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**GOVERNMENT OF MIZORAM
DIRECTORATE OF HIGHER & TECHNICAL EDUCATION
MIZORAM: AIZAWL.**

Mc Donald Hill, Zarkawt, Aizawl-796001, Ph-0389 2340926, Fax-0389 2340927.

No. G. 25012/52/20 – DTE(HTE)/252

Dated Aizawl the 3rd November, 2021

To,

✓
The Principal,
Govt. J. Thankima College
Mizoram, Aizawl

Subj : Certificate of Academic and Administrative Audit

Sir,

I have the honour to send herewith a copy of this office letter of even No. dated 03.11.2021 regarding Certificate of Academic and Administrative Audit Certificate No. 04 for information and further reference.

Enclo : As above

✓
30/11/21

Yours faithfully,

✓
(NAZUK KUMAR)

Director
Higher & Technical Education
Aizawl : Mizoram

Govt. J. Thankima College
Receipt No. 2574
Date 30/11/21

✓
30/11/21
Ramben



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DIRECTORATE OF HIGHER & TECHNICAL EDUCATION
MIZORAM: AIZAWL.

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No. G. 25012/52/20 - DTE(HTE)253

Dated Aizawl the 3rd November, 2021

CERTIFICATE No. 04 OF 2021

Certificate of Academic and Administration Audit

The undersigned is pleased to declare that the **Govt. J. Thankima College** has completed the **1st Cycle of External/Internal Academic and Administrative Audit (AAA)**, and on the basis of the Academic and Administrative Audit conducted by duly constituted Team of Assessors, the College has attained **65%** with an **aggregate Institutional point 974**.

Date of Assessor's visit : **29th October, 2021**


(NAZUK KUMAR)

Director
Higher & Technical Education
Aizawl : Mizoram

Govt. J. Thankima College
Receipt No. 456
Date 1-11-2021

**GOVERNMENT OF MIZORAM
HIGHER AND TECHNICAL EDUCATION DEPARTMENT
MIZORAM**

**ACADEMIC & ADMINISTRATIVE AUDIT
INSTITUTIONAL ASSESSMENT REPORT
2018 TO 2021**

I - Profile:

1.	Name of the Institution	Govt. J. Thankima College
2.	Year of establishment	1992
3.	Email ID	jthankimacollege@rediffmail.com
4.	Institution's website	www.jtc.edu.in
5.	Number of Departments	8 (Eight)
6.	Cycles of assessment and accreditation by NAAC completed	2 nd Cycle
7.	Grade of assessment and accreditation by NAAC	C Grade
8.	CGPA of assessment and accreditation by NAAC	1.78
9.	Cycles of AAA completed (<i>Excluding the ongoing audit</i>)	Nil
10.	Date of Assessor's visit	28 th and 29 th October, 2021
11.	Name of the Head of Institution	Prof. J.V. Nunchunga
12.	Name of the IQAC Coordinator	Prof. C. Lalremruata
13.	Name and designation of Assessors	1.Dr. Lalthansangi, Leader 2.Dr. Lalhmingliana, Member 3.Dr. Samuel V.L.Thlanga, Member Secretary

II - Institutional Score - Format - 1 (Institutional Data):

Sl. No.	Criteria	Weightage	Score
1.	Curricular Aspects	100	83
2.	Teaching - Learning & Evaluation	350	220
3.	Research, Innovation and Extensions	120	80
4.	Infrastructure, Learning and Resources	100	83
5.	Student Support and Progression	130	88
6.	Governance, Leadership and Management	100	62
7.	Institutional Values and Best Practices	100	68
Total		1000	684

III - Departmental Score:

Sl. No.	Name of Departments	Total Points	Score
1.	Economics	500	326
2.	English	500	300
3.	Education	500	320
4.	History	500	300
5.	Mizo	500	292
6.	Political Science	500	300
7.	Geography	500	215
8.	Management	500	267
Total		4,000	2,320
Average score		500	290

IV- Aggregate score and percentage of the Institution :

1.	Points attained in Format – 1 (Institutional Data)	684
2.	Average score of Departments	290
3.	Aggregate score of the Institution (Sl.No. 1 + 2)	974
4.	Percentage	65%

Computation of Institutional score in percentage :

$$\frac{\text{Aggregate score of the Institution}}{1500} \times 100$$

$$= 65\%$$

V. Observations and Recommendations by Assessors:

As per office order issued by the Director, Higher & technical Education Department, Government of Mizoram, Aizawl, vide No. G. 25012/52/20 – HTE(DTE) Dated Aizawl, the 13th October, 2021, the undersigned assessors audited Government J. Thankima College, Bawngkawn, Aizawl through Format-I (Institutional) and Format-II (Departmental) of Academic and Administrative Audit of Affiliated Colleges, prepared by Higher & technical Education Department, Govt. of Mizoram. Observations and recommendations of the assessors are stated below:

General Observations:

1. Initiatives taken by the College for timely assessment through Academic and Administrative Audit formats, before the submission of Self Study Report to NAAC is commendable.
2. Academic and Administrative Audit formats must be filled up with utmost care. Preventable repetitions and erroneous copy-pasted data in some of the departmental formats may be avoided.

Observations:

II. Curricular Aspects: Preparation and implementation of Institutional Academic Calendar have been meticulously done. Student attendance registers, College activity register, students' feedback analysis report are well maintained. Academic flexibility has also been taken care of, to certain extent. A slight rectification and reshuffling of a few documents and the College website contents would enhance the competency.

III. Teaching, Learning & Evaluation: Students' enrollment and profiles are well documented; Teachers' profile, Teaching Diaries and Teaching Plans are well maintained. Students' satisfactory survey analysis reports and subject-wise results analysis have been recorded. Teaching Diaries would be more authenticated if signatures of the both the teacher and the head of the department concern are included in the format prepared by the College.

IV. Research, Innovation and Extension: Faculty members of some of the departments published a good number of research papers in international, national and state level books and journals. It would be more fulfilling if certain other departments follow suit.

V. Infrastructure & Learning Resources: Classrooms, College Library, computer and language laboratory are well equipped and properly maintained. Setting up of e-resource centre, the first of its kind in colleges within the state is noteworthy.

VI. Students Support & Progression: The institution has elaborately undertaken co-curricular and extra-curricular activities during the reporting period. However, alumni association may be better mobilised and organised.

VII. Governance, Leadership and Management: The College rapidly moves forward to achieve its aims and vision by efficiently mobilizing resources from various sources. Distribution of work among administrative staff, faculty development programme, Staff welfare initiatives are well taken care of. Internal financial audit, independent from the principal's influence has been initiated which is very encouraging.

VIII. Institutional Values & Best Practices: The institution, as its best practices adopted two villages namely *Bawngkawn Brigade* and *Nausel* during the reporting period. Construction of Waiting Shed, public conveniences, repairing of the villages' water tank, link roads and drains were undertaken. Various programmes like HIV/AIDS awareness campaign, environmental awareness campaign, gender sensitization awareness and cleanliness campaigns have been organized for the villagers. Socio-economic survey undertaken at Nausel village is another good practice.

RECOMMENDATIONS:

1. Wide gap research mentality among the teachers needs to be bridged. While some faculty members actively pursued research activities by doing research studies and publishing high quality research works in journals of international and national standards, majority of the teachers have not shown interests in doing further research. This has to be bridged and mended by developing research mentality among all the teachers.
2. Faculty members of all the departments should be encouraged to take up more academic project works and to get involved in presentation of research works at the national and international levels more often.
3. Considering the strength and qualifications of faculty members, opening of Post Graduate course is desirable in the Department of Economics.
4. Recruitment of regular teachers in the department of Management is highly recommended as the department, even without a single regular teacher has become one of the key departments in the College.
5. Filling up of vacant sanctioned post of the supporting staff would enhance the efficiency of the administrative staff.
6. The College Library, which is well equipped and suitably maintained, has to be relocated within the heart of the Central Campus.
7. It is recommended that analytical process of teacher/employee evaluation by the students be outsourced to external agency.

Declaration

The Team of Assessors for Government J. Thankima College is pleased to declare that the Institution has completed the 1st / 2nd / 3rd Cycle of External / Internal Academic and Administrative Audit and has attained 65 % with an aggregate Institutional points of 974 .

Date : 29th October, 2021

Name and signature of Assessors:

- Dr. Lalthansangi 29/10/2021*

1. Dr. LALTHANSANGI
Chairperson
- [Signature] 29/10/21*

2. Dr. SAMUEL V.L. THLANGA
Member Secretary / Coordinator
- [Signature] 29/10/21*

3. Dr. LALHMINGLIANA
Member

Signature and seal

[Signature]

Prof. J.V. NUNCHUNGA
Head of Institution

Principal
Govt. J. Thankima College
Aizawl : Mizoram