mentors created WhatsApp groups to interacted with their mentee. Some mentors, in addition, conducted group/individual mentoring which give personal and academic counselling which is kept in mentor's diary. □ The Mentoring System provides opportunities to every teacher to know more about their students and to gain confidential information regarding their personal challenges and barriers regarding their studies. □ It also enables students to be more in touch with their teachers and helps in creating a remarkable teacher-student relationship. Counselling Sessions are always deemed confidential and no teacher is allowed to reveal any personal detail or information shared with or shared to him/her during these counselling sessions.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
612	30	1:20

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
27	25	2	Nill	3

2.4.2 - Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	Nil	Nill	Nil

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2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	ECO/VI/CC/09-12	6th	25/05/2019	20/06/2019
BA	EDN/VI/CC/09-12	6th	25/05/2019	20/06/2019
BA	ENG/VI/CC/09-12	6th	25/05/2019	20/06/2019
BA	HIST/VI/CC/09-12	6th	25/05/2019	20/06/2019
BA	MIZ/VI/CC/09-12	6th	25/05/2019	20/06/2019
BA	POLS/VI/CC/09-12	6th	25/05/2019	20/06/2019

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2.5.2 - Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

1. As the College is affiliated to Mizoram University, the University Examination Department made reforms time to time and issued notification regarding Continuous Internal Evaluation for the implementation at the institutional level. The university reforms during 2018-2019 was changing of Internal Evaluation marks weightage for all programmes and course. Out of the total Internal Evaluation full marks 25, Performance will carry 5 marks, Internal Examination carry 12 marks and Home Assignment will carry 8 marks. 2. To implemented the university reforms, the institution was also made reforms and notified to the students. Under the guidance of IQAC, the duly constituted Admission and Examination Committee (AEC) conducted meeting to review the Continuous Internal Evaluation System and made reforms time to time. The reforms initiated on Continuous Internal Evaluation system during 2018-2019 were: - 3. New institutional reforms were notified to the students and uploaded to College Website. 4. Conducted briefing on Paper Setting, Invigilator Duty and Paper Evaluation. 5. Introduced Viva and Students' Seminar/Paper Presentation for CIE. 6. Cell phones was restricted in the examination hall and offenders shall fine rupees 500/-. 7. Duration of internal examination was change to 1 hour and the scheduled was notified to the students and uploaded at College Website. 8. Introduced more systematic Invigilator Diaries which submitted to the principal. 9. Opening one week for grievance and complaint on CIE. 10. Internal Evaluation

report was submitted to University Examination Department through MZU portal. 11. The records were systematically maintained at Students Data Based Management System.

2.5.3 - Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

1. The Principal along with the Admission Examination Committee (AEC) and College Academic Committee (CAC) prepares the Academic Calendar in line with the calendar of the University and the State calendar in view. Since the College is an affiliated College of the Mizoram University, the Academic Calendar prepared by the University for the Conduct of Examinations and other related matters are strictly adhered to by the College Dates for Internal Exams (Theory and Practical) and various Internal Assessment processes are determined and incorporated within this Calendar. 2. The Academic Calendar are prepared in advance, ahead of the Semester and are included in the Prospectus distributed at the time of fresh admission every year. It is also circulated among every Departments and teachers within the college. 3. The Academic Calendar highlights the dates for Internal Exams, External Exams, attendance and internal continuous marks publication and time of complaints, and in addition institutional programs such as College Week, Students Union General Election, Study Tour, etc. If, for any unknown or unforeseen circumstances the dates of some activities need to be changed, the Principal calls a meeting and decisions are taken then and there. The decision of the Committee is binding. 4. For the identified slow learners, Compulsory Remedial Classes were conducted for department wise at every day after the normal classes were over (3:30 p.m. to 4:30p.m.) .

2.6 - Student Performance and Learning Outcomes

2.6.1 - Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://jtc.edu.in/course-outcome/>

2.6.2 - Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
POLS/VI/CC/09-12	BA	Political Science	47	27	57.44
MIZ/VI/CC/09-12	BA	Mizo	37	19	51.35
HIST/VI/CC/09-12	BA	History	15	6	40.00
ENG/VI/CC/09-12	BA	English	10	5	50.00
EDN/VI/CC/09-12	BA	Education	47	29	61.70
ECO/VI/CC/09-12	BA	Economics	18	17	94.44

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2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://jtc.edu.in/student-satisfaction-survey/>

CRITERION III - RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	365	Mizoram Statistical Development Agency, Govt. of Mizoram	1	1

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3.2 - Innovation Ecosystem

3.2.1 - Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	

3.2.2 - Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil

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3.2.3 - No. of Incubation centre created, start-ups incubated on campus during the year

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Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nil

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3.3 - Research Publications and Awards

3.3.1 - Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 - Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	Nil

3.3.3 - Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Economics	4	5
National	Economics	1	Nil

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3.3.4 - Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Mizo	3
English	1
Education	1
Economics	1

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3.3.5 - Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	Nil	0	Nil	Nil

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3.3.6 - h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	Nil	Nil	Nil	Nil

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3.3.7 - Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nil	6	29	16
Presented papers	2	4	14	4
Resource persons	Nil	Nil	12	2

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3.4 - Extension Activities

3.4.1 - Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Art Competition (Essay, Poetry, Drawing) at College Campus	Literature Club GJTC	2	30
Inter-College Youth Adventure Club Trekking at Khawhpawp, Lawipu	Department of Sports Youth Services, Govt. of Mizoram	1	10
One Day Adventure Training at College Campus	Divination Youth Adventure Club (DYAC) GJTC	2	30

Awareness Programmes on Animal Laws and Fundamental Duties of Citizens at College Campus	Eco Club Humane Society International (HIS) Mizoram	2	30
Tree Plantation Programme in observance of Green Mizoram Day 2019 at Central Campus on 11th June, 2019	Eco Club, Mizoram ENVIS Hub College	12	10
Tree Plantation Programme in observance of World Environment Day at Central Campus on 5th June, 2019	Eco Club College	12	10
Tree Plantation Programme at NSS Plantation College Campus	NSS Unit College	6	100
2nd Voluntary Blood Donation Camp at College Campus on 26th March, 2019	NSS Unit, Red Ribbon Club IQAC	7	150
1st Voluntary Blood Donation Camp at College Campus on 10th August, 2018	NSS Unit, Red Ribbon Club IQAC	7	100

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3.4.2 - Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	Nil

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3.4.3 - Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Gender Issue	Women Committee RUSA	Women Rights: The Mizo Marriage, Divorce and Inheritance of Property Act 2014 on 12th September, 2018	5	90
Gender Issue	Equal Opportunity Cell RUSA	Empowering women in changing society on 26th September 2018	5	73
Gender Issue	Women Committee RUSA	Defence practice for women with legal aid services on 19th April 2018	4	17
HIV/AIDS Awareness	Red Ribbon Club, IQAC MSACS	MSACS Supervisory Visit and Meeting with Peer Educators on 28th March, 2018	5	20
HIV/AIDS Awareness	Red Ribbon Club, IQAC MSACS	Membership Drive HIV/AIDS Awareness Campaign at College Campus on 31st July, 2018	2	200
Swachh Bharat	Eco Club Students' Union	Cleanliness Drive at College Campus to make Plastic Free Campus on 19th February, 2019	2	100
Swachh Bharat	Eco Club Students' Union	Cleanliness Campaign during Annual College Week (12th -14th Sept. 2018) at different places	2	50
Swachh Bharat	Eco Club Students' Union	Cleanliness Drive at College Campus Eco Garden on 30th August, 2018	10	150

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3.5 - Collaborations

3.5.1 - Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Faculty Exchange Programme	Faculty members from Dept. of Education GJTC & GJC	Govt. J. Thankima College	2

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3.5.2 - Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NGC (Eco Club) GJTC was registered under MPCB No. NGC (C)/MIZ/18/02. Eco Club received	Project works under National	Mizoram Pollution Control Board (MPCB), MINECO, Aizawl,	02/02/2018	30/03/2019	IV Semester BA/ BBA

funds from MPCB Rs. 5,000/- every year for Green Programmes.			Green Corps Programmes		Mizoram. Contact no: 0389-2336591, 2336173					FC/EVS Students and Eco Club Members, Govt. J. Thankima College
<div>View File</div>										
3.5.3 - MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year										
Organisation		Date of MoU signed		Purpose/Activities		Number of students/teachers participated under MoUs				
Nil		Nill		Nil		Nill				
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CRITERION IV - INFRASTRUCTURE AND LEARNING RESOURCES										
4.1 - Physical Facilities										
4.1.1 - Budget allocation, excluding salary for infrastructure augmentation during the year										
Budget allocated for infrastructure augmentation					Budget utilized for infrastructure development					
9309221					8859221					
4.1.2 - Details of augmentation in infrastructure facilities during the year										
Facilities					Existing or Newly Added					
Seminar halls with ICT facilities					Existing					
Class rooms					Existing					
Laboratories					Existing					
Classrooms with LCD facilities					Existing					
Campus Area					Existing					
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4.2 - Library as a Learning Resource										
4.2.1 - Library is automated {Integrated Library Management System (ILMS)}										
Name of the ILMS software		Nature of automation (fully or patially)				Version		Year of automation		
SOUL		Partially				2.0		2010		
4.2.2 - Library Services										
Library Service Type		Existing		Newly Added		Total				
Text Books		6350	1587500	847	350000	7197	1937500			
Reference Books		466	139800	20	9000	486	148800			
Journals		4	4000	8	37000	12	41000			
e-Journals		Nill	Nill	1	5900	1	5900			
Library Automation		1	30000	Nill	Nill	1	30000			
Weeding (hard & soft)		120	13000	20	1250	140	14250			
e-Books		205	Nill	147	Nill	352	Nill			
Others (specify)		539	Nill	85	Nill	624	Nill			
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4.2.3 - E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc										
Name of the Teacher		Name of the Module		Platform on which module is developed			Date of launching e-content			
Nil		Nil		Nil			Nill			
<div>No file uploaded.</div>										
4.3 - IT Infrastructure										
4.3.1 - Technology Upgradation (overall)										
Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)		Others
Existing	55	25	2	4	17	9	0	200		0
Added	5	0	0	0	4	1	0	0		0
Total	60	25	2	4	21	10	0	200		0

4.3.2 - Bandwidth available of internet connection in the Institution (Leased line)

200 MBPS/ GBPS

4.3.3 - Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
e-Questions	https://jtc.edu.in/downloads/questions/
e-Books	https://jtc.edu.in/e-book/

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
559250	403900	9205000	8809221

4.4.2 - Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

<p>□ The College provides Language Laboratory with 20 computers and Computer Centre consisting of 24 computers for conducting Skill Development Course. □ The College computer centre is utilised for conducting a certificate course on Course on Computer Concept (Triple C) in collaboration with NEILIT, Aizawl Center. The Course is administered free of cost for the students. Hence, after completion of the Triple 'C' course they were given certificate approved by the recognised Institution. Apart from the academic degree, the Triple 'C' certificate that the students hold would serve as an important attribute of skills and knowledge when seeking employment. □ Apart from conducting the Triple 'C' class, the College also administered English language skill through the Language Laboratory by using SONAKA software. As a nodal department, the Department of English manages the Language Laboratory. □ The College Central Library is located in block-III of the Central Campus and is equipped with SOUL software for maintaining transactions. □ Under the UGC's scheme of the 10th Plan Period, the College has constructed Indoor Sport Training Facilities with the cost of Rs. 30 lakhs at North Campus, Durtlang Mel 5. The training facility accommodated a standard size Badminton Court, separate male and female toilets. The College has decided to rent out the facility for training facility to Durtlang Taekwondo Association. □ Under UGC's scheme during the 10th and 11th Plan Period, the College has constructed Boy's Hostel (at South Campus) with an estimated cost of Rs. 60 lakhs and Women's Hostel (at North Campus) with an estimated cost of Rs. 40. Lakhs. The Boys' Hostel has the capacity of 35 beds and Women's Hostel has the capacity to accommodate 25 beds. All seats of both the hostels were filled and occupied. □ Under NEC fund of Non-Lapsable Central Pool of Resources, the College constructed a two storey Main Building at Brigade Area with 8 rooms, a separate toilet facility for boys and girls and one toilet for differently abled persons. □ Under RUSA 1.0 scheme, the College acquired 2.5 kva diesel generator to provide uninterrupted power supply and was installed at the ground floor of the main building. □ During the last quarter of 2017-18 academic sessions, the College took up vertical expansion of the Main Building and constructed one floor under RUSA1.0 of infrastructure grants thereby providing 4 additional rooms with two separate toilets.</p> <p>https://jtc.edu.in/code-of-conduct-handbook/</p>

CRITERION V - STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Students' aid fund	30	15500
Financial Support from Other Sources			
a) National	Post-Matric Tribal Scholarship from Central Government	507	4268800
b) International	0	Nill	0

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5.1.2 - Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Course on Computer Concept (TRIPLE C)	23/01/2019	100	College and NIELIT Aizawl Centre
'Vartian' Management Tech Meet, 2019	21/02/2019	400	College and Vivo
Spoken English Class	24/07/2018	80	Department of English and RUSA
Personal Counselling Mentoring Programme	01/07/2018	614	Mentoring Programme Committee (MPC) and Department

Remedial Coaching Class	06/08/2018	100	Remedial Coaching Committee (RMCC) , Department and RUSA
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5.1.3 - Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Guidance for Mizoram Civil Service Examination by Mr. Henry Lalrawnkima, MCS on 20th April, 2018	185	Nill	Nill	Nill
2018	Career Counselling on Skills Development by Mr. Lalnghinglova Hmar on 5th Feb. 2019	Nill	300	Nill	Nill
2018	Career Counselling on Air Force by Mr. Ronald Lalchhuanawma, MYC Officer on 3rd July, 2018	Nill	150	Nill	Nill

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5.1.4 - Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
2	2	14

5.2 - Student Progression

5.2.1 - Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	Nill	Nill	Nil	Nill	Nill

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5.2.2 - Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	1	BA	Economics	Mizoram University	M.A. (Lib. Science)
2018	2	BA	History	Mizoram University	M.A. (History)
2018	2	BA	English	Mizoram University	M.A. (English)
2018	1	BA	Education	Mizoram University	M.A. (Education)
2018	1	BA	Education	Serampore College	Bachelor of Divinity
2018	1	BA	Political Science	ICFAI University	M.A. (Pol. Science)

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5.2.3 - Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Civil Services	2

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5.2.4 - Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual College Week 2018 (Competition in various sports discipline Cultural items) was organized by Students' Union during 6th -14th September, 2018 at various places.	College Level	600
Art Competition- Essay, Poetry Drawing organized by Literature Club on 23rd November, 2018 at Central Campus.	College Level	50

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5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	Nil	Nil	Nil	Nil	Nil	Nil

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5.3.2 - Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

• The Students Union (Council) involved in administrative bodies of the institution. As per the constitution of the Students Union, the Principal of the Institution is the Ex-Officio President in the Students Union. The Students Union have a representative in the Committee of IQAC and a Committee of BDC, SWDC and ESCOC under IQAC. • They have a representative in the UGC Planning Board Committee and RUSA Project Monitoring Unit Committee. • The Students' Union conducted four meetings during the year 2018-2019. • The Students' Union organized Fresher's Social cum Magazine Release on 26th July, 2018 at Lal Thanhawla Auditorium, Aizawl. Mr. R. Romawia, Hon'ble Minister graced the function. • In collaboration with the appointed election officials, the Students' Union conducted General Election 2018 at Central Campus on 8th August, 2018. • The Students' Union organized Annual College Week and Sports Competitions during 6th-14th September, 2018 at various places in Aizawl City. • It also organized College Week Closing Function cum Prize Distributions at Vanapa Hall on 31st January, 2019. • The Students' Union also participated in the Mizoram University Sports Meet during 11th - 15th March, 2019 and participated in three disciplines of Volleyball, Football and Basketball. • In collaboration with Students Welfare and Discipline Committee, the Students' Union organized Study Tour 2019 to visit Shillong, Guwahati and Sikkim. • The Students Union also supported the extension programmes organised by NSS Unit, Red Ribbon Club, Eco Club and others College programmes.

5.4 - Alumni Engagement

5.4.1 - Whether the institution has registered Alumni Association?

No

5.4.2 - No. of enrolled Alumni:

160

5.4.3 - Alumni contribution during the year (in Rupees) :

30000

5.4.4 - Meetings/activities organized by Alumni Association :

• Alumni Association conducted two meetings during the year 2018-2019. • The Alumni Association are involved in the administrative bodies of the institution and participated in College development. • They also have representatives in the Committee of IQAC and assisted the Committees under IQAC. • The Grand Alumni Home Coming Election of New Leaders for a term of 2019-2021 was organized on 21st June, 2019 at Central Campus. • In collaboration with the various departments of the Institution, the Alumni Association conducted Alumni Feedback 2018-2019. • The Alumni Association helped the Students' Union and Students' Club in many ways: - □ Welcomes the Freshers in the Fresher's Social cum Magazine Release on 26th July, 2018 at Lal Thanhawla Auditorium, Aizawl. □ Conducted the election of the History Club on 27th July, 2018 at Mizoram State Guest House, Aizawl. □ Motivational speech at the Students' Union General Election on 8th August, 2018 at Central Campus. □ Talk on the College Week Closing Function cum Prize Distributions at Vanapa Hall on 31st January, 2019. □ Constant helped and cooperation was rendered to the Students Union in organizing the Annual College Week and others Programmes. □ Noteworthy support was rendered to the Students' Union during Mizoram University Sports Meet. □ Significant contribution was given to the Magazine Department in the preparation of the College Annual Magazine.

CRITERION VI - GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - Mention two practices of decentralization and participative management during the last year (maximum 500 words)

□ The College believe in the Democratic Principle of Participative management that all the sensitive, critical and vital issues are discussed in the highest authority body, ie. General Staff Committee meeting or its representative body, ie., Staff Working Committee. As a measure of Decentralization, the Principal make decision on the basis of resolutions of concerned committee meetings. □ Decentralization of powers was maintained by IQAC to improve the quality of education. All faculty members and staff are included in various committees under IQAC. All the Department and Committee under IQAC planned annual programmes and budget which was approved by the IQAC. □ Alumni and Students' representatives are included in various committees as. a. Vice President and the General Secretary of Students' Union are member in the Internal Quality Assurance Cell, Building and Infrastructural Development Committee and Students Welfare and Discipline Committee. b. Assistant General Secretary and the Social-Cultural Secretary of Students' Union are a member in the Extension Service and Co-curricular Committee. c. Vice President and the Debating Secretary of Students' Union are included in the UGC Planning Board Committee. d. The General Secretary of

Students' Union is in the RUSA Project Monitoring Unit Committee e. President of Alumni Association is member in the Committee of IQAC.				
6.1.2 - Does the institution have a Management Information System (MIS)?				
Partial				
6.2 - Strategy Development and Deployment				
6.2.1 - Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):				
Strategy Type	Details			
Admission of Students	<input type="checkbox"/> Direct admission for 2nd division and above on the principal of 'first come first serve.' <input type="checkbox"/> Reservation of seats are as under: - <input type="checkbox"/> ST/SC, OBCs/PwD/EBC as per UGC norms. <input type="checkbox"/> 5 for excellence in sports. <input type="checkbox"/> 5 for candidates from remote areas. <input type="checkbox"/> 5 for children of Alumni.			
Industry Interaction / Collaboration	<input type="checkbox"/> Linkage with State Nodal Agency, Mizoram Pollution Control Board, MINECO in the project works of National Green Corps (NCG-Eco Club). <input type="checkbox"/> Linkage with Planning Programme Implementation Department, MINECO in the project works of Entrepreneurship Knowledge Centre.			
Human Resource Management	<input type="checkbox"/> Motivated the faculty and staff to attend in the professional/faculty development training <input type="checkbox"/> Motivated the faculty members to participate in seminar, workshop, symposium etc. <input type="checkbox"/> Support and helped the faculty and staff to attend in the training.			
Library, ICT and Physical Infrastructure / Instrumentation	<input type="checkbox"/> Projectors are installed in all class rooms. <input type="checkbox"/> N-list subscribed. <input type="checkbox"/> One new RCC building is constructed and the main building is vertically extended by 2 floors <input type="checkbox"/> ICT lectern, TT Board and other sport material are procured from RUSA grants			
Research and Development	<input type="checkbox"/> Research and Consultancy Committee organized workshop/ seminar to promote faculty member in research works. <input type="checkbox"/> Awarded cash incentives to motivate faculty member in research works.			
Examination and Evaluation	<input type="checkbox"/> The present MZU methodology of internal evaluation is consisted only of Internal test, Attendance and Home Assignment. <input type="checkbox"/> To complement the method the College adopted two mechanisms. <input type="checkbox"/> Viva Voce is introduced for home assignment and students' character and performances outside the classrooms are taken into account while awarding internal marks to students.			
Teaching and Learning	Teachers' performance in taking classes are monitored by the Vice Principal. <input type="checkbox"/> On the basis of students' performances in the internal evaluation, Weak students and advance leaners are identified. <input type="checkbox"/> Separate Remedial and Tutorial classes are arranged to enhance their level of leaning. <input type="checkbox"/> Mentoring system was maintained to help the academic and psychological needs of the students.			
Curriculum Development	<input type="checkbox"/> Department submitted suggestions to the concerned MZU for curriculum enrichment. <input type="checkbox"/> Teachers are directly involved in the syllabus review committee of the MZU. <input type="checkbox"/> Teachers are member of the concerned BoS, MZU.			
6.2.2 - Implementation of e-governance in areas of operations:				
E-governace area	Details			
Planning and Development	<ul style="list-style-type: none">• The vision and mission statement of the Institution is displayed in the Institutional website.• The meeting minutes of IQAC and other meetings are uploaded in the website.• Major activities of developments are reguarly displayed in the website.• Meeting minutes and regulations were circulated to the members through email and other social networking sites.			
Administration	<ul style="list-style-type: none">• All important administrative information, circulars and notices is regularly published on the Institutional website.• The Institution has an internet connection with a bandwidth speed of 100 MBPS.• Various offices of the Institution are linked through intranet with the Principals office.• Google forms has been used to collect various data and feedback from the students and other stakeholders.• The College has CCTV installed at various location.• College staff uses smartphone and social networking site and application to communicate.• The Institution has installed EPABX system to communicate within the premise.• Facebook, whatsapp groups are created to disseminate notices and events of the College			
Finance and Accounts	<ul style="list-style-type: none">• Financial transactions of the government and other agencies are done through the PFMS portal.• All financial statements and accounts are stored in the Institutions system.• Salary e-payment.			
Student Admission and Support	<ul style="list-style-type: none">• Student admission through admission portal based on the Institutions website.• Computer Centre with internet and LAN communication.• Computerized Library with e-resources.• Student database management system.• Language Lab with SONAKA software.			
Examination	<ul style="list-style-type: none">• Submission of internal examination marks through MZU online portal.• Student database management system.			
6.3 - Faculty Empowerment Strategies				
6.3.1 - Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year				
Year	Name of	Name of conference/ workshop attended	Name of the professional body for which membership	Amount of

	Teacher	for which financial support provided	fee is provided	support
2018	Mr. Lalngaihawma	MCTA General Conference	Mizoram College Teachers' Association, Govt. J. Thankima College Branch	2000
2018	Mr. Lalmuanpuia	MCTA General Conference	Mizoram College Teachers' Association, Govt. J. Thankima College Branch	2000
2018	Dr. JV. Nunchunga	MCTA General Conference	Mizoram College Teachers' Association, Govt. J. Thankima College Branch	2000

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6.3.2 - Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	One Day State Level Workshop on Research Methodology Research Paper Writing	Nill	20/06/2019	20/06/2019	25	Nill
2019	IQAC Review Meeting cum One Day Workshop on NAAC-SSR New Format	Study of NAAC SSR New Format	29/04/2019	29/04/2019	30	2

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6.3.3 - No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
One Week National Workshop on Research Methodology (Qualitative and Quantitative with Advance Statistics) organized by Department of Education, MZU	1	03/06/2019	07/06/2019	5
Study Session and XVIII National Council on Young Students for Youthful Life: Self Identity, Safe School and New Society organized by YCS/YSM India at St. Joseph Vaz Centre, Goa.	1	17/05/2019	24/05/2019	8
Community-Based Disaster Risk Reduction organized by Administrative Training Institute (ATI) at Aizawl	1	21/11/2018	25/11/2018	5
One Week Course on MOOCs, e-Content Development and Open Educational Resources organized by Govt. Zirtiri Residential Science College, Aizawl.	4	22/10/2018	27/10/2018	6
International Level on Taize Pilgrimage of Trust and Reconciliation organized by Taize Brothers of France at Hongkong.	1	08/08/2018	12/08/2018	5
One Week National Workshop on Research Methodology (Qualitative and Quantitative with Advance Statistics) organized by Department of Education, MZU	1	07/08/2018	11/08/2018	5

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6.3.4 - Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	Nill	Nill	Nill

6.3.5 - Welfare schemes for

Teaching	Non-teaching	Students
Apart from the welfare scheme of Government, (1) Loan facility is available from Staff Welfare Association (SWA) and Mizoram College Teachers Association (MCTA) Branch with zero interest rate (2) Financial assistance in case of critical illness and Natural calamity from MCTA branch and SWA (3) In case of death, a sum of Rs. 1,00,000 as ex-gratia each are available from SWA and MTCA Branch	Apart from the welfare scheme of Government, (1) Loan facility is available from Staff Welfare Association (SWA) with zero interest rate (2) Financial assistance in case of critical illness and Natural calamity from SWA (3) In case of death, a sum of Rs. 1,00,000 as ex-gratia is available from SWA (4) In case of marriage, gift is presented from SWA (5) Financial assistance in	Separate Students Aid fund amounting to Rs. 50/- is collected from each student per year. This fund is utilise for various needs of students like - (1) For hospital expenditure (2) For medical expenditure (3) For plying to their home town/Village during covid-19 pandemic (4) For transportation of their

(4) In case of marriage, gift is presented both form MCTA branch and SWA	case of critical illness from Principal Office.	death related expenditure like transportation, etc.
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6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal audit: ☐ To make all the accounts auditable at any time, to ensure transparency in all the financial management of the college, to institutionalised the process of audit as an integral part of the College administration and to check misappropriation or any irregularities in the financial administration of all the college development fund from time to time. Mutual trust and cooperation amongst the faculty is a key aspect to bring quality education in teaching-learning situation. To ensure such reciprocal confidence and collaboration especially within the working environment in a college, transparency in the entire financial decision making is a prerequisite. As such, financial administration void of transparency tends to develop suspicion and loss of mutual trust. If such confidence and trust is lost it is not easy to regain or create a cordial environment strengthened with trust and assurance. Therefore, all the financial decisions and processes of administration must be made transparent and accountable. ☐ Under the circumstance stated above, Govt. J. Thankima College introduced the practice of internal auditing system within the College without any direction or instruction from the concern higher authority. The purpose of the practice of this internal audit of the College account and transaction is to uphold transparency in the entire financial decision-making process of the College. The Internal Financial Audit was conducted on 04.06.2019 External audits (AG audit and CA audit): ☐ External Audit is conducted by AG as and when the concerned authority issues notification affecting the same. Hence, External Audit was conducted for the College in 2016. ☐ Funds and grants received under schemes of UGC, RUSA, etc., are regularly processed for CA Audit.

6.4.2 - Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Individuals	192400	College Plantation and Development

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6.4.3 - Total corpus fund generated

319130

6.5 - Internal Quality Assurance System

6.5.1 - Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	No	Nil
Administrative	No	Nil	No	Nil

6.5.2 - Activities and support from the Parent - Teacher Association (at least three)

Conduct of meeting of the Parent-Teacher Committee. Academically weak students were identified and their parents were informed to provide appropriate support. A Parent-Teacher Meet was organized by the Department.

6.5.3 - Development programmes for support staff (at least three)

1. The Staff Welfare Association convened a General Body Meeting every year. The Association leader delivers motivational talks on the theme of ethical work culture which were focused on the Support Staff. 2. The Principal regularly conduct special meetings for the non teaching and support staff. 3. Training programme/workshop for capacity building was organized in which the support staff are obligated to participate.

6.5.4 - Post Accreditation initiative(s) (mention at least three)

1. The College premise was shifted to a larger and better location at Bawngkawn, Brigade Area and was named 'Central Campus. 2. With the grants received under Non-Lapsable Central Pool of Resources the Main Building of the College was constructed at the Central Campus 3. The system of quarterly financial audit was introduced to ensure transparency and accountability in financial management. 4. A new website to meet the growing requirements of the Institution was created. 5. Introduced job oriented programmes i.e. BBA. 6. IQAC was made functional and conducted annual strategic action plan. 7. Conducted student satisfaction survey, structured feedback of Alumni and Parents were conducted and analysis as well as follow-up action. 8. Introduced cash incentive award for Research degree and motivation in pursuance on the field of Research. 9. Introduced Certificate Course on Computer Concept (CCC). 10. Organized Management Tech Meet for skill development. 11. Systematically conducted Remedial class and maintain logbook. 12. Introduced Mentoring system and collected feedback. 13. Increased number of computers in the library, computer center and office. 14. Installed ICT facilities i.e. Projector, ICT lectern, laptop etc. in the classroom.

6.5.5 - Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
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b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 - Number of Quality Initiatives undertaken during the year					
Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Certificate Course on Computer Concept	01/10/2018	01/10/2018	30/03/2019	55
2018	Submission of AISHE report (2017-18)	28/02/2019	30/06/2018	30/06/2018	1
2019	Mentoring system	02/07/2018	02/07/2018	31/05/2019	612
2019	Conducting Student Satisfaction Survey	17/05/2019	02/07/2018	17/05/2019	184
2019	Conducting Remedial Coaching Class	02/07/2018	02/07/2018	31/05/2019	146
2019	'Vartian' Management Tech Meet, 2019	21/02/2019	21/02/2019	22/02/2019	400
2019	Invited Lecture	05/02/2019	05/02/2019	05/02/2019	150
2019	Conducting feedback from students	24/05/2019	02/07/2018	24/05/2019	138
2019	Conducting feedback from alumni and parents	27/05/2019	02/07/2018	27/05/2019	311
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CRITERION VII - INSTITUTIONAL VALUES AND BEST PRACTICES					
7.1 - Institutional Values and Social Responsibilities					
7.1.1 - Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)					
Title of the programme	Period from	Period To	Number of Participants		
			Female	Male	
Defence practice for women with legal aid services	19/04/2018	20/04/2018	50	20	
Empowering women in Changing Society	26/09/2018	27/09/2018	40	33	
Women Rights: The Mizo Marriage, Divorce and Inheritance of Property Act 2014	12/09/2018	13/09/2018	58	32	
7.1.2 - Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:					
Percentage of power requirement of the University met by the renewable energy sources					
<div>☐ Solar Energy facility has been set up in the Women’s Hostel to save energy. ☐ It is eco-friendly, pollution free and causes no greenhouse gases to be emitted after installation. ☐ It Reduced dependence on foreign oil and fossil fuels. ☐ It is Renewable clean power that is available every day and all year round. ☐ The Solar Energy met 60 percent of power requirement of the three Campus of the College. ☐ The College has also installed 3500-watt Low Emission Diesel Generator with the emission standard of Bharat Stage 4. ☐ For decreasing energy consumption within the campus, all the rooms were equipped with LED Lights.</div>					
7.1.3 - Differently abled (Divyangjan) friendliness					
Item facilities	Yes/No	Number of beneficiaries			
Provision for lift	Yes	1			
Provision for lift	No	Nill			
Ramp/Rails	No	Nill			
Braille Software/facilities	Yes	1			
Rest Rooms	Yes	1			
Scribes for examination	Yes	1			
Special skill development for differently abled students	No	Nill			
Any other similar facility	Yes	1			
7.1.4 - Inclusion and Situatedness					

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	2	2	08/01/2018	90	1. Black topping of the Institution's approach road 2.The link road within	The College Road has not been properly maintained and has deterred candidates to seek for admission. After seeking the government’s assistance, the MPWD constructed the road and the problem of approaching the	8

					the College premise.	College faced by the students has been so	
2018	2	2	16/01/2018	7	1. Internet connectivity within the Campus2. Free Wifi within the Campus	Since the location of the Central Campus was shifted recently, there was no internet connection and the service provider could not cover the area. However, by approaching the Aizawl Municipal Corporation, an internet connectivity was availed from Net	8

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7.1.5 - Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
National Green Corps (Eco Club) manual	02/02/2018	<p>□ The National Green Corps (Eco Club) was launched in 2001 with the aim to sensitize school children about environment, its problems and conservation. □ The National Green Corps (Eco Club) was launched in 2001 with the aim to sensitize school children about environment, its problems and conservation. □ The NCG through the Eco Club have been instrumental in enhancing environmental protection activities within and outside the College premise. The Club organises awareness campaign, cleanliness drive, initiative for a plastic free campus, eco friendly waste disposal, etc.</p>
NCC – Cadets Handbook Air Wing	06/09/2019	<p>□ The National Cadet Corps (NCC) came into existence on 16th July, 1948 under the NCC Act XXXVI of 1948 under the Ministry of Defence. The motto of the NCC – Unity and Discipline was adopted on 23rd December, 1957. □ The NCC (Air Wing) of the Institution was established with an enrolment of 26 cadets and one care taker officer from the faculty. The cadets undergo practical flight training at Lengpui Airport and drill practice as well as morning classes were conducted two days every week. Senior cadets are now eligible for 'B' and 'C' certificate examinations.</p>
Literature Club Govt. J. Thankima College	19/04/2018	<p>□ Literature Club was formed by the Department of English and Department of Mizo on 19th April, 2018 with an objective to increase awareness and language skill in English and Mizo Language. The activities of the Club include competition such as quiz, debate, elocution, creative writing, etc. □ Any student of the College can become a member of the Club. The membership fee shall be Rs. 10/- and any alteration of the amount shall be the discretion of the Executive Committee. Registration of membership and collection of membership fee shall be done at the beginning of every academic session before the elections of the Clubs office bearers.</p>

7.1.6 - Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
1.Voluntary Blood Donation Camp organised by National Service Scheme (NSS) Unit, Red Ribbon Club and Internal Quality Assurance Cell (IQAC)	10/08/2018	11/08/2018	75
2. Non-Violence Trekking Programme on account of Gandhi Jayanti and International Day of Non-Violence, Organized by Inter-College Youth Club	02/10/2018	03/10/2018	18
3. Awareness Campaign on EVM-VVPAT under SVEEP, Organized in pursuance of the request of the Deputy Commissioner, Aizawl	26/09/2018	27/09/2018	115
4. Blood Donation at College Campus organized by NSS Unit, Red Ribbon Club, GJTC and Blood Bank, Aizawl Civil Hospital.	26/03/2018	27/03/2018	104
5. Motivational Campaign Against Anti-Ragging at College Campus by Anti-Ragging Grievance Redressal Committee (AGRC)	29/03/2018	30/03/2018	180

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7.1.7 - Initiatives taken by the institution to make the campus eco-friendly (at least five)

<p>In order to maintain eco-friendly campus and enhanced environmental consciousness, the College has Committee, Students' Clubs and Organizations viz, Eco-Club, NSS Units, Green Audit Committee, Health Beautification Committee which are really conducive in organizing seminars/programmes, maintenance of eco garden, tree plantation, preparation for green audit etc. Important days closely related to Environment concerns like Seminar, Competition, Tree Plantation and Cleanliness Campaign was frequently organized within the campus. 1. To make plastic free campus, Cleanliness Drive and Campaign was organized by Eco Club and NSS Unit on 30th August 2018 19th February, 2019 at Central Campus. More than 300 students participated in these Campaigns. 2. In collaboration with Humane Society International (HIS) Mizoram, Eco Club organized Awareness Programme on Animal Laws and Fundamental Duties of Citizens on 18th March, 2019 at Central Campus. Ms. Malsawmkimi, Consultant, Humane Eating Outreach was the Resource person. 3. In observance of World Environment</p>
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<p>Day 2019, Seminar was organized by Eco Club at Central Campus. Ms. Rebecca Khiangte, Associate Professor and Green Teacher was the Resource Person. 4. In collaboration with IQAC and Mizoram ENVIS HUB, Mass Tree Plantation Programme in observance of Green Mizoram Day 2019 was organized by Eco Club at Central Campus on 11th June, 2018. Teaching staff, non-teaching staff, Eco Club members and staff from Mizoram ENVIS Hub were participated and planted 50 saplings at Central Campus. 5. In observance of World Ozone Day 2018, Special lecture and pledge making programme was organized by Eco Club at Central Campus on 21st September 2018. Mr. Lalngaihawma, Associate Professor Green Teacher was the resource person in this programme. 6. Single use plastic free 7. Sustainable development policy was maintained in the office administration. The Principal and Students' notice was circulated by using electronic media for example whatsapp, telegram, College website etc.</p>
<p>7.2 - Best Practices</p>
<p>7.2.1 - Describe at least two institutional best practices</p>
<p>Best Practice 1: 1.Title of the Practice: Educational and Exposure Visit 2. Objectives of the Practice: To challenge the students and motivate them in their learning, and to provide an opportunity to interact with outside, and the special educators at the place of visit. 3. Context: Exposure/field visit sharpen their skills of observation and perception by utilizing all their senses. Students develop a positive attitude for learning, motivating them to develop connections between the theoretical concepts in the class room and what has been experienced. It gives them exposure to real life situations, different and new work practices, and practical experiences as opposed to possibly theoretical knowledge being taught in the classroom. Exposure visit provide an opportunity for students to develop increased perception, a greater vocabulary, and an increased interest in their current and future learning. 4. Practice: □ Joint Exposure/Educational Visit to Shillong and Guwahati by Department of Education and Pol. Science: 26 Core Students of Department of Mizo and Education went for an Exposure/Educational Visit to Shillong and Guwahati guided by Sir Ronald, Assistant Professor, Department of Management on 29th May- 3rd June, 2019. Don Bosco College and Museum, Air Force Museum, Ward's Lake, Umiam Lake, Elephant Falls, Umshiang Living Root Bridge were places visited in Shillong. Accoland Water Park in Guwahati was also visited during the Joint Exposure. □ Joint Exposure Visit to Gangtok, Sikkim by Dept. of Economics, History and Mizo on 15th- 25th June, 2019: 20 Core Students participated in the Exposure Visit guided by Dr. Lalzuiliana, Associate Professor, Department of Economics. Places visited includes Gangtok Sports Stadium, Buddhist Monastery, Lake by the Chinese Border, Gangtok Waterfall, and Hong Kong Market. □ Personality Development programme at Holiday Palace, Sihhmui on 15th April 2019 was organized by Dept. of Education. Ms. Lalmangaihual, was the resource person, and motivational talk and importance of personality development was lectured in the program. The program was intended to help the students adopt positive thinking and right attitude. 45 students and 2 teachers participated. □ Exposure in Observance of Vigilance Awareness week organised by Vigilance department, Govt of Mizoram on 29th October. 2019 at Vanapa Hall. A number of 30 NSS volunteers and 6 Semester Education Core students participated in the event. □ Exposure Visit to Mizoram State Archive and Central Library, MZU on 21st September, 2018. 60 students from 3rd Semester, History, 3 teachers from Dept. of History and History Club Leaders, GJTC participated. □ Field Visit to Central Library, MZU and Mizoram Secretariat by Dept. of History and History Club leaders on 17th September, 2018. 80 students and 3 teachers from Dept. of History participated in the field visit. 5. Evidence of Success: The Field visit helps in clearing the concepts results in more effective learning. It also helps in application of ideas, theories knowledge which ensure competence. Discussing during the visit help the students to find solutions to real life problems and makes them innovative. The visits were enjoyable, with the benefit of retention. The yearly program of exposure visits have yielded positive results among students, and huge improvement in students' academics and extracurricular activities is also evident. Watching or learning from others on the spot through exposure visit explores new possibilities that make the mental ability of the students more receptive to their new ways of thinking, and many of these lessons come from their new experiences through the visits. 6. Problems Encountered: No major problems encountered during the exposure/field visits. But it is imperative that teachers prepare the students for the field trip in order to maintain a level of control. Students were often disoriented resulting in excited, explorative, and unrestrained behaviour. Best Practice 2: 1. Title of the Practice: Remedial Coaching Class 2. Objectives of the Practice: Remedial Coaching Classes are arranged with a view to improve the academic skills and linguistic proficiency of the students in various subjects as well as imparting basic computer skills and knowledge. As a course meant to make up for the deficiency of slow learners especially from the disadvantaged groups, the Institution has provided Remedial Coaching Classes with a view to addressed the deficiencies of the learners so that they would stand on equal footing with their classmates. Since, the majority of students enrolled in the Institution belonged to ST and SC category and being hailed from a rural background their academic quality does not match the students from the urban areas, therefore, the Institution arranged remedial coaching classes to increase their academic skill and faculty of comprehension. 3. The Context: The performance of the students in examination has been mostly at a mediocre level. A closer study of the fact revealed that the majority of the students belonged to SC and ST category and were being deprived of an educational ambience since they were hailed from a rural background. It was also observed that they have passed their higher secondary school education with lower marks since they were poor in comprehension skill and even lack the basic knowledge to understand their lessons. In these contexts, there is a dire necessity to identify slow and under average learners and provide motivation, additional information and coaching through remedial class to achieve higher goals. 4. Practice: Remedial Coaching Class has been arranged by the Remedial Coaching Committee. At the beginning of every academic session the The Remedial Coaching Committee prepares a plan of action for conducting remedial classes. The plan may include identifying slow and under average learners as well as those having lesser skills in computer application. Knowledge of computer application has been given importance since students have to be equipped with at least a basic computer skill and knowledge to learn and complete their</p>

assignments. Motivational talks were also arranged for those securing lesser marks in examinations as well as for the repeaters and having backlog papers. The slow learners were identified after analysing the marks scored in the first internal evaluation and the first home assignment given. Based on this data the Remedial Coaching Committee prepare the list of students to avail remedial coaching classes and issues circulars for the same. Unless otherwise given exemption by the Committee, attending Remedial Classes was compulsory for the selected students. Remedial Classes were arranged after the daily regular classes and was incorporated in the daily routine. Computer classes were conducted alternately in class wise after the remedial classes from Monday to Friday.

5. Evidence of Success: The practice of arranging remedial coaching class has proved to be beneficial for the students since the marks secured in internal evaluation by those attending the coaching classes have improved. Even though the marks scored by the students in external evaluation may not be high, the number of failures is lesser than perceived. Hence, remedial coaching classes has a direct and desired effect on the students. Another positive result of remedial coaching is the acquirement of computer skill and knowledge by the students. Since, many students do not possess the advantage of owning a computer or learning computer application in an institute, they are faced with many difficulties while writing assignments and collecting reading materials. With the skills they acquired through remedial coaching classes such problems stated earlier were not only addressed but they can also access the internet through the computer centre for collecting and gaining information, knowledge and learning resources.

6. Problems Encountered and Resources Required: The main issue faced in arranging remedial coaching class was the diminishing attendance. Even though the coaching class was incorporated in the daily class routine with the notice of being compulsory for selected students, the number of attendances however diminishes since the classes were usually conducted after the regular classes which led the students to consider the class as an additional burden. Students also perceived the coaching classes as a programme that divides students into classes based on their academic capacity. Hence, even with motivational talks arranged to encourage the students, they are not eager nor enthusiastic to attend the program. In order to overcome the hurdles and attract the students to attend remedial coaching services the institution provides refreshments so that they would be refreshed and active. Hence, strengthening the remedial coaching services with additional financial assistance would significantly contributes to the success and benefits of the leaners.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://jtc.edu.in/download/2018-2019-institutional-best-practice/>

7.3 - Institutional Distinctiveness

7.3.1 - Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Institutional Distinctiveness: Centre for Different Clans/Tribes □ The College has a huge population of students from various parts of the state. Teachers of the college feel that it is their duty not to reject any student on grounds of race or tribe. They make it a point to give admission to any student who has passed their twelfth board examinations. The teachers of the college motivate themselves to uplift the knowledge and overall performance of their students without taking into consideration their performance in their twelfth board examinations. As a result of this, many students of this college with the bare minimum marks are able to achieve first division by the time they are in their final semesters. □ The students of the college are from different socio-economic backgrounds with huge gaps in their educational background. The Teachers of the college try their best to rid any kind of discrimination among the students. While there are some students who afford to bring their own vehicle to college, there are many students who have to take up part-time jobs to pay for their tuition and hostel fees or house rent. The teachers are very understanding of such economically poorer students and do the best they can to enable them to pass their exams. □ The College can be seen as a Centre for different sub-tribes and clans. The students are comprised of various sub-tribes having separate dialect like Mara, Gorkha, Bawm, Chakma, Hmar, Paihte, Pang and Lusei. Apart from this, the beauty of this College is that majority of the students hail from villages outside Aizawl city. There is a proper intermingling of various sub-tribes and clans which often leads to very interesting discussions in the classrooms. Teachers and student leaders of the college make it a point to make the college free of any kind of discrimination - race, tribe, gender or socio-economic condition of the students. A comparative statement of students from outside and inside Aizawl city is attached herewith.

Provide the weblink of the institution

<https://jtc.edu.in/download/institutional-distinctiveness/>

8.Future Plans of Actions for Next Academic Year

1. To conduct add-on course(s), soft skill course(s). 2. To collect feedback from stakeholders and publication of analysis. 3. To conduct gender equity programme. 4. Strengthening basic as well as teaching-learning infrastructure. 5. Organize workshop(s) and seminar(s). 6. Strengthening extension services. 7. Trust in extension services. 8. To fill the vacant post of faculty.