



GOVERNMENT OF MIZORAM
OFFICE OF THE PRINCIPAL
GOVERNMENT J. THANKIMA COLLEGE
AIZAWL, MIZORAM. PIN: 796014



Principal: Prof. JV. Nunchunga, Phone 0389-2915382

Affiliated to Mizoram University,

E-mail : principal@jtc.edu.in; Website : www.jtc.edu.in

OFFICE ORDER

No. F.23014/4/2017-JTC, Dated Aizawl, the 18th October, 2022: Approval for the Annual plan and Budget of the IQAC for academic session 2022-23 is hereby accorded for the overall improvement of the students and College. However, financial sanction will be subjected to the availability of adequate fund at the College since all receipts/ income of the College are based only on anticipation /expectation.

All concerned committees are kindly requested to minimize expenditure without compromising quality and all efforts shall be of students-centric in nature.

Sd/-

(Prof. JV. NUNCHUNGA)

Principal

Govt. J. Thankima College

Aizawl, Mizoram

Memo. No. F.23014/4/2017-JTC, Dated Aizawl, the 18th October, 2022

Copy to

1. Coordinator, IQAC for information
2. Secretary, All Committees under IQAC for information
3. All staff for information through ICT system
4. System Admin(ICT) for information
5. Office Guard file

(Prof. JV. NUNCHUNGA)

Principal

Govt. J. Thankima College

Aizawl, Mizoram

**ACTION PLAN & BUDGET OF IQAC,
GOVT. J. THANKIMA COLLEGE FOR JULY, 2022- JUNE, 2023**

A. DEPARTMENTAL WISE BUDGET

| Sl. No | DEPARTMENT | Budget Estimate (BE) | Expected source of income |
|---------------|----------------------------|-----------------------------|----------------------------------|
| 1 | Department of English | 10000 | Centre fee |
| 2 | Department of Mizo | 10000 | IQAC |
| 3 | Department of Education | 10000 | CDF |
| 4 | Department of Economics | 10000 | Contingent |
| 5 | Department of History | 10000 | Library |
| 6 | Department of Pol. Science | 10000 | Lang Lab |
| 7 | Department of Management | 10000 | Lang Lab |
| 8 | Department of Geography | 10000 | Exam fee |
| | Total | 80000 | |

B. CRITERIA WISE BUDGET

CRITERIA I:

| COLLEGE ACADEMIC COMMITTEE (CAC) | | | | | |
|---|---|-----------------------------|--------------------------|-----------------------------|--------------------------------|
| Sl. No | Particulars of Action Plan | Tentative Time/ Date | Target Group | Budget Estimate (BE) | Expected Source of Fund |
| 1 | Formulation of college Academic Calendar & fixed in College Notice Boards | Jul-22 | All Faculties & Students | 1500 | Centre fee |
| 2 | Formulation of College Daily Routine & fixed in College Notice Board | Jul-22 | All Faculties & Students | 1500 | Centre fee |
| 3 | Promote and maintain the proper record of participation/ representation in the curriculum development and assessment of the affiliating University. | 2022-23 | All Faculties | 1000 | Centre fee |
| 4 | Preparation and maintenance of Teaching Diary and Teaching Plan | 2022-23 | All teaching Faculties | 7000 | Centre fee |
| 5 | Submission of weekly teaching diary | 2022-23 | All teaching Faculties | NA | NA |
| 6 | Submission of monthly students' attendance | 2022-23 | All teaching Faculties | NA | NA |

| | | | | | |
|---------------------------------------|--|---|--|--------------|--------------|
| 7 | Organize Academic Counseling/ Course Orientation Programme | Jul-22 | All Faculties & Students | NA | NA |
| 8 | Evaluate the attainment of learning outcomes | 2022-23 | All Students | NA | NA |
| 9 | Analyses of University Examination results | Sept. 2022 | All candidates of University Exam | NA | NA |
| | | | Sub total | 11000 | |
| PARENT-TEACHER COMMITTEE (PTC) | | | | | |
| 1 | Parent – Teacher Meet | 22 nd Sept. 2022 | All Parents of 1 st & 3 rd Sem Students. | 5000 | IQAC fund |
| 2 | Parent – Teacher Meet for Core Students to be conducted by All Department. | 19 th to 23 rd Sept. 2022 | All Parents of Core students | NA | NA |
| 3 | To activate Parents’ WhatsApp group for each class and semester | 2022- 2023 | All Parents of GJTC | NA | NA |
| | | | Sub total | 5000 | |
| | | | Total of criteria I | 16000 | |

Criteria II

| Sl. No | Particulars of Action Plan | Tentative Time/ Date | Target Group | Budget Estimate (BE) | Expected Source of Fund |
|--|---|---|--------------------|----------------------|-------------------------|
| ADMISSION AND EXAMINATION COMMITTEE (AEC) | | | | | |
| 1 | Formulation of Continuous Internal Evaluation process | 2022 - 2023 | All Faculties | NA | NA |
| 2 | Systematic enrolment of students, allotment of sanctioned seats and reservation of seats for SC, ST, OBC, Divyangjan in each programme. | Jul-22 | All Faculties | NA | NA |
| 3 | Systematic mechanism to deal with internal assessment in robust, transparent and efficient. | 2022 - 2023 | All Faculties | NA | NA |
| 4 | Organize awareness programme on CBCS | Jul-22 | Fresh students | 3000 | Exam Fee |
| 5 | Conduct of one-time special Examination for back lock students | 19 th July to 25 th Aug. 2022 | Back lock students | NA | NA |
| 6 | Conduct of Internal Examination (Odd and Even semester) | 2 times in each semester | All students | NA | NA |

| | | | | | |
|--|--|--|----------------------------|-------------|-----------|
| 7 | Conduct of end semester Examination (Odd and Even semester) | Nov. 2022, Jan 2023 & May 2023 | All students | NA | NA |
| | | | Sub total | 3000 | |
| MENTORING PROGRAMME COMMITTEE (MPC) | | | | | |
| 1 | Preparation of Mentor's Appointment for all Classes | 6 th July, 2022 | Faculty Members | NA | NA |
| 2 | Organize Mentoring Day | 22 nd Jul. 2022, 31st Jan. 2023 | Mentor & Mentee | 3000 | IQAC fund |
| 3 | Conduct Mentoring Class | Jul.-Nov. 2022, Jan.-May 2023 | I, III, V Sem Mentee | NA | NA |
| 4 | Conduct value-based activities in mentoring class | Jul.-Nov. 2022 | I, III, V Sem Mentee | NA | NA |
| 5 | Organize Mentor's Training and Seminar | October, 2022 | All Mentors | 2000 | IQAC fund |
| 6 | Conduct soft skills development in the mentoring class | Jan.-May 2023 | II & IV Sem Mentee | NA | NA |
| 7 | Conduct career counseling programmes in the mentoring class | Jan.-May 2023 | VI Semester Mentee | NA | NA |
| 8 | Conduct mentoring feedback | June, 2022 | II, IV, VI Sem Mentee | NA | NA |
| | | | Sub total | 5000 | - |
| REMEDIAL COACHING COMMITTEE (RMCC) | | | | | |
| 1 | To identify advanced and slow learners on the basis of the first and second internal examination from student's performance. | Oct-22 | All the semester students. | 2000 | Exam fee |
| 2 | To organize special classes for advanced learners and slow learners. | Nov. 2022 & April, 2023 | Advanced and Slow learners | NA | NA |
| 3 | To Conduct remedial classes as per following the remedial class routine prepared by Admission Committee (AEC) in their respective department | November 2022 & April, 2023 | Advanced and Slow learners | NA | NA |
| 4 | TO assess/evaluate the learning level of the students from Remedial classes conducted during November | April, 2023 | Identify students | NA | NA |

| | | | | | |
|--|---|-------------------|------------------|--------------|-----|
| | 2022. | | | | |
| | | | Sub total | 2000 | |
| TEACHING LEARNING COMMITTEE (TLC) | | | | | |
| | To organize Faculty Development Programme on Professional Ethics. | Oct-22 | Faculty Members | 2000 | CDF |
| | Revise the record of Teachers and profiles | Oct. to Dec. 2022 | Faculty Members | 2000 | CDF |
| | Select the outstanding teachers and given proficiency award | June, 2023 | Faculty Members | 4000 | CDF |
| | Implement the Teaching Manual/Hand Book and Home Assignment Guidelines. | October, 2022 | Faculty Members | 500 | CDF |
| | | | Sub total | 8500 | |
| TOTAL of Criteria II | | | | 18500 | |

Criteria III

| Sl. No | Particulars of Action Plan | Tentative Time/ Date | Target Group | Budget Estimate (BE) | Expected Source of Fund |
|--|---|-------------------------|---------------------------|----------------------|-------------------------|
| RESEARCH CONSULTANCY COMMITTEE (RCC) | | | | | |
| 1 | Action Research | 2022-2023 | Teachers | NIL | |
| 2 | Cash Incentive Award | 2022-2023 | Teachers | 3000 | IQAC fund |
| 3 | Workshop/Seminar | 2022-2023 | Teachers | 2000 | IQAC fund |
| 4 | Collection of UGC Care List | 2022-2023 | Teachers | NIL | |
| Sub total | | | | 5000 | - |
| EXTENSION SERVICE AND CO-CURRICULAR COMMITTEE (ESCOC) | | | | | |
| 1 | Adopting village/ schools as part of outreach programme in collaboration with NSS and College | July,2022 to June, 2023 | Adopted Village, Nausel | 2000 | NSS |
| 2 | Organize activities/programmes for the neighborhood community in collaboration with NSS and Student's Club. | July,2022 to June, 2023 | Bawngkawn Local Community | 3000 | RRC |
| 3 | Achieving awards/ recognition from the government recognized bodies in collaboration with Students' club | July,2022 to June, 2023 | Outstanding Students | NA | NA |

| | | | | | |
|------------------------------|---|-------------------------|----------------------|--------------|----|
| 4 | Signing MoUs to collaborate with industry and community in collaboration with NSS, Cells/Committee. | July,2022 to June, 2023 | Extension Service | NA | NA |
| 5 | Coordinate the extension activities/programme of NSS and Students 'Club. | July,2022 to June, 2023 | NSS & Students' Club | NA | NA |
| Sub total | | | | 5000 | |
| Total of criteria III | | | | 10000 | |

Criteria IV

| Sl. No | Particulars of Action Plan | Tentative Time/ Date | Target Group | Budget Estimate (BE) | Expected Source of Fund |
|---|--|----------------------|-----------------|----------------------|-------------------------|
| BUILDING INFRASTRUCTURE DEVELOPMENT COMMITTEE (BIDC) | | | | | |
| 1 | Renovation of College Library | 2022-23 | Students | 45000 | Library Fund |
| 2 | Renovation of Canteen | 2022-23 | Students | 25000 | Centre fee |
| 3 | Renovation of Toilet (Boys and Girls) Lower Court Yard: Central Campus | 2022-23 | Students | 15000 | Centre fee |
| 4 | Construction of Classroom at the Basement of RUSA 2.0 Academic Building | 2022-23 | Students | 700000 | Staff Donation |
| 5 | Construction of Masonry Retaining Wall at the entrance of RUSA 2.0 Academic Building | 2022-23 | Students | 300000 | Resource Mobilisation |
| 6 | Construction of Drain at the Basement of Main Building | 2022-23 | Students | 50000 | Lang Lab fee |
| 7 | Maintenance of Electric Wiring at Classroom | 2022-23 | Students | 6000 | ICT Fund |
| 8 | Renovation of Waiting Shed at the entrance of Library | 2022-23 | Students | 15000 | Lang Lab fee |
| 9 | Renovation of Toilet at Main Building | 2022-23 | Students | 20000 | Lang Lab fee |
| 10 | Renovation of Health Centre | 2022-23 | Students | 5000 | IQAC |
| Sub total | | | | 1181000 | |
| HOSTEL MANAGEMENT COMMITTEE (HMC) | | | | | |
| 1 | Renovation and Repairing of Hostel | July-Dec. 2022 | Women Hosteller | 56000 | Hostel fee |
| 2 | Procurement of Hostel Beds | July, 2022 | Boy's Hosteller | 53002 | CDF |

| | | | | | |
|---|--|-------------------------|-----------------------------------|---------------|--------------|
| 3 | Renovation of Hostel Wiring | July, 2022 | Boy's Hosteller | 5960 | Hostel fee |
| 4 | Repairing and painting of hostel building | August, 2022 | Boy's Hosteller | 30703 | CDF |
| 5 | Weeding and fencing of hostel compound | September, 2022 | Boy's Hosteller | 20843 | CDF |
| 6 | Purchase of water meter and fitting charge | June, 2022 | Boy's Hosteller | 6450 | Hostel fee |
| 7 | Repairing of rain water harvesting (Conduit) | September, 2022 | Boy's Hosteller | 6870 | Hostel fee |
| 8 | Shifting of cluster for water connection | October, 2022 | Boy's Hosteller | 10000 | CDF |
| | | | Sub total | 189828 | |
| HEALTH & HYGIENE COMMITTEE (HHC) | | | | | |
| 1 | Maintenance of Health Centre & purchase of Medicines | 2022 - 2023 | Student, Staff and Teachers | 5000 | Medical fee |
| 2 | Observe State/ National/ International Health Important Days | Jul. 2022 to Jun. 2023 | Student, Staff and Teachers | 1000 | CDF |
| | Signing MoU with Corporate House/ Hospital/Dispensary | October, 2022 | Greenwood Hospital | NA | NA |
| 4 | Organize Capacity Building Workshop on Physical Health and Hygiene | Nov. 2022 | V Semester Students | 2000 | Medical fee |
| 5 | Prepare Cleanliness Duty Chart and Monitoring with NCG (Eco Club) | July. 2022 to Jun. 2023 | All Students | 1000 | Contingent |
| 6 | Medical treatment of Emergency case | 2022-23 | All Students | 6000 | Medical fee |
| 7 | Install and Maintain Sanitary Pad Vending Machine | Oct. 2022 to Jun. 2023 | Female Student, Staff and Teacher | 3500 | CDF |
| | | | Sub total | 18500 | |
| CANTEEN MANAGEMENT COMMITTEE (CMC) | | | | | |
| 1 | Advertisement for appointment of Canteen Operator | Jul-23 | Students | 2000 | Canteen rent |
| 2 | Rent Revision of Canteen for the new academic session | Aug – Sept 2023 | Students | NA | NA |
| 3 | Procurement of Plastic chairs | Sep-23 | Students | 3500 | Contingent |

| | | | | | |
|--|--|----------------|---------------------|--------------|--------------|
| 4 | Procurement of chairs | Feb – Mar 2023 | Students | 3500 | Contingent |
| 5 | Procurement of Tables | Feb – Mar 2023 | Students | 7000 | CDF |
| 6 | Putting of Index Body Mass (IBM) | Feb-Mar 2023 | Students | 500 | IQAC |
| 7 | To provide health menu | Sept, 2022 | Staff & Students | NA | NA |
| | | | Sub total | 16500 | |
| INFORMATION COMMUNICATION TECHNOLOGY MANAGEMENT COMMITTEE (ICTMC) | | | | | |
| 1 | Continuation of Course on Computer Concept (CCC) as an add-on Course | 2022-2023 | Final Year Student | NA | NA |
| 2 | WIFI-Connected Campus | 2022-2023 | Student-Teacher | 13000 | ICT Fund |
| 3 | Procure of Adjustable Projector Stands | 2022-2023 | Student-Teacher | 22500 | ICT Fund |
| | Faculty Development Programme (FDP)- Training on ICT | 2022-2023 | Faculty-Oriented | 5000 | ICT Fund |
| 5 | Purchase of Equipment (Lumpsum) | 2022-2023 | Student-Teacher | 40000 | ICT Fund |
| 6 | Maintenance and Updating of GJTC Info-App, College Website, College YouTube Channel and Facebook Profile. | 2022-2023 | Student-Teacher | NA | |
| 7 | Upkeep of College Computer Centre & College Language Lab. | 2022-2023 | Student-Teacher | NA | |
| | | | Sub total | 80500 | |
| LIBRARY MANAGEMENT COMMITTEE (LMC) | | | | | |
| 1 | Systematic functioning of automated library using Integrated Library Management System (ILMS) | 2022-23 | Students & Teachers | 25000 | Library Fund |
| 2 | Formal subscription of e-resources viz. e-journals, e-ShodhSindhu, Shodhganga, e-books, databases and strengthening of e-resources centre. | 2022-23 | Students & Teachers | 5900 | Library Fund |
| 3 | Maintenance of purchase records for books, e-books and subscription of journals, e-journals. | 2022-23 | Students & Teachers | 22580 | Library Fund |

| | | | | | |
|-----------------------------|---|---------|---------------------|----------------|--------------|
| 4 | Systematic maintenance of library users records for teachers and students | 2022-23 | Students & Teachers | 1500 | Library Fund |
| 5 | Prepare chart for Departmental Library Visit Day | 2022-23 | Students & Teachers | NA | NA |
| 6 | Library Orientation Programme | 2022-23 | Students & Teachers | NA | NA |
| 8 | Purchase of books, Journals, News papers | 2022-23 | Students & Teachers | 100000 | Library Fund |
| | | | Sub total | 154980 | |
| Total of Criteria IV | | | | 1641308 | |

Criteria V

| Sl. No | Particulars of Action Plan | Time/ Date | Target Group | Budget Estimate (BE) | Expected Source of Fund |
|---|--|--------------------------------|---------------------------------------|----------------------|-------------------------|
| STUDENTS WELFARE AND DISCIPLINE COMMITTEE (SWDC) | | | | | |
| 1 | Increase the number of students who benefiting scholarships from the Government. | July, 2022 to June, 2023 | I/III/V Sem Students | NA | NA |
| 2 | Seeking sponsor/ free ship for less privilege students from the institution, Government and non-government bodies, industries, individuals, philanthropists. | July, 2022 to June, 2023 | Less Privilege Students | NA | NA |
| 3 | Organize Study Tour 2022-2023 for overall exposure and development | May/June, 2023 | Final year students of all Department | 250000 | H&TE Department |
| 4 | Provided financial assistance to students who are lesser privilege through Students' Aid Fund. | July, 2022 to June, 2023 | Less Privilege Students | 50000 | Students' Aid Fund |
| 5 | Maintenance of College Code of Conduct, awareness and ensure discipline of the students. | July, 2022 to June, 2023 | all students | 2000 | IQAC |
| | | | Sub total | 302000 | |
| CAREER AND COUNSELLING COMMITTEE (CCC) | | | | | |
| 1 | Career guidance and Capacity building Workshop | 14 th October, 2022 | V/VI Sem, Core students | 2000 | CDF |

| | | | | | |
|--|--|-------------------------------|-----------------------------|-------------|------------|
| 2 | Aptitude Test to selected core students | Feb-23 | Selected Core Students | 1000 | Contingent |
| 3 | Vocational and Soft Skills Training | Mar-23 | V/VI Sem, Core Students | 2000 | Contingent |
| | | | Sub total | 5000 | |
| ANTI-RAGGING AND GRIEVANCES REDRESSAL CELL (AGRC) | | | | | |
| 1 | To organized Sensitization Programme and Seminar on Anti-Ragging Regulations conferred by the UGC. | Jul-22 | 1st & 3rd Semester Students | NA | NA |
| 2 | To organized UGC Anti-Ragging on-line Registration Mela amongst the students. | July-Aug. 2022 | 1st & 3rd Semester Students | NA | NA |
| 3 | To arrange and install more complaint boxes within the College campus, women and boys' hostels with proper mechanism to address any complaints received through the complaint boxes. | Sept. 2022 | All Students | 2400 | IQAC fund |
| 4 | To replace the existing damaged signboards toward prohibition of ragging or discrimination in any form within the College Campus and hostels. | Sept. 2022 | All Students | 3400 | CDF |
| | | | Sub total | 5800 | |
| EMPLOYMENT INFORMATION AND PLACEMENT CELL (EIPC) | | | | | |
| 1 | Organize Capacity Building Seminar on Personality Development | 14 th October 2022 | Outgoing Students | 1500 | CDF |
| 2 | Maintenance of placement record and progression in higher studies in collaboration with GJTCAA | 2022-2023 | Outgoing students | NA | NA |
| 3 | Encourage student to progress in higher education and organize career talk. | Mar-23 | Outgoing Students | 1500 | IQAC fund |
| 4 | Organize talks, workshops, interview technique session and competitions to equip students with life skills and to provide career guidance. | March, 2023 | Outgoing Students | 5000 | CDF |

| | | | | | |
|---|---|--------------------------|----------------------------|---------------|---------------------|
| 5 | Signing MoUs and organize recruitment with corporate house/industries for providing job opportunities, recruitment drive and internship | April, 2023 | Outgoing Students | 10000 | Placement Companies |
| 6 | Organize coaching programmes to qualify in state/national level examinations. | 2022-2023 | Outgoing students | 5000 | CDF |
| | | | Sub total | 23000 | |
| GOVERNMENT J. THANKIMA COLLEGE ALUMNI ASSOCIATION (GJTCAA) | | | | | |
| 1 | Strengthening connectivity with the Alumni in order to tap their resources and support. | July, 2022 to June, 2023 | Students' Alumni | NA | NA |
| 2 | Built a strong database system of Alumni for keeping a track of the students after they leave College. | July, 2022 to June, 2023 | Students' Alumni | 5000 | GJTCAA |
| 3 | Identified the areas where the Alumni can make contribution and play more supportive role in the college. | July, 2022 to June, 2023 | Students' Alumni | NA | NA |
| 4 | Encourage the Department to stay connected with their Alumni through social media | July, 2022 to June, 2023 | Students' Alumni | NA | NA |
| 5 | Organize Departmental homecoming programme to make Alumni Association more vibrant. | June, 2023 | Eight (8) Department | 8000 | GJTCAA |
| 6 | Establish Alumni Association registration process to make Alumni Association more contribute funds for College development. | July, 2022 to June, 2023 | Students' Alumni | 5000 | Contingent |
| | | | Sub total | 18000 | |
| | | | Total of Criteria V | 353800 | |

Criteria VI

| Sl. No | Particulars of Action Plan | Tentative Time/ Date | Target Group | Budget Estimate (BE) | Expected Source of Fund |
|---|--|----------------------|-----------------|----------------------|-------------------------|
| GOVERNANCE, LEADERSHIP AND ORGANIZATION MANAGEMENT COMMITTEE (GLOMC) | | | | | |
| 1 | To conduct Internal & External Financial Audit | Quarterly & Annually | College Account | 30000 | Exam fee |

| | | | | | |
|---|--|-----------|--------------------------------|--------------|------------|
| 2 | To conduct Professional development training for teaching faculty | Aug-22 | Faculty members | 2000 | Exam fee |
| 3 | To conduct Leadership training for Students Leaders. | Oct-22 | Students' Union & Club Leaders | 3000 | CDF |
| 4 | To conduct Professional development training for non-teaching staff | Nov-22 | Non-teaching staff | 2000 | Contingent |
| 5 | Maintenance of decentralization and participative management in the areas of administration | 2022-2023 | College Stakeholders | NA | NA |
| 6 | Formulation of E-Governance Policy and implementation of e-governance in the areas Administration, Finance and Accounts. | 2022-2023 | Administrative Office | 20000 | ICT Fund |
| 7 | Encourage teachers to undergo faculty/professional development programmes | 2022-2023 | Faculty members | NA | NA |
| 8 | Review the Performance Appraisal System & support teachers and non-teaching staff for their promotion | 2022-2023 | Faculty members & Staffs | NA | NA |
| 9 | Preparation of duty manual for IV-Grade staff | 2022-2023 | IV-Grade | NA | NA |
| | | | Sub total | 57000 | |

INTERNAL QUALITY ASSURANCE CELL (IQAC)

| | | | | | |
|---|--|------------------------|---------------------------|------|-----------|
| 1 | Conduct students' registration mela for add-on/value added course | July 1-30, 2022 | Final year students | 2500 | IQAC Fund |
| 2 | Systematic conduct of add-on/ value added course viz. CCC, PDC, Spoken English Class | Aug. 2022 to Mar. 2023 | Final year students | 3000 | IQAC Fund |
| 3 | Collect feedback from two stakeholders viz. Students, Teachers in collaboration with Department and TLC | December 1-31, 2022 | Student & Teacher | 6000 | IQAC Fund |
| 4 | Collect feedback from three stakeholders viz. Employers, Alumni, Parent in collaboration with PTC and GJTCAA | June 1-31, 2023 | Employer, Alumni & Parent | 3500 | IQAC Fund |

| | | | | | |
|---|--|-----------------|-----------------------------|---------------|-----------|
| 5 | Conduct Student Satisfactory Survey (SSS) and analysis in collaboration with the Department. | June 1-30, 2023 | Outgoing Student | 2000 | IQAC Fund |
| 6 | Conduct regular meeting of Internal Quality Assurance Cell (IQAC). | 2022-2023 | IQAC members | 3000 | IQAC Fund |
| 7 | Quality initiatives like organize orientation, seminar, workshop, symposium, exchange programme etc. | 2022-2023 | Faculty members and Staffs | 6000 | IQAC Fund |
| 8 | Quality audit viz. Green Audit/ Environmental Audit | 2022-2023 | College | 30000 | IQAC Fund |
| | | | Sub total | 56000 | |
| | | | Total for Criteria V | 113000 | |

Criteria VII

| Sl. No | Particulars of Action Plan | Tentative Time/ Date | Target Group | Budget Estimate (BE) | Expected Source of Fund |
|---|---|-------------------------|-----------------------------------|----------------------|-------------------------|
| WOMEN COMMITTEE (WC) & INTERNAL COMPLAINTS COMMITTEE (ICC) | | | | | |
| 1 | Outreach programme: To organize Awareness Programme on women and child protection | 11.10.2022 | Women and Children | 3000 | Contingent |
| 2 | Outreach programme: Bawngkawn Brigade area: To organize legal awareness among the Bawngkawn Brigade Area Women/MHIP | First Week of Nov. 2022 | Bawngkawn Brigade area Women | 1000 | IQAC Fund |
| 3 | Sensitization programme regarding gender issues | Feb-23 | 4 th Semester Students | 3000 | CDF |
| 4 | Sensitization programme regarding gender issues | Apr-23 | 2 nd Semester Students | 3000 | CDF |
| 5 | Conduct of timely meeting | 2022-23 | Comt members | Nil | |
| 6 | Provision of safe environment at Workplace | 2022-23 | All females of the College | Nil | |
| 7 | Improvement of communication system for risk and issues | 2022-23 | All females of the College | Nil | |
| 8 | Display of important contact Nos. | 2022-23 | All females of the College | 1500 | IQAC Fund |

| | | | | | |
|---|--|--------------------------------|-----------------------------------|--------------|-----------------------|
| 9 | Workshop/ Training | Oct, 2022 & Feb, 2023 | Interested females | 1500 | IQAC Fund |
| 10 | Assisting victims (If any) for filing of complaint | 2022-23 | Victim (If any) | Nil | |
| 11 | Submission of timely report | Nov, 2022 | District Officer | Nil | |
| 12 | Workshop/ Training for ICC comt members | Oct-Nov, 2022 | Comt members | 2000 | IQAC Fund |
| | | | Sub total | 15000 | |
| RECEPTION AND BEAUTIFICATION COMMITTEE (RBC) | | | | | |
| 1 | To plant more Flowers and Plants | 26.09.2002 | Campus Beautification | 1900 | CDF |
| 2 | Maintenance of Campus | 13.02.2023 | Campus Beautification | 1600 | CDF |
| 3 | Miscellaneous | 19.04.2023 | Campus Beautification | 1500 | CDF |
| | | | Sub total | 5000 | |
| EQUAL OPPORTUNITY CELL (EOC) | | | | | |
| 1 | Tactile path for Blind/Braille Paper | October, 2022 | Blind student/teacher | 500 | Resource mobilisation |
| 2 | Light Display board and Sign Post | November, 2022 | Low Vision | 500 | Resource mobilisation |
| 3 | Divyangjan accessible Website | October, 2022 | Blind student/teacher | Nil | Nil |
| 4 | Provide human assistance for Divyangjan | 2022-2023 | Blind student/teacher | Nil | Nil |
| 5 | Revise the provision of scribes during examination for blind | NA | Blind student/teacher | Nil | Nil |
| 6 | Revise the provision of screen reader for blind | 2022-2023 | Blind student/teacher | Nil | Nil |
| 7 | Seminar on “Rights and Welfare of Personal with disabilities Divyangjan” | 12 th October, 2022 | V Sem Core Students. | 2000 | Resource mobilisation |
| 8 | General Awareness about Rights and Welfare of Minorities | February, 2023 | 2 nd Semester Students | 2000 | IQAC |
| | | | Sub total | 5000 | |

| INSTITUTIONAL VALUES & BEST PRACTICE COMMITTEE (IBPC) | | | | | |
|--|---|-------------------------|-----------------------------------|--------------|-----------------------|
| 1 | Conduct of Personality Development Course (PDC) | 2022-2023, Every Friday | 5 th Semester Students | Nil | Nil |
| 2 | Collect the Best Practice from Cells/ Committee/Department and select the College Best Practice for 2022-2023 | 2022-2023 | Cells/ Committee/ Department | 5000 | Resource mobilisation |
| 3 | Identify and portray the institution distinctiveness. | 2022-2023 | | 45000 | Lang Lab |
| | | | Sub total | 50000 | - |
| | | | Total for Criteria VII | 75000 | |

Grand total of the budget = Rs. 23,07,608.00
(Rupees twenty three lakh seven thousand six hundred and eight)

HEAD OF ACCOUNT - CRITERIA WISE BUDGET, 2022-23

| Sl. No | Head of account | Criteria No. | | | | | | | Department | TOTAL |
|--------|--------------------------------|--------------|--------------|--------------|----------------|---------------|---------------|--------------|--------------|----------------|
| | | I | II | III | IV | V | VI | VII | | |
| 1 | Centre fee | 11000 | 5000 | | 40000 | | | | 10000 | 66000 |
| 2 | IQAC fund | 5000 | 5000 | 5000 | 5500 | 5900 | 56000 | 8000 | 10000 | 100400 |
| 3 | College Development Fund (CDF) | | 8500 | | 126048 | 16900 | 3000 | 11000 | 10000 | 175448 |
| 4 | National Service Scheme (NSS) | | | 2000 | | | | | | 2000 |
| 5 | Red Ribbon Club | | | 3000 | | | | | | 3000 |
| 6 | Hostel fee | | | | 75280 | | | | | 75280 |
| 7 | Medical fee | | | | 13000 | | | | | 13000 |
| 8 | Contingent from State Govt. | | | | 8000 | 8000 | 2000 | 3000 | 10000 | 31000 |
| 9 | Canteen rent | | | | 2000 | | | | | 2000 |
| 10 | ICT fund | | | | 86500 | | 20000 | | | 106500 |
| 11 | Library fund | | | | 199980 | | | | 10000 | 209980 |
| 12 | Study Tour Fund (HTE) | | | | | 250000 | | | | 250000 |
| 13 | Students Aid Fund(SAF) | | | | | 50000 | | | | 50000 |
| 14 | External Sources | | | | | 10000 | | | | 10000 |
| 15 | Staff Donation | | | | 700000 | | | | | 700000 |
| 16 | Lang Lab fee | | | | 85000 | | | 45000 | 20000 | 150000 |
| 17 | GJTCAA | | | | | 13000 | | | | 13000 |
| 18 | Exam fee | | | | | | 32000 | | 10000 | 42000 |
| 19 | Resource Mobilisation | | | | 300000 | | | 8000 | | 308000 |
| | Total | 16000 | 18500 | 10000 | 1641308 | 353800 | 113000 | 75000 | 80000 | 2307608 |