

2018

(6th Semester)

EDUCATION

TENTH PAPER

(Educational Planning and Management)

Full Marks : 75

Time : 3 hours

(PART : A—OBJECTIVE)

(Marks : 25)

The figures in the margin indicate full marks for the questions

SECTION—A

(Marks : 10)

Tick (✓) the correct answer in the brackets provided 1×10=10

1. Educational Planning is necessary to
 - (a) ensure the success of education ()
 - (b) minimize backward children ()
 - (c) broaden the outlook of students ()
 - (d) have better relationship among teachers ()

2. Institutional planning is based on the principles of ___ utilization of the resources available in the school and community.
 - (a) maximum ()
 - (b) sufficient ()
 - (c) optimum ()
 - (d) None of the above ()

3. "Theory and practice of the organization and administration of existing educational establishments and systems." Who gave this definition for educational management?
- (a) Paul Munroe ()
 - (b) G. Terry Page and J. B. Thomas ()
 - (c) Henri Fayol ()
 - (d) Shelly Umama ()
4. Which one of the following is not Henri Fayol's Principle of Management?
- (a) Authority ()
 - (b) Discipline ()
 - (c) Leadership ()
 - (d) Esprit de corps ()
5. Which one of the following is the main source of income for educational organization?
- (a) Fees from the students ()
 - (b) Endowments and land grants ()
 - (c) Donations ()
 - (d) All of the above ()
6. Major factor that influences educational finance is
- (a) removal of disparities in educational opportunity ()
 - (b) maintenance of normal services ()
 - (c) demand for education ()
 - (d) unemployment of youth ()
7. The factor which does not affect the managerial behaviour is
- (a) personal factor ()
 - (b) social factor ()
 - (c) geographical factor ()
 - (d) political factor ()

8. Under decentralized management, all powers and responsibilities are distributed and shared by
- (a) central body ()
 - (b) top to bottom ()
 - (c) local body ()
 - (d) autonomous body ()
9. Supervision is a
- (a) guiding and stimulating service ()
 - (b) fault finding service ()
 - (c) punishment service ()
 - (d) disciplinary service ()
10. "Supervision is assistance in the development of a better teaching-learning situation." Who said this?
- (a) William A. Yeager ()
 - (b) S. N. Mukherjee ()
 - (c) Fred C. Ayer ()
 - (d) Kimbal Wiles ()

SECTION - B

(Marks : 15)

Write briefly on the following :

3×5=15

1. Importance of educational planning
2. Bureaucratic type of management
3. Factors affecting financial allocations
4. Concept of managerial behaviour
5. Principles of democratic supervision

(PART : B—DESCRIPTIVE)

(Marks : 50)

The figures in the margin indicate full marks for the questions

1. Explain the concept of educational planning and its need and importance. 4+6=10

OR

What is meant by institutional planning? Describe any five steps involved in the process of institutional planning. 5+5=10

2. Explain the concept of educational management. Elaborate any five principles of management. 5+5=10

OR

What is centralization of management in education? Discuss the merits and demerits of centralized management. 4+6=10

3. What is financial management? Discuss the various sources of income of educational organizations. 3+7=10

OR

What is financial management? Discuss the problems of financing educational institutions in India. 3+7=10

4. What do you understand by managerial behaviour? Discuss the various factors affecting managerial behaviour. 4+6=10

OR

What are leadership styles? Discuss the different styles of leadership in management. 4+6=10

5. Define supervision. Discuss various types of educational supervision. 3+7=10

OR

Discuss supervisory procedures in education. 10
