

**ACADEMIC & ADMINISTRATIVE AUDIT (AAA) REPORT
(July 2018 to June 2021)**

**DEPARTMENT OF MIZO
GOVERNMENT J. THANKIMA COLLEGE**

1. PROFILE OF THE DEPARTMENT

Sl. No	Items	Description(s)			
1.1	Name of the Department	Mizo			
1.2	Name of the Head of Department	B. Lalzarzova			
1.3	Faculty's strength and paper/subject taught				
2018-2019	▪ Name of regular faculty	▪ Designation	▪ Qualification(s)	▪ Paper Number/Code	▪ Name of Paper
	B. Lalzarzova	Associate Professor	M. A (Hist) M. A (Pub. Adm) B. Ed	Paper IV MZ4/4EC/4	Essay
				VIII (B) Core-MZ/5CC/8/B	Prose Writings
				Course –III Elective-MZ/3/EC/3	Fiction - 1
	Lahmachhuana	Associate Professor	M. A (Geography)	Course-I Elective-MZ/1/EC/1	Poetry - 1
				VII Core-MZ/5/CC/7	Poetry - II
				Paper II MZ/2/EC/2	Drama - I
				Paper XI MZ/6/CC/11	Mizo Language and Grammar
	Sangrozami	Associate Professor	M. A (Pub. Adm)	VI Core-MZ/5/CC/6	Selected English Poems
				Paper X MZ/6CC/10	Fiction - II
				Paper IX MZ/6/CC/9	History of Mizo Literature
				MIL 1-MZ/3/FC/3	Introduction to Mizo language and Literature
	F. Sangvuana	Assistant Professor	M. A (Philosophy)	Paper V Core-MZ/5/CC/5.	Theory of Literature
				Course-I Elective-MZ/1/EC/1	Poetry - 1
				Paper II MZ/2/EC/2	Drama - I
Paper XII MZ/6/CC/12 (b)				Selected English Prose	

2019-2020	▪ Name of regular faculty	▪ Designation	▪ Qualification(s)	▪ Paper Number/Code	▪ Name of Paper
	B. Lalzarzova	Associate Professor	M. A (Hist) M. A (Pub. Adm) B. Ed	Paper III MZ/3/EC/3	Poetry
				MIL (Mizo) MZ/3/FC/3	MIL (Mizo)
				Paper X MZ/6CC/10	Fiction-II
				Paper IV MZ4/4EC/4	Essay
	Lahmachhuana	Associate Professor	M. A (Geography)	Paper I MZ/1/EC/1	Elective
				Paper IV MZ4/4EC/4	Essay
				Paper VIII MZ/5/CC/8 (B)	Prose Writings
	Sangrozami	Associate Professor	M. A (Pub. Adm)	Paper Vi MZ/5/CC/6	Selected English Poem
				Paper II MZ/2/EC/2	Drama -I
Paper XI MZ/6/CC/11				Mizo Language and Grammar	
F. Sangvuana	Assistant Professor	M. A (Philosophy)	Paper VII MZ/5/CC/7	Poetry II	
			Paper IX MZ/6/CC/9	History of Mizo Literature	
			Paper V MZ/5/CC/5	Theory of Literature	
Sainghingliani Sailo	Assistant Professor	M. A (Mizo)	Paper XII MZ/6/CC/12 (b)	Selected English Prose	
			Paper II MZ/2/EC/2	Drama -I	

2020-2021	▪ Name of regular faculty	▪ Designation	▪ Qualification(s)	▪ Paper Number/Code	▪ Name of Paper
	B. Lalzarzova	Associate Professor	M. A (Hist) M. A (Pub. Adm) B. Ed	Paper III MZ/3/EC/3	Poetry
				MIL (Mizo) MZ/3/FC/3	MIL (Mizo)
				Paper X MZ/6CC/10	Fiction-II
				Paper IV MZ4/4EC/4	Essay
	Lahmachhuana	Associate Professor	M. A (Geography)	Paper I MZ/1/EC/1	Elective
				Paper IV MZ4/4EC/4	Essay
				Paper VI MZ/5/CC/6	Selected English Poem
	Sangrozami	Associate Professor	M. A (Pub. Adm)	Paper II MZ/2/EC/2	Drama -I
				Paper XI MZ/6/CC/11	Mizo Language and Grammar
Paper VII MZ/5/CC/7				Poetry II	
F. Sangvuana	Assistant Professor	M. A (Philosophy)	Paper IX MZ/6/CC/9	History of Mizo Literature	
			Paper V MZ/5/CC/5	Theory of Literature	
			VIII MZ/5/CC/8 (B)	Prose Writings	
Sainghingliani Sailo	Assistant Professor	M. A (Mizo)	Paper XII MZ/6/CC/12 (b)	Selected English Prose	
			Paper II MZ/2/EC/2	Drama -I	

		2018-2019	2019-2020	2020-2021
1.5	Details of awards, honours, recognitions received by faculty member(s) and Department(s)	NIL	NIL	NIL
1.6	Number of Departmental meetings held.	4 times	5 times	4 times

2. ENROLLMENT AND EVALUATION.

Sl. No	Items	Description(s)																										
2.1	Intake capacity	50 seats																										
2.2	Teacher-student ratio	1:83 (2018-2019)								1:79 (2019-2020)								1:89 (2020-2021)										
2.3	Semester-wise student's enrollment.																											
		2018-2019							2019-2020							2020-2021												
	Semester	Male			Female				Male			Female				Male			Female									
	1 st Semester	105			66				171			104			63				167			149						
	3 rd Semester	77			47				124			69			46				115			74						
	5 th Semester	21			14				35			26			8				34			16						
2.4	Category-wise student's enrollment.																											
	Sem	2018-2019									2019-2020									2020-2021								
		Male				Female					Male				Female					Male			Female					
		SC	ST	OBC	Gen	SC	ST	OBC	Gen	Total	SC	ST	OBC	Gen	SC	ST	OBC	Gen	Total	SC	ST	OBC	Gen	SC	ST	OBC	Gen	Total
	I Sem		105			1	64	1		171		104				63			167		148		1		142		1	292
	III Sem		77				47			124		69				45			115		74				52			126
	V Sem		21				14			35		26				8			34		16				11			27

2.5 External Examination results.																			
Semesters		2018-2019						2019-2020						2020-2021					
		Number of students appeared			Number of students passed			Number of students appeared			Number of students passed			Number of students appeared			Number of students passed		
		Male	Female	Total	Male	Female	Total	Male	Female	Total	Male	Female	Total	Male	Female	Total	Male	Female	Total
1 st Semester	84	57	141	63	53	116	78	58	136	71	56	127	125	123	248	125	123	248	
3 rd Semester	67	44	111	54	44	98	60	42	102	54	40	94	71	51	122	68	51	119	
3 rd Semester (MIL Mizo)	84	51	135	82	51	133	69	47	116	66	45	111							
5 th Semester	24	13	37	16	13	29	25	8	33	15	6	21	17	10	27	17	10	27	
2 nd Semester	69	37	106	32	20	52	75	51	126	75	51	126	120	116	236	120	116	236	
4 th Semester	65	45	110	63	45	108	53	39	92	53	39	92	70	50	120	70	50	120	
6 th Semester	24	13	37	9	10	19	25	8	33	25	8	33	17	10	27	15	10	25	
2.6 Division-wise external examination results																			
2018-2019																			
Semesters	Number of students passed grade wise								Position attained in the Top Ten rank										
	F	B	C	B+	A	A+	O												
1 st Semester	25	35	46	32	3	0	0												
3 rd Semester	13	36	29	10	4	0	0												
3 rd Semester (MIL Mizo)	2	16	68	40	9	0	0												
5 th Semester	8	7	11	10	1	0	0												
2 nd Semester	27	49	28	2	0	0	0												
4 th Semester	2	20	52	32	4	0	0												
6 th Semester	18	0	8	11	0	0	0												

2019-2020							
Semesters	Number of students passed grade wise						
	F	B	C	B+	A	A+	O
1 st Semester	9	44	49	28	6	0	0
3 rd Semester	8	38	47	8	1	0	0
3 rd Semester (MIL Mizo)	5	22	55	32	2	0	0
5 th Semester	12	1	17	2	1	0	0
2 nd Semester	0	6	17	37	55	11	0
4 th Semester	0	2	7	50	32	1	0
6 th Semester	0	0	1	19	13	0	0
Position attained in the Top Ten rank 9 th Rank							
2020-2021							
Semesters	Number of students passed grade wise						
	F	B	C	B+	A	A+	O
1 st Semester	0	1	2	5	20	95	125
3 rd Semester	3	2	6	14	18	68	11
3 rd Semester (MIL Mizo)	0	2	2	2	8	49	69
5 th Semester	0	0	0	0	2	8	17
2 nd Semester	0	5	59	97	73	2	0
4 th Semester	0	4	26	64	25	1	0
6 th Semester	0	0	0	7	18	0	0
Position attained in the Top Ten rank							

2.7 Teacher-wise record of pass percentage in the last External Examination.									
	2018-2019			2019-2020			2020-2021		
Name of teacher	Semester taught	Paper Number/Code	Pass Percentage	Semester taught	Paper Number/Code	Pass Percentage	Semester taught	Paper Number/Code	Pass Percentage
B. Lalzarzova	1 st Semester	Paper-III	88.28%	3 rd Semester	MIL(Mizo)	95.7%	3 rd Semester	Paper-III	97.54%
	5 th Semester	Paper-VIII	100%	3 rd Semester	Paper-III	92.2%	3 rd Semester	MIL (Mizo)	100%
	4 th Semester	Paper-IV	98.18%	4 th Semester	Paper-IV	100%	4 th Semester	Paper-IV	100%
				6 th Semester	Paper-X	100%	6 th Semester	Paper-X	100%
Lalhmachhuana	1 st Semester	Paper-I	82.26%	1 st Semester	Paper-I	93.4%	1 st Semester	Paper-I	100%
	5 th Semester	Paper-VII	97.29%	5 th Semester	Paper-VIII	90.9%	4 th Semester	Paper-IV	100%
	4 th Semester	Paper-II	74.52%	4 th Semester	Paper-IV	100%	-	-	-
	6 th Semester	Paper-XI	97.29%	-	-	-	-	-	-
Sangrozami	3 rd Semester	FC III MIL (Mizo)	98.41%	5 th Semester	Paper-VI	66.7%	5 th Semester	Paper-VI	100%
	5 th Semester	Paper-VI	81.08%	2 nd Semester	Paper-II	100%	2 nd Semester	Paper-II	100%
	6 th Semester	Paper-IX	97.29%	6 th Semester	Paper-XI	100%	6 th Semester	Paper-XI	100%
	6 th Semester	Paper-X	94.59%	-	-	-	-	-	-
F. Sangvuana	3 rd Semester	Paper-I	82.26%	5 th Semester	Paper-VII	96.9%	5 th Semester	Paper-VII	100%
	5 th Semester	Paper-V	97.29%	2 nd Semester	Paper-V	90.9%	6 th Semester	Paper-IX	100%
	2 nd Semester	Paper-II	74.52%	6 th Semester	Paper-IX	100%	-	-	-
	6 th Semester	Paper-XII	82.85%	-	-	-	-	-	-
Sainghingliani Sailo				2 nd Semester	Paper-II	100%	5 th Semester	Paper-V	100%
				6 th Semester	Paper-XII	100%	5 th Semester	Paper VIII	100%
				-	-	-	2 nd Semester	Paper-II	100%
							6 th Semester	Paper-XII	100%

3. CURRICULAR ASPECT (70 Points)

Sl. No	Items	Description(s)	Weightage	Score	Remark(s) by Assessor
3.1	Contributions towards curriculum design and development. (Approx. 100 words)	<ul style="list-style-type: none"> ▪ F. Sangvuana participated in the revision of syllabus on 26th February, 2019 ▪ The Department also gave verbal suggestions to Board of Study, Department of Mizo, MZU 	5		
3.2	How is curriculum delivery administered? (Approx. 100 words)	<ul style="list-style-type: none"> ▪ During the two academic year 2018-2020, the Department prepared time table, teaching plan and teaching diary. The faculty meeting planned the programme in every academic session and distributed duties and responsibilities. Offline classroom teaching. Each faculty member conducted classroom lectures, discussion, questioning. Giving and collecting Assignment. Provided pervious question papers and probable questions. Material Uploaded in College Learning Management System (LMS). Disseminating learning material through WhatsApp group. Conducted Students' presentation and Classroom seminar ▪ During the academic year 2020-2021, class room teaching is not available due to covid-19 (pandemic). The Department prepared Department time table. Individual teachers also prepared teaching plan and kept teaching diary in their respective papers. All teachers have been using ICT (zoom, google meet, WhatsApp, LMS etc) in teaching. Provided study materials, previous questions, probable questions. MCQ also provided in each chapter through pdf, MS words, WhatsApp etc. In addition, giving/collected assignments through ICT. Conducting class test after finishing each unit 	10		
3.3	Whether teaching plan and teaching diary are maintained? (Tick the appropriate response)	Each faculty members maintained both teaching plan and teaching diary in every semester.	5 <i>Maintaining both = 5</i> <i>Maintaining one only = 3</i>		
3.4	Whether monthly/periodic faculty meeting is conducted? Mention the date of meetings		10 <i>Monthly = 10</i> <i>Periodic = 5</i> <i>Others = 3</i>		
	1. Monthly				
	2. Periodic	Periodic – Ref. Meeting Minutes Book			
	3. Others				

3.5	Value added courses, diploma introduced, if any.						
	<i>Name of course</i>	<i>Duration</i>	<i>Sponsoring agency</i>	<i>Certifying authority</i>	<i>Nos of participants</i>	20 <i>30 days or more: 20</i> <i>29 days and below: 10</i>	Nil
	The Department did not introduce any separate value-added courses during this academic year. In collaboration with the NIELIT Centre, GJTC, the College organized Three Months Computer Course (CCC). (2019 – 2020)	3months (Sept.-Nov 2019)	College & NIELIT, Aizawl	NIELIT Centre, Aizawl	27 students		
3.6	Number of students awarded honours, recognitions, etc., at state, national and international level					10 <i>State level = 2</i> <i>National level = 3</i> <i>International level = 5</i>	Nil
	<i>Level</i>	<i>Name</i>	<i>Award</i>	<i>Event</i>			
	<i>State:</i>	1)					
		2)					
	<i>National:</i>	1)					
		2)					
	<i>International:</i>	1)					
		2)					
3.7	Whether structured feedback is received and analyzed from: (Tick the appropriate response)					10 <i>All three = 10</i> <i>Any two = 7</i> <i>Anyone = 3</i>	
	1) Alumni		Yes				
	2) Students		Yes				
	3) Parents		Yes				
Total					70		

4. TEACHING-LEARNING AND EVALUATION. (120 points)

Sl. No	Items	Description(s)	Weightage	Score	Remark(s) by Assessor
4.1	Whether classrooms are ICT enabled?	Classroom is well equipped with ICT, some items were available. Such as: <ol style="list-style-type: none"> 1. Projector 2. Projector pointer 3. Laptop 4. Pen drive 5. Mobile phone 	10 5 or more items = 10 4 or less items = 5		
4.2	Percentage of teachers using ICT in teaching	80% and above.	10 80% and above = 10 60% - 79% = 5 59% and below = 3		
4.3	E-Resources and tools available (Approx. 100 words)	<ul style="list-style-type: none"> ▪ E-Journals and E-Books are also subscribed by the College Library. Adobe Acrobat documents (.pdf), Webpages (.htm, .html, .asp etc). ▪ PDF E-Books, study materials, power point presentation are also uploaded to LMS, Google Classroom, Telegram and WhatsApp group. ▪ Projector pointer, Laptop, Pen drive, Mobile phone. Old Question Papers also uploaded to College website. 	5		
4.4	Utilization of teaching aids	<ul style="list-style-type: none"> ▪ Teaching aids like whiteboard and marker, maps, charts, pictures, posters, dictionaries, encyclopedias, books, reference books, journals are using for teaching aids in offline classes. ▪ Due to Covid-19 (Pandemic) offline class is not available. Zoom Meeting, LMS, Google Meet, Zoom Live, audio-visuals, Whatsapp etc. are using for teaching aids in online classes and discussion. Google form and Whatsapp also used for class test, home assignment, internal examination and feedback. 	5		

4.5	Aggregate of syllabus coverage in percentage	90% - 100%	10 90% - 100% = 10 80% - 89% = 7 60% - 79% = 5 59% and below = 3		
4.6	Whether parents-teacher meeting was organized? If yes, give details. (Approx. 100 words)	<ul style="list-style-type: none"> Parents-Teacher Meet 2019 was jointly organized by the Department and Parents-Teacher Committee (PTC) on 13th March, 2019 at College Campus. Discussion was conducted from parents and teacher. Feedback was collected from the parents which gave good relation between parents and teachers. During the current academic year 2020-2021, Parents-teachers meeting was organized by the Department on 4th February, 2020 at ZOOM LIVE due to Covid-19 pandemic 	10		
4.7	Was remedial class arranged? If so, how often was it arranged? (Approx. 50 words)	<ul style="list-style-type: none"> In collaboration with Remedial Coaching Committee (RMCC), the Department conducted Remedial Classes during this academic session 2018-2020. During odd semester, RMCC conducted survey to identify Backlog and Slow learners which informed the Department to conduct remedial classes. During even semester, the Department arranged remedial classes every Thursday in the last period (03:30 - 04:30pm) for II & IV semester students. Faculty members conducted remedial class for backlog and slow learners in this period and kept remedial class log book with remarks. Due to covid 19 pandemic, remedial class was done through Zoom Meeting, Google meet WhatsApp etc. 	.		
4.8	Mention the category for which Remedial Class has been arranged. (Tick the appropriate response)		5 For both category = 5 For one category = 3		
	1) Backlog learners	Yes			
	2) Slow learners	Yes			

4.9	How were gifted learners supported? (Approx. 50 words)		Gifted learners were supported by the faculties through these programmes: 1. Reference books presented 2. Financial support 3. Cash incentive 4. Counselling 5. Provided previous question papers and probable questions using pdf, ms word and whatsapp groups.		10 5 items or more = 10 4 items or less = 5		
4.10	Number of teachers pursuing M. Phil/Ph. D/ Higher Studies.		Ph.D : 1 M.Phil : Higher Studies:	Total: 1	10 3 or more = 10 2 or less = 5		
4.11	Number of teachers awarded M. Phil / Ph. D during the reporting period.		Ph.D: M.Phil: Higher Studies:	Total:	15 2 or more = 15 1 person = 10	Nil	
4.12	Whether invited / guest lecture organized? If yes, mention:						
	Name of programme	Name of guest	Date/Duration	No of participants			
	2019-2020	Invited lecture on Theory of literature	H Laldinmawia	23 rd &24 th Oct. 2019 at College Campus	38	10 2 or more = 10 1 person = 5	
	2020-2021	Invited Lecture on the historical background of Vangchhia "Kawtchhuah Ropui"	Pakunga, Khawbung, Champhai District, Mizoram	16 th April, 2021 at Vangchhia Archeological Site	25 students and 2 teachers participated in this programme.	10 2 or more = 10 1 person = 5	

		Invited Lecture on the romantic background of the two mizo lovers Lianchhiari and Chawngfianga and the historical background of seven thousand houses village, Dungtlang.	Pakunga, Khawbung, Champhai District, Mizoram	16 th April, 2021 at Lianchhiari Lunglen Tlang	25 students and 2 teachers participated in this programme.			
4.13	Were the students given back answer papers in internal evaluation for self-assessment? (Tick the appropriate items)							
	1) All teachers give back		Yes			10 Sl.No. 1) = 10 Sl.No. 2) = 5 Sl. No. 3) = 3		
	2) Some teachers give back							
	3) No teachers give back							
					Total	120		

5. RESEARCH, INNOVATION AND EXTENSION. (120 points)

Sl. No	Items	Description(s)	Weightage	Score	Remark(s) by Assessor			
5.1	Students (research) project (Other than college syllabus) [Approx. 100 words]	Nil	5	Nil				
5.2	Brief outline of extension activities organized by the department (Approx. 100 words)	<ul style="list-style-type: none"> ▪ Participate in Talent Expo jointly organized by ESCOC & Students' Union GJTC ▪ Participated in Blood donation camp under NSS Programme ▪ Maintained Department Eco-Garden which allotted by eco- club ▪ Participated in Cleanliness work and NSS activities ▪ During the covid-19 (Pandemic) the college had adopted village named Nausel, in this village GJTC provided essential commodities. In this programme the faculties had been participated. 	5					
5.3	Number of students participating in extension activities organized by the Institution and other departments	100 students and above	5 100 students and above =5 99 students and below=3					
5.4	Collaborative activities for research, faculty exchange organized (Approx. 100 words)	Nil	5	Nil				
5.5	Linkages with industries, institution, corporate houses. (Approx. 100 words)	Nil	10	Nil				
5.6	Availability of consultancy service(s). (Approx. 100 words)	Nil	5	Nil				
5.7	Details of grants for research project awarded to faculty		15 Major = 10 Minor = 5	Nil				
	<i>Name of teacher</i>	<i>Title of project</i>				<i>Minor / Major</i>	<i>Sponsoring agency</i>	<i>Amount (Rs)</i>
	1)							
	2)							

5.8	Whether seminar, symposia, workshop conducted? If so, mention excluding student seminar.					10 3 or more = 10 2 or less = 5		
	Name of programme	Sponsoring agency	Duration	Nos of participants				
	2020-2021	The Department organized Seminar on the origin and development of Hlakungpui Mual (Poets' Square) and the Village of Khawbung. Pu P.C. Lalluia, Secretary, Hlakungpui Mual, Committee was the resource person.	College & Department of Mizo	One Day: 16 th April, 2021 (Friday) 7:00am at Hlakungpui Mual	25 students, 2 teachers and 4 invitees from Khawbung participated in this programme	10 3 or more = 10 2 or less = 5		
5.9	Publications by faculty							
	▪ Research papers published by teachers in journals.							
		Name of author	Title of paper	Name of journal	Recognized by UGC.	ISBN/ISSN number		
	2019-2020	Sainghingliani Sailo	Fahrahte Dinmun Zirchianna	Seemaant	Yes	2454-1184 (ISSN)	20 5 or more = 20 3 – 4 = 15 1 – 2 = 10	Nil
	Sainghingliani Sailo	Independent Local Chieftainship and Social Hierarchy in Ancient Mizo Society	Mizo Studies (A Quarterly Refereed Journal)	Yes	2319-6041 (ISSN)			
	Sangrozami	Hmangaih Vangkhoa Lemchan Thlirna	Mizo Studies A (Quarterly Refereed Journal)	Yes	2319-6041 (ISSN)			

	F Sangvuana	Role of Church in spreading Education in Mizoram	Universal Review Journal	Yes	2277-2723 (ISSN)			
2020-2021	Sainghingliani Sailo	Independent Local Chieftainship and Social Hierarchy in Ancient Mizo Society	Mizo Studies (A Quarterly Refereed Journal)	Yes	2319-6041 (ISSN)			
	Sangrozami	An Analytical Study of Women Character in the Fiction of Khawlkungi's Duhtak Sangpuii	Mizo Studies (A Quarterly Refereed Journal)	Yes	2319-6041 (ISSN)			
		Mizo Khawtlang Nuna Nun Dan Tha	Mizo Studies (A Quarterly Refereed Journal)	Yes	2319-6041 (ISSN)			
Name of author		Title of paper	Name of journal	Not recognized by UGC.	ISBN/ISSN number	10 5 or more = 10 3 – 4 = 5 1 – 2 = 3	Nil	
▪ Research papers/articles published by teachers								
Name of author		Title of paper	Name of journal/ Newspapers/ Magazines		Vol number/Date	5 5 or more = 5 3 – 4 = 3 1 – 2 = 2	Nil	
2019-2020	Sainghingliani Sailo	Domestic Violence in Mizo Society (With Special Reference to Lali)	LENTUPUI 14 th Annual Magazine 2019 - 2020		ISBN: 978-81-935-8350-0			
	F Sangvuana	United State of Mizoram (USM)	LENTUPUI 14 th Annual Magazine 2019 - 2020		ISBN: 978-81-935-8350-0			
▪ Books and chapters in edited volumes/books published and papers in state/national/international conference-proceedings.								
Name of author		Title of paper/book	Name of publisher	ISSN/ISBN number	Year of publication	10 5 or more = 10 3 – 4 = 5 1 – 2 = 3		
2018-	Sangrozami	Awr Dum Awr Sen	Mizo Poetry Society	978-81-935328-5-0	2018			

			Life	Mizo Poetry Society	978-81-935328-5-0	2018			
			Ode to My Mother	Mizo Poetry Society	978-81-935328-5-0	2018			
	2019-2020	Sainghlingliani Sailo	The Political History of Mizo.	Blue Rose Publisher	978-93-5347-407-2 (ISBN)	2019	10 5 or more = 10 3 – 4 = 5 1 – 2 = 3		
			Mizo Folk-Drama	Dept. of Mizo. Govt. Aizawl College	978-81-939434-1-0 (ISBN)	2019			
		Sangrozami	Hmanlai Mizo Thawnthua Chhungkua leh Khawtlang thila Hmeichhiate Dinmun	Dept. of Mizo, Govt. Aizawl College	978-81-939434-1-0 (ISBN)	2019			
	2020-2021	Sangrozami	Tu Nge Mi Ropui	Govt. Aizawl North College	ISBN No.: 978-81-945490-5-5	2020	10 5 or more = 10 3 – 4 = 5 1 – 2 = 3		
			Emergence of the Concept of Trade Practice among the Mizo.	Govt. J. Thankima College	ISBN No.: 978-93-90434-40-4	2021			
5.10	Participation in seminars, workshop, etc as resource persons and reading seminar papers.								
	Name of teacher		Title of paper	Title of programme		Time			
	2019-2020	Sangrozami	Emergence of the Concept of Trade Practices among The Mizo	Research Methodology and Paper Writing		20.6.2019	15 5 or more = 15 3 – 4 = 10 1 – 2 = 5		
			F. Sangvuana	Reading of Poetry	Contemporary Mizo Poetry				16 th – 20 th Nov. 2020
	2020-21	Sangrozami	Tu Nge Mi Ropui	The Work and Contribution of Hrawva and Lalmama to Mizo Literature		4 th – 5 th March 2020	15 5 or more = 15 3 – 4 = 10 1 – 2 = 5		

			Khawlkungin Mizo Thuhlaril a tih Hausak Dan	Mizo Tawng leh Thuhlaril	7 th – 11 th September 2020			
			Vantlang Nun Siamthatna Thawnthu – Duhtak Sangpuii (Duhtak Sangpuii as a novel of Social Reform)	Mizo Fiction (A Study of Mizo Fiction)	20 th November, 2020			
Total						120		

6. INFRASTRUCTURE AND LEARNING RESOURCES. (30 points)

Sl. No	Items	Description(s)	Weightage	Score	Remark(s) by Assessor
6.1	Whether departmental library is available? If yes, mention the number of volumes, journals, magazines, etc.	<p>Yes, Departmental Library is available in Faculties room which kept in the bookshelf. The number of volumes in the Departmental Library are: -</p> <ul style="list-style-type: none"> ▪ Books - 80 nos ▪ Mizo Studies - 60 nos ▪ Reference books - 20 nos ▪ Magazines - 10 nos ▪ Question Bank - 40 nos 	10		
6.2	Availability of internet connection / wifi for teachers. (Approx. 50 words)	<ul style="list-style-type: none"> ▪ NETSURF Internet connection is installed in the College Campus, Computer Centre and Teacher's common Room ▪ The College Library is also well equipped with NETSURF Internet connection for getting information and teaching materials. ▪ Some teachers also used their personal data to conduct classroom teachings. 	10		
6.3	Availability of internet connection / wifi for students. (Approx. 50 words)	<ul style="list-style-type: none"> ▪ With the help of the AMC, the College installed Free wifi within the College campus. ▪ NETSURF Internet connection and wifi are available in the College Campus, Computer Centre and Classroom ▪ The College Library is also well equipped with NETSURF Internet connection for getting information and teaching materials. 	10		
Total			30		

7. STUDENTS SUPPORT AND PROGRESSION (80 points)

Sl. No	Items	Description(s)	Weightage	Score	Remark(s) by Assessor
7.1	Mentoring system adopted. (Approx. 100 words)	<ul style="list-style-type: none"> In collaboration with the Mentoring Programme Committee (MPC), the Department organized Mentoring Programme 2019-2020. The Mentoring Programme Committee appointed Mentors for academic session 2019-2020. Every Monday and Tuesday last period (3:30-4:30pm) in the time table was assigned for mentoring programme during this academic Session. MPC organized Mentor's meeting and monitoring the programme. The Mentors collected the personal profile of their mentee and kept Mentor's diary. The Mentors also conducted group mentoring, personal and academic counselling which is recorded in mentor's diary. 	10		
		<ul style="list-style-type: none"> During this academic Session 2020-2021. the Department organized online mentoring programme due to Covid 19 pandemic. The Mentors collected the personal profile of their mentee and kept Mentor's diary. The Mentors also conducted group mentoring, personal and academic counselling through WhatsApp, zoom meeting which is recorded in mentor's diary. 			
7.2	Mechanism for timely redressal of student's grievances. (Approx. 100 words)	<ul style="list-style-type: none"> In collaboration with the Anti-Ragging, Grievance and Redressal Cell (AGRC), the Department redressed student's grievance in time. AGRC installed complain box and informed the student's helpline number. If any grievances or complain, the AGRC referred the case to concerned Department which can easily helped the students. Department also conducted student's feedback which identified students' problems within the college campus. The AGRC and Department properly maintained the records of student's redressal. 	10		

			2020-2021	<ul style="list-style-type: none"> • There is a Anti-Ragging, Grievance and Redressal Cell (AGRC) which is entrusted with the authority to mediate any type of grievances raised by the students. The cell strictly prohibits any kind of ragging. Hording and displays are arranged at the prominent palace in the campus. • To avoid untoward incident within the college premises, a cell is monitored to keep a strict vigilance. The college condemns any such activity and it will be viewed seriously. Immediate action will be taken against any such complaint is received. • In this Academic session (2020-21), The Anti-Ragging, Grievance and Redressal Cell Committee (AGRC) make sure that there is no such case recorded because offline teaching is not available at the college due to covid-19 pandemic. 			
7.3	Were records of student's progression to higher studies/placement maintained? If so, highlight the system. (Approx. 50 words)			<ul style="list-style-type: none"> • The Department did not maintain any separate records of students' progression to higher studies and placement. The Alumni Association conducted Alumni Survey which was analyzed by the Employment Information and Placement Committee (EIPC) and submitted to IQAC. 	10		
7.4	Were records of students / Alumni members qualifying at state and national examination maintained. If so, mention the name and examination			<ul style="list-style-type: none"> • The Department did not maintain separate records of students' progression to higher studies and placement. The Alumni Association conducted Alumni Survey which was analyzed by the Employment Information and Placement Committee (EIPC) and submitted to IQAC. 	10		
7.5	Was study tour, field trip, exposure visit conducted. If yes, mention:						
		Name of activity	Duration	Place of visit	Number of participants	30 Study tour = 15 Exposure visit = 10 Field trip = 5	
2018-2019	Study tour	18 th -25 th June, 2019	Historical places in Sikkim & Guwahati	Out of Twenty-one (21) participants, six (6) Mizo Core students from VI Semester participated.			

	2020-2021	Study Tour	15 th – 17 th April, 2021	Hlakungpui Mual (Poet's Square), Khawbung, Kawtchhuah Ropui, Vangchhia Archeological Sites. Lianchhiari Lunglentang, Dungtlang	25 students and 2 teachers participated in this programme		30 Study tour = 15 Exposure visit = 10 Field trip = 5		
7.6	Percentage (%) of students benefitting guidance for competitive examination, counseling, skill development programmes, etc.			Name of programme	Nos of students benefitted	Percentage	10 60% and above = 10 50% - 59% = 5 49% and below = 3		
				1)					
				2)					
				Total					
Total							80		

8. GOVERNANCE, LEADERSHIP AND MANAGEMENT (40 points)

Sl. No	Items	Description(s)	Weightage	Score	Remark(s) by Assessor	
8.1	Whether activity records are maintained?	Yes, Activities records are maintained	10			
8.2	Number of professional development training programmes organized		15	Nil		
	<i>Name of programme</i>	<i>Duration</i>	<i>Nos of participants</i>			<i>Sponsoring agency</i>
	1)					
	2)					
8.3	How were required reports submitted to IQAC? (Tick the appropriate item) (2018-2019); (2019-2020); (2020-2021)		10			
	1) <i>Monthly</i>		Monthly = 10			
	2) <i>Quarterly</i>		Quarterly = 5			
	3) <i>End of semester</i>		End of Semester = 3			
	4) <i>As and when solicited</i>		As and when solicited = 2			
8.4	Number of faculty attending professional development, training programmes, etc.		5 More than 10 faculty = 5 5-9 faculty = 3 1-4 faculty = 2			
	<i>Name of faculty</i>	<i>Name of programme attended</i>				<i>Duration of programme</i>
2018-2019	Sangrozami	Full Day International Seminar on Mizo Language				10 th August, 2018
		MOOC' se-Content Development and Open Educational Resources				22 nd – 27 th Oct, 2018
		Nationalism in Mizo Literature				25 th Oct, 2018
2019-2020	Sangrozami	Gender Implication of Covid-19Pandemic A Way Ahead				17 th June 2020
		Revisiting Rambuai Its Impact on the Mizo Culture Society and Literature				12nd June 2020
		Women in Indian History				30 th June 2020
2020-2021	B Lalzarzova	Research Methodology				17 th July, 2020
		First International Mizo Poetry				14-18 December, 2020
	Sangrozami	Five Day National Seminar on Drama	8-12 December 2020			

		One Week International Webinar on Mizo Identity	3-10 November 2020			
		Spit-Free India Movement (To prevent Spread of Covid-19)	Jun.- Aug. 2020			
		A Critical Study of Mizo Rap Music	29 th Oct. – 2 nd Nov. 2020			
	Sainghlingiani Sailo	Promoting Mizo Literature and Significance	9 th – 13 rd Oct. 2020			
		Challenge and Opportunity in Higher Education	24 th - 28 th August 2020			
		One Week National Webinar on Career Counselling	31 st Aug. – 4 th Sept. 2020			
		Learning the 21 st Century	14 th – 18 th Sept. 2020			
		Research to Commercialization – A Fireside chat	1 st July 2020			
Total				40		

9. INSTITUTIONAL VALUES AND BEST PRACTICES. (40 points)

Sl.No	Items	Description(s)	Weightage	Score	Remark(s) by Assessor
9.1	Describe one Best Practice adopted by the Department	<ul style="list-style-type: none"> Best practice adopted by the faculty is to preserve mizo language. There are different factors that can put a language in danger of becoming extinct. To prevent mizo language from dies out students were encouraging to use neat language while speaking and using correct spelling in writing. 	10		
9.2	Contribution towards campus life and development (Not more than 100 words)	<ul style="list-style-type: none"> Apart from the Departmental activity, faculty were involved in staff welfare and organization. Sangrozami and B Lalzarzova held an office bearer in Staff Welfare Association which actively participated in college welfare. Lalhmachhuana Vice Principal and B Lalzarzova SWA Vice Chairman made immense contribution towards College Welfare, Building and Construction works as Managers. Some Faculty members were involved in the administration through Committees under IQAC and RUSA. F Sangvuana was the teacher in-charge in Social and Culture Dept. in 2019-2020 and NSS Programme Officer. They held key posts and committee member in Health & Hygiene Committee (HHC), Extension & Co-Curriculum Committee (ESCOC), Teaching Learning Committee (TLC), Canteen Management Committee (CMC), and Parent-Teacher Committee (PTC), Research and Consultancy Committee (RCC), Women Committee (WC), Building and Infrastructure Development Committee (BIDC), Governance, Leadership and Organization Management Committee (GLOMC), Civil Works including Environmental Committee 	5		
9.3	Differently abled friendliness	<ul style="list-style-type: none"> One of our colleagues Lalbuatsaiha, is differently able teacher. Faculty members helped in every possible way inside and outside college campus. Like, transportation, giving information etc. 	5		
9.4	Whether Gender Equity programme organized, if yes mention				

	Name of programme		Time/Duration	Number of participants	Sponsoring agency	10 3 or more = 10 2 programmes = 5 1 programme = 3		
	2019-2020	Empowering Women in the Changing Society	26 th Sept. 2019	18	Dept of Mizo, GJTC			
	2020-2021	Sensitization Programme on Women: Importance of hygienics lifestyle, Manners and Etiquette	12 th April, 2021 at College Campus	Thirty Students from II Semester participated and one Mizo teachers Sangrozami was chaired the programme	College & Dept. of Mizo	10 3 or more = 10 2 programmes = 5 1 programme = 3		
9.5	Organized programmes/lectures on birth/death anniversaries on great indian personalities, rights of citizens, etc							
	Name /Title of programme		Time/Duration	Number of participants	Sponsoring agency	10 3 or more = 10 2 programmes = 5 1 programme = 3		
	2019-2021	Observe Martyrs' Day	30 th January, 2020	More than 50 students	College & All Department			
		Online Seminar on World Book Day 2021	23 rd April, 2021	25 students participated in this programme	Department			
Total						40		

10. STRENGTH, WEAKNESS, OPPORTUNITIES & CHALLENGES (SWOC) analysis {Highlight 2 points}

▪ Strength:	
1) On account of the dedication of qualified teachers the performance of the students in university examination is highly commendable.	
2) Friendly and committed teachers fostered cooperation and a congenial ambience between the students and teachers within the Department.	
▪ Weakness:	
1) The student's weakness in English paper has been a hurdle for the Department to attain better University Examination results.	
2) A number of students could not avail internet and online classes on account of economic and financial conditions.	
▪ Opportunities:	
1) Students enjoy the benefits of gaining firsthand knowledge through field visits to venues linked with the curriculum.	
2) Through Students' Seminars and teaching learning methods adopted by the Department, the students are equipped with necessary outlook and knowledge relating to their syllabus.	
▪ Challenges:	
1) Utilizations of ICT for effective teaching.	
2) To strengthen Departmental teaching plan and programmes.	

Date of Submission: 20th September, 2021

Name and signature of the faculty

Sd/-
(LALHMACHHUANA)
Associate Professor

Sd/-
(SANGROZAMI)
Associate Professor

Sd/-
(F SANGVUANA)
Assistant Professor

Name and signature of the HOD

Sd/-
(B LALZARZOVA)
HoD/Associate Professor

Name and signature of the principal

Sd/-
(PROF. JV NUNCHUNGA)
Principal

Sd/-
(SAINGHINGLIANI SAILO)
Assistant Professor

OBSERVATIONS OF THE ACADEMIC AUDIT TEAM

[Empty rectangular box for observations]

TOTAL POINTS: 500

TOTAL SCORE: _____

(_____)
Member
Academic Audit Team

(_____)
Member
Academic Audit Team

(_____)
Chairman
Academic Audit Team